

HMGT 2305
Dining Room Operations
Final Assessment Grading Sheet

Team Members:

MENO	Comments	
Format (1 point)		
Content (1 point)		
Tone (1 point)		
	Total MEMO (out of 3)	
BEO		
Format (1 point)		
Timeline (1 point)		
Diagrams (1 point)		
	Total BEO (out of 3)	
MENU		
Format (1 point)		
Appearance (1 point)		
Complete (1 point)		
	Total MENU (out of 3)	
TABLE		
Proper Set-up (1 point)		
Complete (1 point)		
Theme (1 point)		
	Total TABLE (out of 3)	
PRESENTATION		
Professionalism (1 point)		
Organization (1 point)		
Salesmanship (1 point)		
	Total PRESENTATION (out of 3)	
	TOTAL (out of 15)	