



NEW YORK CITY COLLEGE OF TECHNOLOGY

City Tech 101: New Student Success Workshop Spring 2022

Instructor	Prof. Jessica DeCoux	Class Number	CT101-
E-mail	jdecoux@citytech.cuny.edu	Day	Tuesdays (2/1-3/29)
		Time	12:45-2:45 p.m.
Instructor	Prof. Sarah Paruolo	Location	Virtual via Zoom
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COLLEGE MISSION STATEMENT

New York City College of Technology is a baccalaureate and associate degree-granting institution committed to providing broad access to high quality technological and professional education for a diverse urban population. City Tech's distinctive emphasis on applied skills and place-based learning built upon a vibrant general education foundation equips students with both problem-solving skills and an understanding of the social contexts of technology that make its graduates competitive. A multi-disciplinary approach and creative collaboration are hallmarks of the academic programs. As a community, City Tech nurtures an atmosphere of inclusion, respect, and open-mindedness in which all members can flourish.

COURSE DESCRIPTION

This workshop focuses on helping new students transition to college life, and specifically to City Tech. The workshop will enhance the new student experience with information, activities, and various opportunities to connect with faculty, staff, and current City Tech students. In addition to learning how to access a variety of college services and resources, students will develop personalized plans for their college career.

WORKSHOP LEARNING OUTCOMES

Upon completion of this workshop, students will be able to:

- Identify tools and strategies for learning in a virtual and in-person environment.
- Describe resources available at the college and university.
- Distinguish major degree offerings at the college.
- Recognize vocabulary specific to the college community.
- Communicate in diverse settings and groups, using written, oral, and visual means.

Successful completion of the workshop includes the following, and is required to earn a \$200 stipend:

- **Active Participation:** Attend workshop sessions and contribute to an engaging learning experience in an inclusive manner.
- **Survey:** Complete a Pre-Workshop Survey and a Post-Workshop Survey.
- **Reflection:** Share your thoughts and experiences, in writing, based on the daily workshop topics, on workshop OpenLab site.



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SUGGESTED READING

- [The Companion for the First Year at City Tech](#) is a resource to guide you as you develop your skills as a college student.
- [City Tech, Learn Anywhere](#) and [Student Tips for On-line Learning](#) provide information about preparing to be a virtual learner. Though you may have a combination of in person and virtual class these resources will be valuable.
- Become familiar with the “organizations” on Blackboard, specifically the “City Tech Self Care and Resilience” program

SUGGESTED MEDIA

- Commencement speeches are notoriously inspirational, here are two that will inspire you to work towards your goals: [Everybody's Free To Wear Sunscreen](#) by Baz Luhrmann and [Michelle Obama Best Advice for Students](#)
- TEDTalks cover a diverse set of topics, here are two that are great for college students: Clint Smiths, [The Danger of Silence](#) and Hrishikesh Hirway’s [What you discover when you really listen](#)
- There are podcasts for college students [Non Traditional College Success](#) is one of many that focuses on the needs of college students.

CLASS MEETING SCHEDULE

Class 1, Tuesday, February 1 Instructor: Prof. Paruolo

Introduction to Technology: #CityTechLife

Session Objectives:

- To introduce students to the learning outcomes of the City Tech 101 Student Success Workshop
- To introduce students to City Tech instructional technology
- To encourage communication among new students, peer mentors, and instructors

Class 2, Tuesday, February 15 Instructor: Prof. DeCoux

Managing the Classroom

Session Objectives:

- To identify and discuss the components of a syllabus
- To discuss the role of your teacher in the learning process
- To develop questions pertaining to the information presented on the syllabus
- To participate in a program wide reflection project



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Class 3, Tuesday, February 22 Instructor: Prof. Paruolo

#RiseAndGrind

Session Objectives:

- To share strategies and tools to create a productive learning environment
- To prepare a schedule for successful use of time
- To identify personal approaches to self-care

Class 4, Tuesday, March 1 Instructor: Prof. DeCoux

You Paid for It, Use It: Resources and Services

Session Objectives:

- To identify resources at the college and on the college's website
- To engage with the resources available at the college and on the college's website
- To discuss what academic integrity is, why it is important in academia, and what it means to each student
- To make a connection between college resources and information presented in a syllabus

Class 5, Tuesday, March 8 Instructor: Prof. DeCoux

Get Your Head in the Game: Self-Advocacy + Mindset

Session Objectives:

- To define the mindset of a learner
- To practice the steps to a growth mindset
- To identify campus resources to support a growth mindset

Class 6, Tuesday, March 15 Instructor: Prof. Paruolo

#YellowJacketLife: The Buzz on your Future

Session Objectives:

- To introduce students to the various co- and extra- curriculars available at City Tech and discuss why involvement in college life benefits students
- To develop questions to ask during Connect Day, Department New Student Welcome
- To prepare an action plan for the semester



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Class 7, Tuesday, March 22 Instructor: Prof. DeCoux

Coming to Terms with College Vocabulary

Session Objectives:

- To develop awareness of vocabulary unique to college life
- To identify various resources found on the college website

Class 8, Tuesday, March 29 Instructor: Prof. Paruolo

#aMAJORdecision

Session Objectives:

- To read and differentiate the various sections of a degree audit
- To develop questions about the student's course of study by major
- To complete two years of a [My Degree Planner](#)

DIVERSITY AND INCLUSIVE EDUCATION

This course welcomes students from all backgrounds, experiences and perspectives. In accordance with the City Tech and CUNY missions, this course intends to provide an atmosphere of inclusion, respect, and the mutual appreciation of differences so that together we can create an environment in which all students can flourish. It is the instructor's goal to provide materials and activities that are welcoming and accommodating of diversity in all of its forms, including race, gender identity and presentation, ethnicity, national origin, religion, cultural identity, socioeconomic background, sexuality and sexual orientation, ability, neurodivergence, age, and etc. Your instructor is committed to equity and actively seeks ways to challenge institutional racism, sexism, ableism and other forms of prejudice. Your input is encouraged and appreciated. If a dynamic that you observe or experience in the course concerns you, you may respectfully inform your instructor without fear of how your concerns will affect your grade. Let your instructor know how to improve the effectiveness of the course for you personally, or for other students or student groups. We acknowledge that NYCCT is located on the traditional homelands of the Canarsie and Lenape peoples.



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STUDENT ACCESSIBILITY

City Tech is committed to supporting the educational goals of enrolled students with disabilities in the areas of enrollment, academic advisement, tutoring, assistive technologies, and testing accommodations. If you have or think you may have a disability, you may be eligible for reasonable accommodations or academic adjustments as provided under applicable federal, state and city laws. You may also request services for temporary conditions or medical issues under certain circumstances. If you have questions about your eligibility or would like to seek accommodation services or academic adjustments, you can leave a voicemail at 718-260-5143, send an email to: Accessibility@citytech.cuny.edu, or visit the Center's website at <http://www.citytech.cuny.edu/accessibility/> for more information.

STATEMENT ON ACADEMIC INTEGRITY

Students and all others who work with information, ideas, texts, images, music, inventions, and other intellectual property owe their audience and sources accuracy and honesty in using, crediting, and citing sources. As a community of intellectual and professional workers, the College recognizes its responsibility for providing instruction in information literacy and academic integrity, offering models of good practice, and responding vigilantly and appropriately to infractions of academic integrity. Accordingly, academic dishonesty is prohibited in The City University of New York and at New York City College of Technology and is punishable by penalties, including failing grades, suspension, and expulsion. The complete text of the College policy on Academic Integrity may be found in the catalog.

STATEMENT OF CLASSROOM BEHAVIOR

Each student has the right to study and learn in a comfortable, safe, supportive environment that promotes self-esteem – free of fear, humiliation, intimidation, offensive or suggestive language.

RECORDED SESSIONS

Students who participate in this class with their camera on or use a profile image are agreeing to have their video or image recorded solely for the purpose of creating a record for students enrolled in the class to refer to, including those enrolled students who are unable to attend live. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live.



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RECORDING POLICY

Students are NOT permitted to record any part of the class or office hours. This includes screenshots on Zoom. If there is a need to record for some reason, students must get permission from the professor via email BEFORE the recording takes place.

EMAIL POLICY

Per college policy, students will only communicate with the professor and other members of the college community via their City Tech email address (the one that ends with @mail.citytech.cuny.edu) and Blackboard. Most emails receive a response within 48 hours—if you don't receive a response after two days, check the email address (and spelling), and email again. Many students find that the best way to keep track of their email is to download the Outlook app on their phone.

****Successful students check their email and Blackboard daily!****