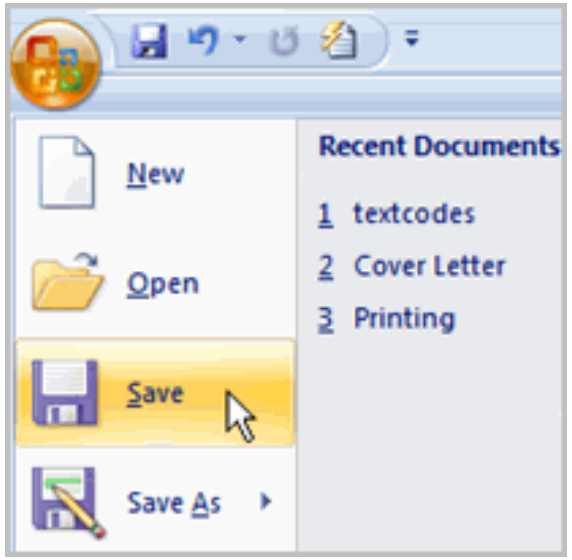
How to upload your U3 Writing Assignment to our website

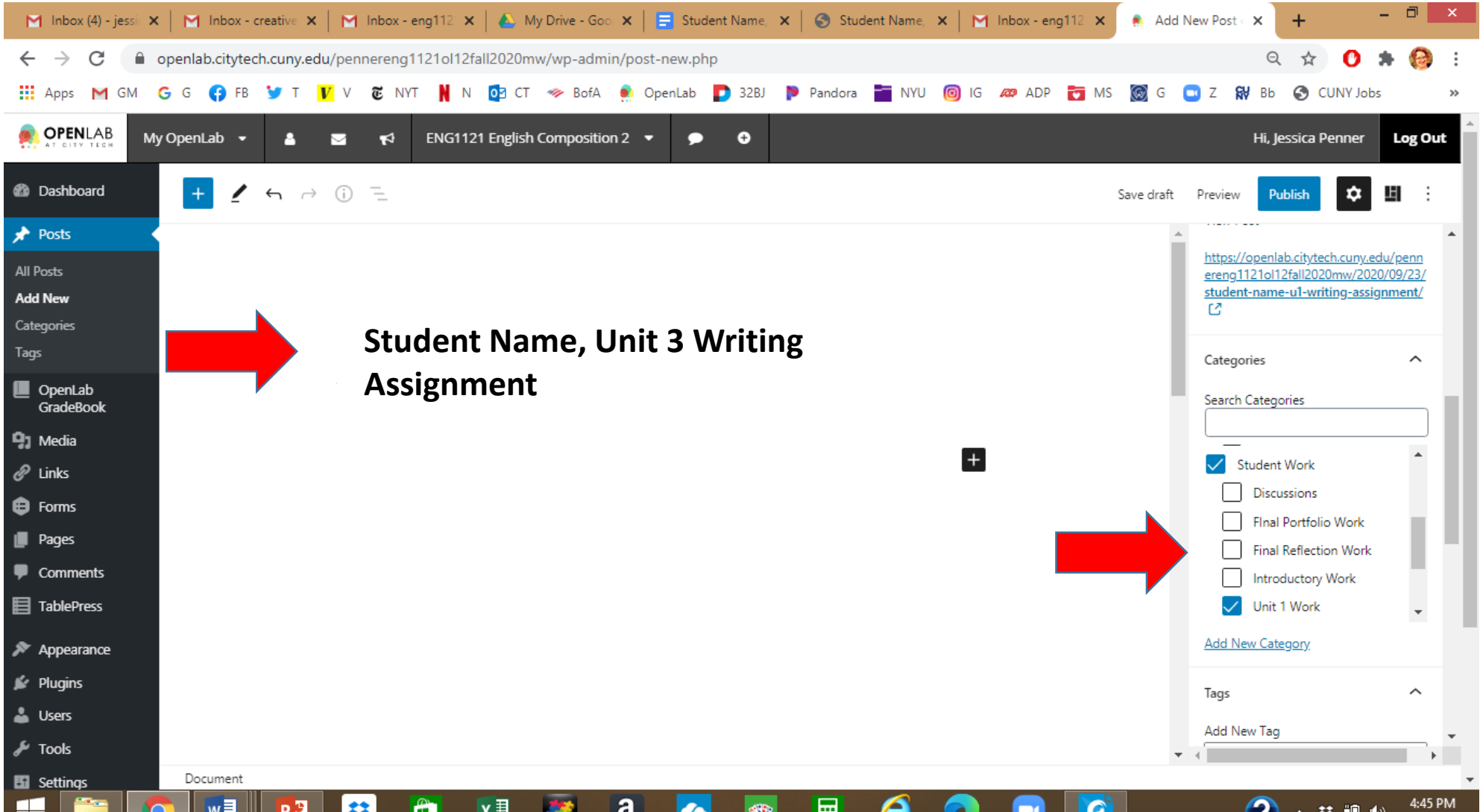
A Step-by-Step Guide

Name and save your document to your drive.

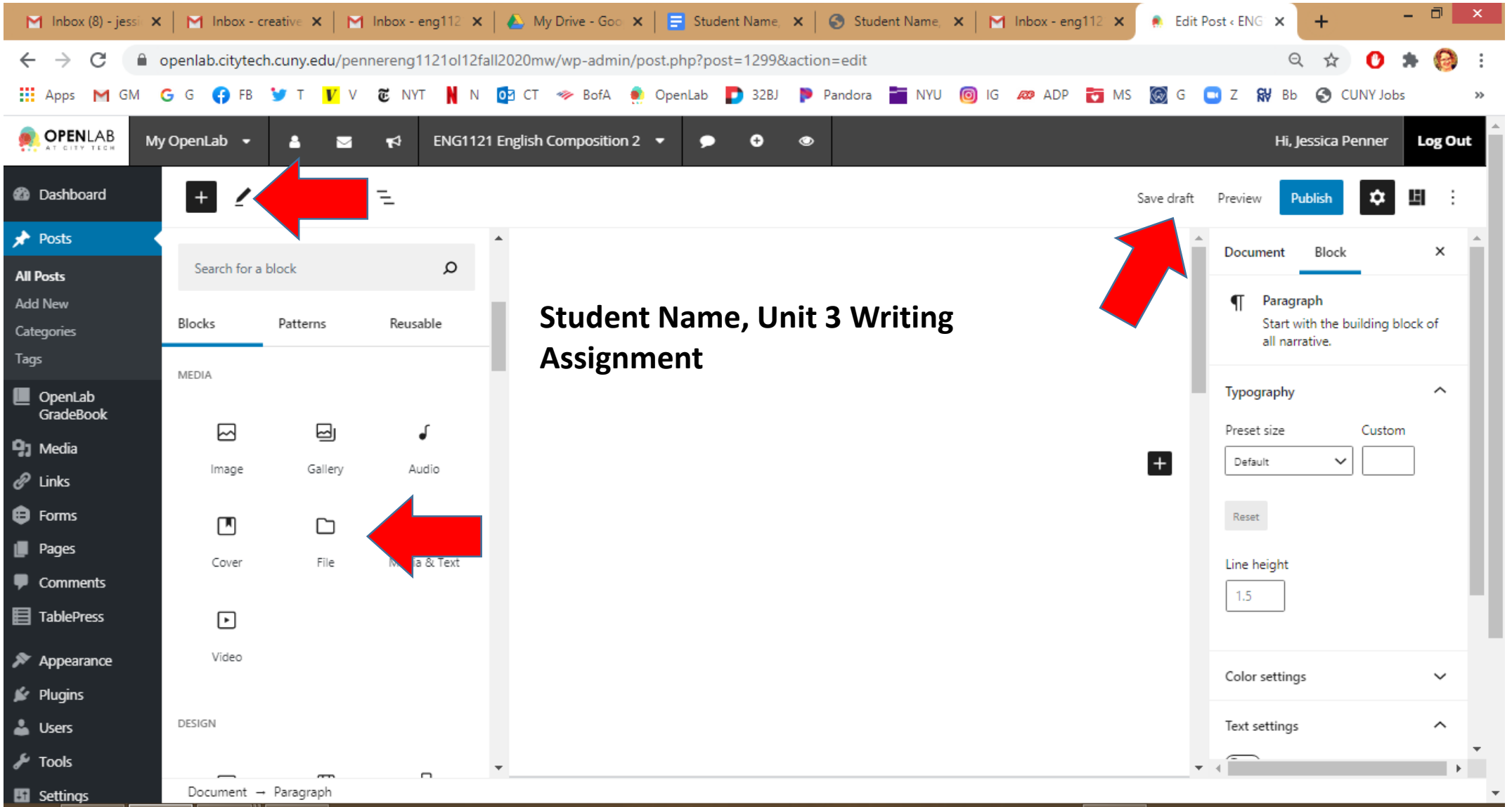
- Since everyone's doing something different for this Unit 3 project, there isn't one correct way to upload.
- SAVE your document as you see fit (PDF, Word, PowerPoint, etc.) but NAME it with your name and the Unit name.
  - For example, if I were saving this project, I'd name it **Jessica Penner, Unit 3 Writing Assignment**.



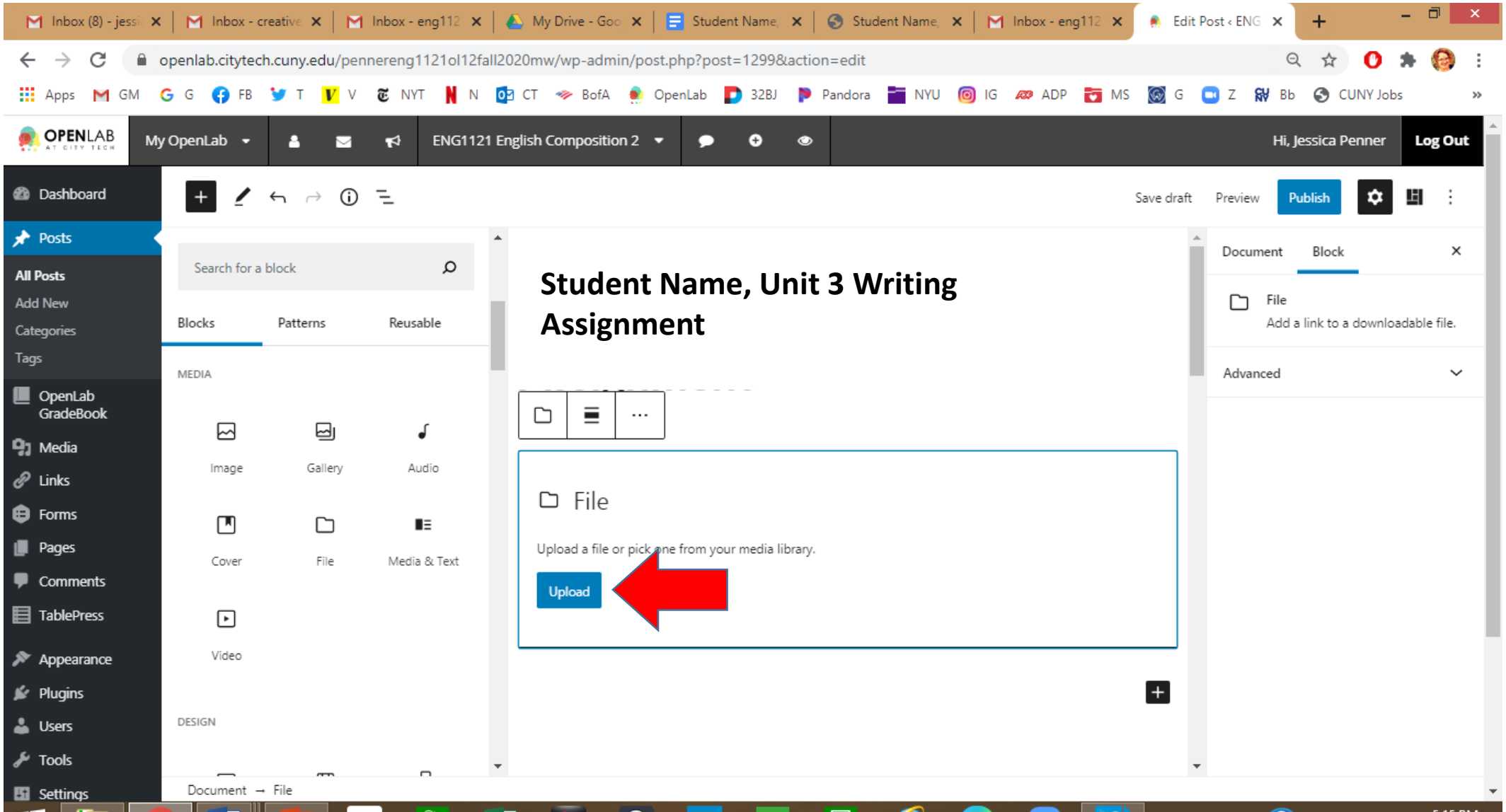
Go to the website dashboard and create a post under Student Work: Unit 3 Work.



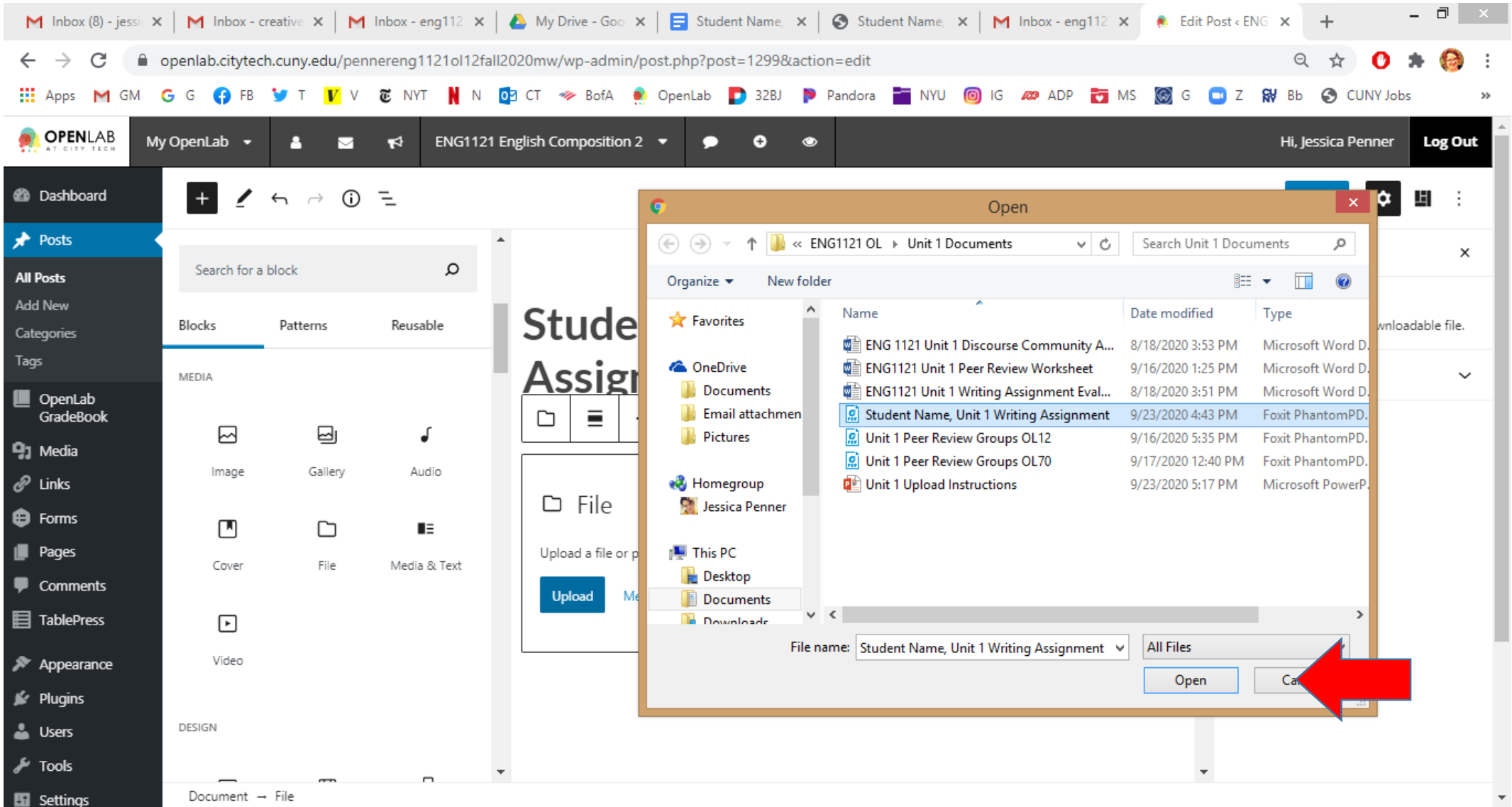
Save Draft! Click on + and scroll down to File.



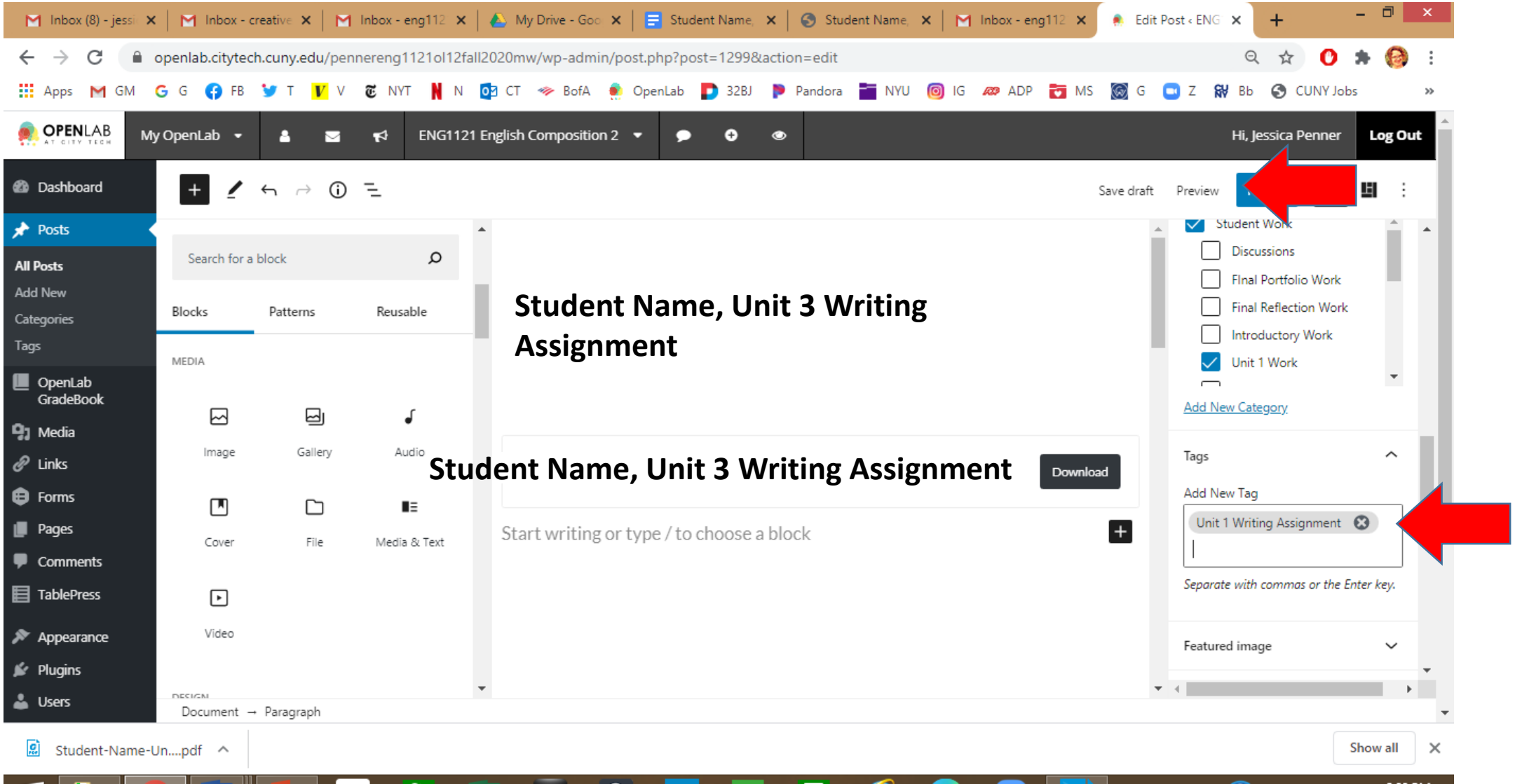
Click on Upload.



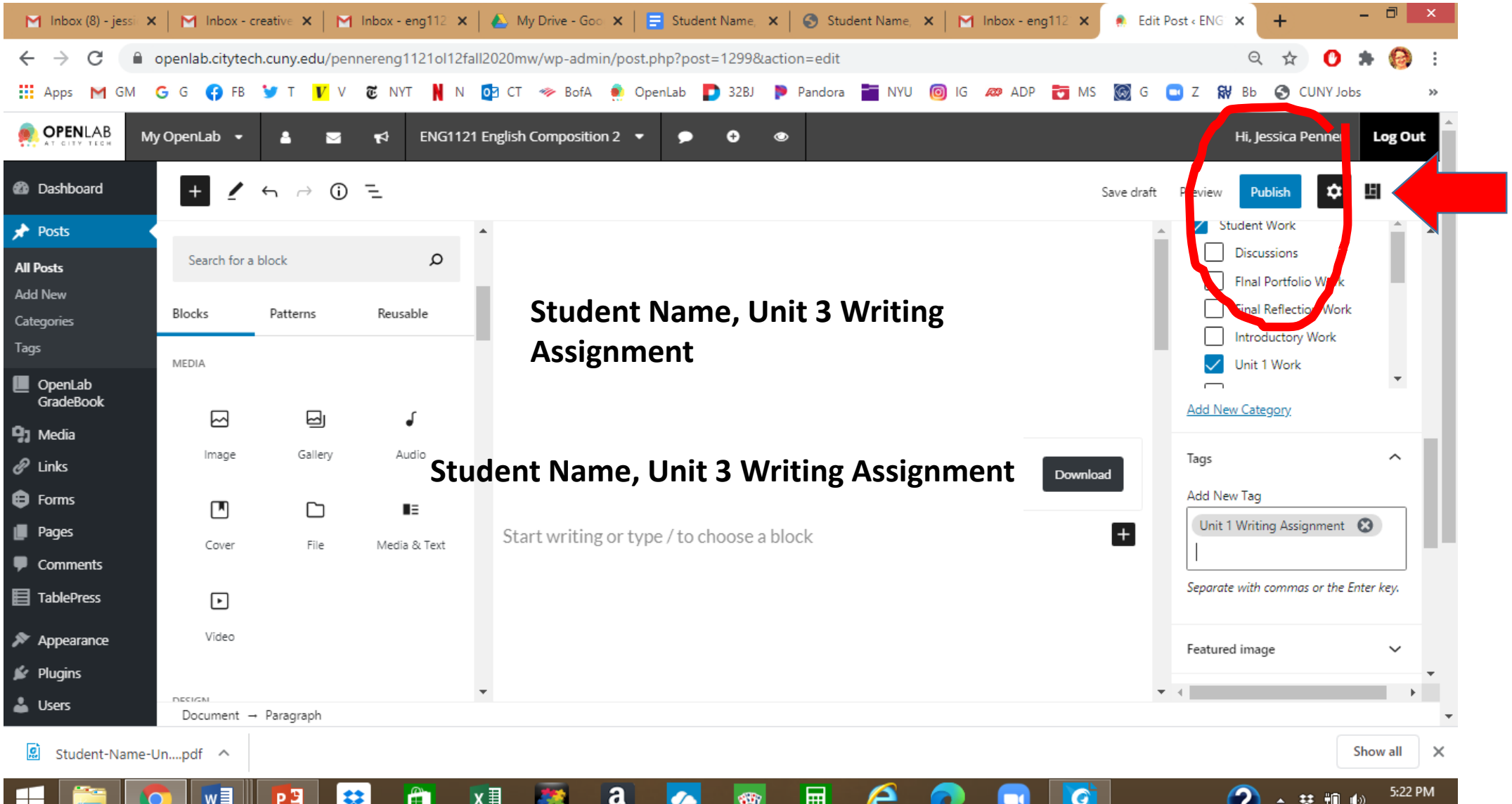
Find your document. Hit Open.



Add Tag: Unit 3 Writing Assignment. Hit Preview.



Hit Publish!!!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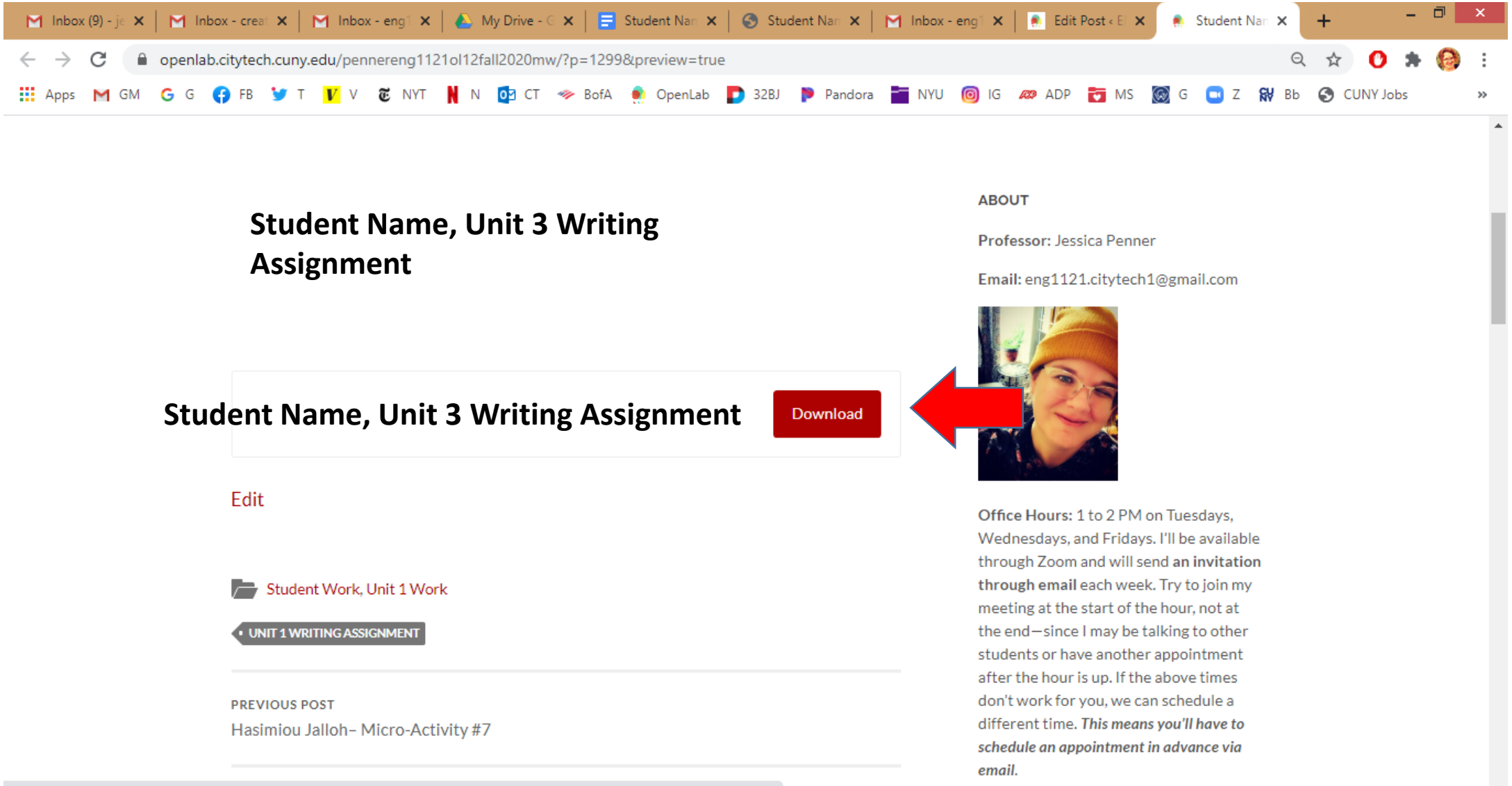
Make sure the Download works!