

# September

2018

## Production Calendar

Katie Sundsted & Messiel Gomez

Date: 10/9/18

| August |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| S      | M  | T  | W  | T  | F  | S  |
|        |    |    | 1  | 2  | 3  | 4  |
| 5      | 6  | 7  | 8  | 9  | 10 | 11 |
| 12     | 13 | 14 | 15 | 16 | 17 | 18 |
| 19     | 20 | 21 | 22 | 23 | 24 | 25 |
| 26     | 27 | 28 | 29 | 30 | 31 |    |

| October |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         | 1  | 2  | 3  | 4  | 5  | 6  |
| 7       | 8  | 9  | 10 | 11 | 12 | 13 |
| 14      | 15 | 16 | 17 | 18 | 19 | 20 |
| 21      | 22 | 23 | 24 | 25 | 26 | 27 |
| 28      | 29 | 30 | 31 |    |    |    |

| SUNDAY | MONDAY                          | TUESDAY                 | WEDNESDAY | THURSDAY                 | FRIDAY                 | SATURDAY               |
|--------|---------------------------------|-------------------------|-----------|--------------------------|------------------------|------------------------|
| 26     | 27                              | 28                      | 29        | 30                       | 31                     | 1                      |
| 2      | 3                               | 4                       | 5         | 6                        | 7                      | 8                      |
| 9      | 10                              | 11                      | 12        | 13                       | 14                     | 15                     |
| 16     | 17                              | 18                      | 19        | 20                       | 21                     | 22                     |
|        |                                 | Producer Picks Director |           | Hiring Production Team   | Hiring Production Team | Hiring Production Team |
| 23     | 24                              | 25                      | 26        | 27                       | 28                     | 29                     |
|        | First Meeting with the Director |                         |           | First Production Meeting |                        |                        |
| 30     | 1                               | 2                       | 3         | 4                        | 5                      | 6                      |

# October

2018

## Production Calendar

Katie Sundsted & Messiel Gomez

Date: 10/9/18

| September |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    |    |    |    |    | 1  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        |    |    |    |    |    |    |

| November |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 |    |

| SUNDAY | MONDAY   | TUESDAY  | WEDNESDAY                 | THURSDAY   | FRIDAY         | SATURDAY |
|--------|--|--|---------------------------|--|----------------|----------|
| 30     | 1  | 2  | 3                         | 4  | 5              | 6        |
|        | -Meeting with the Director                     | Auditions  | Auditions                 | -Production Meeting  |                |          |
| 7      | 8  | 9  | 10                        | 11   | 12             | 13       |
|        | -Design Deadline<br>-Meeting with the Director | Call Backs                                       |                           | -Production Meeting  |                |          |
| 14     | 15   | 16   | 17                        | 18   | 19             | 20       |
|        | -Budget Deadline<br>-Meeting with the Director |  | Budget Auction            | -Production Meeting  | Revised Budget |          |
| 21     | 22   | 23   | 24                        | 25   | 26             | 27       |
|        | Meeting with the Director                      |  | Paper Tech                | -Paper Tech<br>-Last Day For Scenery Purchase<br>-Production Meeting | Paper Tech     |          |
| 28     | 29   | 30   | 31                        | 1  | 2              | 3        |
|        | -Paper Tech                                    | -Last Day For Lighting/ Sound Equipment Purchase | -Sound/ Light Programming |  |                |          |
| 4      | 5  | 6  | 7                         | 8  | 9              | 10       |
|        |  |  |                           |  |                |          |

# November

2018

## Production Calendar

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Date: 10/9/18

| October |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         | 1  | 2  | 3  | 4  | 5  | 6  |
| 7       | 8  | 9  | 10 | 11 | 12 | 13 |
| 14      | 15 | 16 | 17 | 18 | 19 | 20 |
| 21      | 22 | 23 | 24 | 25 | 26 | 27 |
| 28      | 29 | 30 | 31 |    |    |    |

| December |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

| SUNDAY | MONDAY  | TUESDAY                                       | WEDNESDAY                                   | THURSDAY  | FRIDAY   | SATURDAY                |
|--------|---|---|---|---|--|-------------------------|
| 28     | 29  | 30  | 31  | 1   | 2  | 3                       |
|        |   |   |   | -Sound/ Light Programming<br>-Materials Arrive<br>-Production Meeting | -Sound/ Light Programming<br>-Materials Arrive |                         |
| 4      | 5   | 6   | 7   | 8   | 9  | 10                      |
|        | -Scenery Build<br>-Sound/ Light Programming   | -Scenery Build<br>-Sound/ Light Programming   | -Scenery Build<br>-Sound/ Light Programming | -Scenery Build<br>-Sound/ Light Programming<br>-Production Meeting    | -Scenery Build<br>-Sound/ Light Programming    |                         |
| 11     | 12  | 13  | 14  | 15  | 16   | 17                      |
|        | -Lighting Load In<br>-Paint<br>-Scenery Build | -Lighting Load In<br>-Paint<br>-Scenery Build | -Lighting/ Sound Load In<br>-Paint          | -Sound Load In<br>-Paint<br>-Production Meeting                       | -Sound/ Costume Load In<br>-Paint              |                         |
| 18     | 19  | 20  | 21  | 22  | 23   | 24                      |
|        | -Scenery Transport<br>-Scenery Load In        | -Scenery Transport<br>-Scenery Load In        | Scenery/Props Load In                       | Tech Rehearsal<br>-Production Meeting                                 | Tech Rehearsal                                 | Design Full Run Through |
| 25     | 26  | 27  | 28  | 29  | 30   | 1                       |
|        | Tech Fix Ups                                  | Design Full Run Through                       | Full Run Through                            | Full Run Through  | Dress Rehearsal                                |                         |
| 2      | 3   | 4   | 5   | 6   | 7  | 8                       |
|        |   |   |   |   |  |                         |

# December

2018

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Date: 10/9/18

| November |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 |    |

| January |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         |    | 1  | 2  | 3  | 4  | 5  |
| 6       | 7  | 8  | 9  | 10 | 11 | 12 |
| 13      | 14 | 15 | 16 | 17 | 18 | 19 |
| 20      | 21 | 22 | 23 | 24 | 25 | 26 |
| 27      | 28 | 29 | 30 | 31 |    |    |

| SUNDAY | MONDAY         | TUESDAY         | WEDNESDAY       | THURSDAY                        | FRIDAY                               | SATURDAY                   |
|--------|----------------|-----------------|-----------------|---------------------------------|--------------------------------------|----------------------------|
| 25     | 26             | 27              | 28              | 29                              | 30                                   | 1                          |
|        |                |                 |                 |                                 |                                      | *Emergency Call If Needed* |
| 2      | 3              | 4               | 5               | 6                               | 7                                    | 8                          |
|        | Tech Fix Ups   | Dress Rehearsal | Dress Rehearsal | -Preview<br>-Production Meeting | Run Through<br>-Fix Any Small Issues | Preview                    |
| 9      | 10             | 11              | 12              | 13                              | 14                                   | 15                         |
|        | Actors Day Off | Run Through     | PERFORMANCE     | PERFORMANCE                     | PERFORMANCE                          | PERFORMANCE                |
| 16     | 17             | 18              | 19              | 20                              | 21                                   | 22                         |
|        |                |                 |                 |                                 |                                      |                            |
| 23     | 24             | 25              | 26              | 27                              | 28                                   | 29                         |
|        |                |                 |                 |                                 |                                      |                            |
| 30     | 31             | 1               | 2               | 3                               | 4                                    | 5                          |
|        |                |                 |                 |                                 |                                      |                            |