Date: 10/9/18

AUDITION CHECK LIST

Set up audition room and waiting area with the amount of chairs, tables, and pencils that are listed below. Please put out audition forms in the waiting area and all other forms in the audition room.

Items	Check Off
Table (2)	
Actor Sign In Sheet (x3)	
Pencils	
Resume Folder	
Pencil Sharpener	
Pens	
Stop Watch (x2)	
Space Ground Plan	
Chairs (x5)	
Scripts (x4)	
Audition Schedule	
Audition Forms	
Fact Sheet	
Character Description	
Camera	
Fact Sheet	