

## STUDENT-READY COLLEGE: A STUDENT SUCCESS PARTNERSHIP

*Student Success Partnership at City Tech is a creative, intentional process in which members of the college community develop and improve student success and experience. Working across the college leads to greater opportunities to share our vision and engage our students with what they need to plan their path to graduation and beyond.*

PLAN Week 2020  
October 26, 27, 28, 29

### ACADEMIC DEPARTMENT PLAN FORM

## How will your department participate in PLAN Week?

Department: Mechanical Engineering Technology

Submitted by: Zhou Zhang

Please complete the PLAN Week table below, save it as a PDF, and upload the PDF your department's PLAN Week Activities to the file section of the [Student-Ready College Committee OpenLab](#) site.

Upload the PDF with the name: "PLAN[deptF2020]"

- PLANS are due by Friday, October 16 at 5:00pm.
- Questions may be directed to Lauri Aguirre at [Laguirre@citytech.cuny.edu](mailto:Laguirre@citytech.cuny.edu)

PLAN Week materials will be shared on or before October 13 for all departments and college office use. These will include: 6 Steps to Prepare for Academic Advisement, PLAN week schedules flier with registration info, and PLAN week workshops flier.

Thank you!!

### PLAN WEEK 2020: October 26-29

Department	Person(s) Responsible Identify the faculty member(s) involved with PLAN week activities	Email address for responsible faculty member(s)	Activity(s) List the activities your department will schedule in preparation for and during PLAN Week.	Date/time of activities
MECH	Zhou Zhang	zhzhang@citytech.cuny.edu	Identify student cohorts (1 <sup>st</sup> semester, 2 <sup>nd</sup> semester, graduating, etc.)	Oct 20
MECH	Zhou Zhang	zhzhang@citytech.cuny.edu	Zoom meeting, and virtual tour to the department, introduce the study plan and degree work based on semester.	Oct 22
MECH	Zhou Zhang	zhzhang@citytech.cuny.edu	Remind student cohorts to meet the students and have a virtual meeting with students to guide them to select the courses, and make study plan.	Oct 26, 27, 28, 29



# NEW YORK CITY COLLEGE OF TECHNOLOGY