Connect Days New Student Welcome Recap
August 27, 2020

Members of the Student-Ready College (SRC) Committee planed and facilitated the Connect Days, New Student Department Welcome on Thursday, August 27, 2020. Activities included 1) creation of an OpenLab department Connect Days website; 2) invitation and training of student leaders; 3) invitation to new students; 4) facilitation of Connect Days on August 27, 2020.

Each department is asked to complete a recap by identifying successes and challenges and setting goals for future welcome activities. The grid below is pre-filled with Connect Days activities, complete the steps you took to facilitate the activities.

- In the header and footer, enter your department and the persons responsible for planning and facilitating your Department's Connect Days New Student Welcome.
- Please post the completed recap by **5:00, Monday, October 5, 2020 to the SRC OpenLab site**.
- Upload a PDF your department's Connect Days Report to the file section of the Student-Ready College Committee OpenLab site. Upload the PDF with the name: "connect[deptf2020]"

NEW YORK CITY COLLEGE OF TECHNOLOGY

Developed by Karen Goodlad on behalf of the SRC Committee, Completed by _____Rachel Raskin_____, current as of _____Fall 2020_____

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Department : Business

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Number of new students in attendance during Connect Days 9

Enter the date of each outreach activity:

- **email new students __**
- **send Navigate message _**
- **announce in intro classes _All instructors were asked to announce the orientation to their students in the intro class and in the welcome emails that they sent to students prior to the first day.**

Activity:	Person(s) Responsible: Identify the faculty, staff member(s), and student leaders involved with each activity.	Recommendations: Recommendations for the next Connect Days Welcome.	Recommendations: Recommendations for additional welcome activities.
1) creation of an OpenLab department Connect Days website;	Rachel Raskin	Outreach to students could be improved. I think the orientation should be held before classes begin as the students may be a bit	Although only 9 students showed up to the orientation, those that did were able to ask many questions and learned a lot about the program.

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		overwhelmed the first few days of classes and not attend.	
2) invitation and training of student leaders;	We were not able to get student leaders.	Students that were chosen for student leaders forgot to attend the orientation. I believe holding the orientation prior to the start of classes would help.	
3) invitation to new students;	I thought that the college would be sending out an invitation as in past years.	It would be helpful to provide the facilitator of the orientation with the names and emails of the new students coming into the department.	Communication with students would have been better if we had a list of students to reach out to.
4) facilitation of Connect Days on August 27, 2020	Rachel Raskin		
5) Other Activities	The orientation was held on Zoom where a Powerpoint presentation was shared with the students in attendance. The students were navigated through the department website and resources were pointed out. At the end of the session, students had a chance to ask questions and express their concerns.	I would recommend to start communications with new students earlier on in the summer and send out reminders of the orientation frequently. I would also recommend holding the orientation prior to the start of classes.	

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