

STUDENT-READY COLLEGE: A STUDENT SUCCESS PARTNERSHIP

Student Success Partnership at City Tech is a creative, intentional process in which members of the college community develop and improve student success and experience. Working across the college leads to greater opportunities to share our vision and engage our students with what they need to plan their path to graduation and beyond.

PLAN Week
Spring 2021
March 1, 2, 3, 4 & 5

ACADEMIC DEPARTMENT PLAN FORM

How will your department participate in PLAN Week?

Please complete the PLAN Week table below, save it as a PDF, and upload the PDF your department's PLAN Week Activities to the file section of the [Student-Ready College Committee OpenLab](#) site.

Upload the PDF with the name: "PLAN[deptSP2021]"

- PLANS are due by Monday Feb 22, at 5:00pm.
- Questions may be directed to Lauri Aguirre at Laguirre@citytech.cuny.edu

PLAN Week materials will be shared on or before February 24 for all departments and college office use. These will include: 6 Steps to Prepare for Academic Advisement, PLAN week schedules flier with registration info, and PLAN week workshops flier.

Thank you!!

Department: Construction Management and Civil Engineering Technology (CMCE)

Submitted by: Ivan L. Guzman

Person(s) Responsible Identify the faculty member(s) involved with PLAN week activities	Email address for responsible faculty member(s)	Activity(s) List the activities your department will schedule in preparation for and during PLAN Week.	Date/time of activities
M. Villatoro	MVillatoro@citytech.cuny.edu	Registration Information available on website	2/22/21
M. Villatoro	MVillatoro@citytech.cuny.edu	Use Navigate to email 4th year students to notify them of advisement	3/5/21
M. Villatoro	MVillatoro@citytech.cuny.edu	Use Navigate to email 3rd year students to notify them of advisement	3/12/21
M. Villatoro	MVillatoro@citytech.cuny.edu	Use Navigate to email 2nd year students to notify them of advisement	3/19/21
M. Villatoro	MVillatoro@citytech.cuny.edu	Use Navigate to email 1st year students to notify them of advisement	3/26/21
M. Villatoro	MVillatoro@citytech.cuny.edu	Post advisement zoom links on website	4/5/21
All Fulltime Faculty	MVillatoro@citytech.cuny.edu	Advisement in Spanish and other languages within the skillset of the fulltime faculty will be offered	During Advisement period

