

## STUDENT-READY COLLEGE: A STUDENT SUCCESS PARTNERSHIP

*Student Success Partnership at City Tech is a creative, intentional process in which members of the college community develop and improve student success and experience. Working across the college leads to greater opportunities to share our vision and engage our students with what they need to plan their path to graduation and beyond.*

### ACADEMIC DEPARTMENT PLAN FORM

PLAN Week  
Spring 2021  
March 1, 2, 3, 4 & 5

### How will your department participate in PLAN Week?

Please complete the PLAN Week table below, save it as a PDF, and upload the PDF your department's PLAN Week Activities to the file section of the [Student-Ready College Committee OpenLab](#) site.

Upload the PDF with the name: "PLAN[deptSP2021]"

- PLANS are due by Monday Feb 22, at 5:00pm.
- Questions may be directed to Lauri Aguirre at [Laguirre@citytech.cuny.edu](mailto:Laguirre@citytech.cuny.edu)

PLAN Week materials will be shared on or before February 24 for all departments and college office use. These will include: 6 Steps to Prepare for Academic Advisement, PLAN week schedules flier with registration info, and PLAN week workshops flier.

Thank you!!

**Department:** Health Sciences  
**Submitted by:** Brigida Hernandez

Person(s) Responsible Identify the faculty member(s) involved with PLAN week activities	Email address for responsible faculty member(s)	Activity(s) List the activities your department will schedule in preparation for and during PLAN Week.	Date/time of activities
Lauren Fernandez	<a href="mailto:lfernandez@citytech.cuny.edu">lfernandez@citytech.cuny.edu</a>	Create HSCI student email distribution list	2/22-2/24
Brigida Hernandez Lauren Fernandez	<a href="mailto:bhernandez@citytech.cuny.edu">bhernandez@citytech.cuny.edu</a> <a href="mailto:lfernandez@citytech.cuny.edu">lfernandez@citytech.cuny.edu</a>	Draft email to promote PLAN Week Activities: Brigida Hernandez  Send email blast to HSCI students: Lauren Fernandez	2/24-2/26
Brigida Hernandez	<a href="mailto:bhernandez@citytech.cuny.edu">bhernandez@citytech.cuny.edu</a>	Coordinate with HSCI 1101 instructors (6 sections) to post a PLAN Week announcement on Blackboard  Review the PLAN Week announcement during Friday's (2/26) HSCI 1101 classes	2/24-2/26
Brigida Hernandez Lauren Fernandez	<a href="mailto:bhernandez@citytech.cuny.edu">bhernandez@citytech.cuny.edu</a> <a href="mailto:lfernandez@citytech.cuny.edu">lfernandez@citytech.cuny.edu</a>	Provide advisement through office hours and email requests	Ongoing

