

## **Steering Committee Activity Update**

### **Committee Activity**

FAQ

Peer Review of workshops

### **Next Steps**

Room Requests must be made via your chair person by December 18.

Upload the following to the files section of the OpenLab site before December 22:

- department specific FAQ
- update to department guidebook information

Upload workshop material to the files section of the OpenLab site before Tuesday, January 26.

- Agenda
- Recommended Reading
- Additional Support Material

Steering Committee will provide sign in sheet for each workshop, workshop leaders will make all necessary copies of support material for each workshop. The main room in FC has been reserved for 1/2 hour before and after each workshop.

### **Fall 2015 Deliverables**

- FAQ per department
- List of programs/activities/seminars targeted to first year students
- Training program to assist additional departments enhance their First-year Experience

**Schedule, Spring 2016**

February, 2, 10:45-11:30, A632      **Kick off Meeting**

**Developing Department Specific New Student Orientation Goals**

Faculty Commons

*Monday, February 8, 10:00-11:30 -or-*

*Tuesday, February 9, 11:30-1:00 -or-*

*Wednesday, February 10, 2:30-4:00*

**What Matters: Curricular and Co-Curricular Activities and Opportunities**

Faculty Commons

*Monday, February 29, 10:00-11:30 -or-*

*Tuesday, March 1, 11:30-1:00 -or-*

*Wednesday, March 2, 2:30-4:00*

**Identifying and Developing Student Leaders**

Faculty Commons

*Monday, March 28, 10:00-11:30 -or-*

*Tuesday, March 29, 11:30-1:00 -or-*

*Wednesday, March 30, 2:30-4:00*

April 19, 10:00-1:30, A632      **Presentation of Department Specific New Student  
Orientation and Lunch in the Janet Lefler Dining Room**

**Schedule, Summer 2016**

Monday, August 15 – Transfer Students (all schools and departments) 10:00 am – 2:00 pm

Wednesday, August 17 – SoAS 10:00 am – 2:00 pm

Friday, August 19 – SoPS 10:00 am – 2:00 pm

Monday, August 22 – SoTD 10:00 am – 2:00 pm

Wednesday, August 24, -SoTD 10:00 am – 2:00 pm