

Culmination Meetings with Technical Advisor

I, Yinglian Liu understand that it is required for me to meet with my technical advisor at least three times throughout the semester to discuss my culmination project. Each meeting should be at least 30 min. unless the technical advisor determines that a shorter meeting is adequate. I also understand that after each meeting, I must present this form to the instructor of the course and also upload it on my ePortfolio. I will be penalized in the course if I do not fulfill these tasks.

02/09/2023



Date

Signature of Culmination Student

Meeting Records

Beginning Time	End Time	Date	Signature of Technical Advisor
3:20	4:00	2/8/23	<i>Allison Berkoy</i>
<p>We met virtually to discuss the project proposal, design thinking, direction, and some technical guidance.</p>			

Beginning Time	End Time	Date	Signature of Technical Advisor
3:15	4:00	03/28/23	<i>Allison Berkoy</i>
<p>Content of Meeting: We met in V318 to check out the project state and go over some technical issues.</p>			

Beginning Time	End Time	Date	Signature of Technical Advisor
3:00	3:30	05/01/23	<i>Allison Berkoy</i>
<p>Content of Meeting: We met in V318 to discuss the usability of this system and the factors that need to be considered and research in actual use.</p>			