Date Request Received	01/19/2023
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# FASHION INTERNSHIP APPLICATION

A separate application must be completed <u>for each internship</u> you intend to do.

# THE APPLICATION IS DUE AS SOON AS THE INTERNSHIP IS PLANNED AND REQUIRED FOR PERMISSION TO ENROLL.

The Fashion Internship is a course that provides you with the opportunity for work in established professional settings to gain experience in a specific area of study. The purpose of the Internship is to provide you with the opportunity to apply information learned in the classroom to a business setting. During this experience you will become acquainted with the business's policies, procedures and methods of operation.

The Internship may include positions such as but not limited to:

Textiles - Production/Sourcing Stylist (design) Illustration
Printed Textile Design Apparel Design Theatre Costume Design

Computer aided design/patternmaking

Fashion Merchandising- Visual Merchandising Accessories Public Relations

Showroom Representative Stylist (magazine) E-commerce/Direct MKT Journalism Buying Product development

**3 credit hour option:** To participate in the 3 credit hour internship you may be working in either a full or part-time capacity with a company or business that <u>provides a product or service related to product design or fashion merchandising</u>. During the semester you are to complete a **minimum of 200 clock hours** supervised work plus written assignments including weekly reports.

**6 credit hour option**: To participate in the 6 credit hour internship you must be working full time (fashion merchandising this should be at a management level, supervisory position, or step above entry level) with a company or business that <u>provides a product or service related to apparel design or fashion merchandising.</u> During the semester you are to **complete 15 weeks** of supervised work plus written assignments including weekly reports.

COMPLETE AND RETURN THIS FORM WITH THE INTERNSHIP AGREEMENT FORM TO DR. ALYSSA DANA ADOMAITIS AT ONE OF THE FOLLOWING.

- 1. THE NEW YORK CITY COLLEGE OF TECHNOLOGY, CUNY 300 JAY, NAMM 1025 OR
- 2. Business Office Dr. Adomaitis' Mail BOX (Please Place in an envelope with ATT:

DR. ADOMAITIS)OR IN CASE OF AN EMERGENCY

- 3. E-MAIL (aadomaitis@citytech.cuny.edu
- 4. Submit via SAFEASSIGN in ONE PDF document

CONFIRM BY SENDING AN E-MAIL TO DR. ADOMAITIS SUBMITTING TO ONE OF THE ABOVE PLACES

*Permission to enroll* in the internship will <u>NOT</u> be granted until the position has been confirmed. Submission of the signed Internship Agreement form (available from Dr. Adomaitis) or verification of the position is required.

Name Yessica He Wu	CITYTECH ID# <u>23739046</u>
This application is for: Yessica He Wu	□Apparel Design internship
	Fashion Merchandising Internship
The internships are offered fall, spring and summer semesters.  Indicate the semester you are applying to do your internship  Fall Semester  Yes Spring Semester (20 23)  Summer Semester	You may choose to complete a 3 or 6 credit internship (see description for requirements of each). Indicate your credit hour choice  Yes 3 credit hours
School Address: 300 Jay St, Brooklyn, NY 11202, United States  Phone 718-260-5500	
Home/perm Address: 9030 55 <sup>th</sup> Ave, Apt 3, Elmhurst, NY, 1137	<b>3</b> Phone <u>786-302-3639</u>
Class Standing yes Senior	Anticipated Date of Graduation <u>June/01/2023</u>
Overall GPA (may be found on your unofficial transcript) 3.3	

PRODUCT DESIGN INTERNSHIP  The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:	FASHION MERCHANDISING INTERNSHIP The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:
	BUF 3100 done
	SBS 3201 done
	Module Courses done
Additional prerequisites: Junior or senior standing AND permission of instructor.	BUF 4700 done
Major GPA: (from the UNTRASPT)	Additional prerequisites: Junior or senior standing AND permission of instructor.
	Major GPA: 3.318 (from the UNTRSPT)

<u>Intended Internship Information.</u> Provide as much information as possible. If your plans change – please provide the new information in writing as soon as possible. The change may effect the approval of your internship and may cause a delay in enrolling for the course:

Company name PLITZS Fashion Marketing

Supervisor Name (if known) Wayne Shields

Location/address: Virtual/Remote Office

Position description (provide as much detail about what you will be doing on the job as you can). If you have previously worked for this company – identify how the internship will be different than previous work experience.

Please attached a letter on company letterhead to this application along with a business card of your supervisor.



Wayne Shields
Founder and Chief Production Marketing Consultant

PLITZS Fashion Marketing Office Ph: 646.257.4207

Mobile/WhatsApp Ph: 347.776.4485

Email: Staff@Plitzs.com Web: www.Plitzs.com

At PLITZS Fashion Marketing Diversity, Affordability, and

Creativity is our Number One Priority

New York, NY

To Whom it my Concern,

Listed below are the details regarding the PLITZS Fashion Marketing Public Relations coordinator internship position awarded to Ms. Yessica He Wu.

Ms. Yessica He Wu reports to Mr. Wayne Shields directly, and is under his supervision.

Public Relations Internship for NY Fashion Production Marketing Company

This is a New York-based Fashion Production Marketing offering an opportunity for talented individuals interested in significantly developing their skills and gaining exposure to real-world applications with a New York Fashion Production company.

The position is unpaid, but you may receive college credit if needed. The intern will be gaining hands-on experience by working very closely with the PLITZS Fashion Marketing teams.

This is a Virtual/Remote Office Environment Internship/Volunteer opportunity. Intern applicants must be proactive, organized, detail-oriented, professional, and have a positive attitude. Ability to work independently as well as in a team.

Job Description

Public Relations (Part-Time) Virtual Intern with Fashion Production Marketing Company.

Job Type: Internship

PLITZS™ Fashion Marketing A Division of PLITZS™ Fashion Marketing, Inc., and operates under its registered Trademark.



Are you a passionate, precise, and positive individual who loves fashion? We are seeking Public Relations (Part-Time) Intern for an NYC Fashion Production Marketing Company.

This is for a Virtual Public Relations (Part-Time) Intern - which means applicants are not required to live in New York. We prefer applicants who are local to NYC or the NY/NJ/CT Tri-State Area but not mandatory.

You will learn the ins and outs of Fashion PR, including sample trafficking, event production, relationship building, press outreach, and more! You will work with other team members in securing press in publications - from large, medium, and small - such as Vogue, Harper's Bazaar, and Elle. You will assist in the event planning and execution for our next New York Fashion Week show production, as well as other Fashion Show productions events.

Ability to set Your Own Work Schedule/flexible - This is a NON-PAID INTERNSHIP.

### COLLEGE CREDIT WILL BE OFFERED

Great experience working and communicating with Fashion Designers, Models, Editors, Stylists, Press/Media, and Bloggers.

High interest in fashion, marketing, pop culture, current events, journalism, art & music. Applicants must be able to work independently and meet specific deadlines.

If you believe you have what it takes to take on the world of Fashion; if you are a dedicated and intelligent student or someone looking to make a move into Fashion, we want to hear from you!

### RESPONSIBILITIES:

Maintaining Press/Media lists

Putting together press packages

Press kit development and marketing

Managing & tracking press samples

Managing Social Media accounts

Market Brand Research and Outreach

Brand research



ATTRIBUTE:

Creative Thinker

Ability to Multi-task

Attention to Detail

Organized & Focused

Responsible & Professional

- -Must show enthusiasm for the fashion/beauty industry
- -Must hone creativity into all tasks
- -Efficiency in social networking (must be familiar with Facebook, WordPress, Instagram, Twitter, etc.)
- -Must possess own laptop computer, constant internet access, and mobile/cell phone access-Must multi-task effectively and adapt to a fast
- -Fast-paced virtual environment-Must pay attention to detail
- -Must have a positive attitude and a personable yet professional presence
- -Must be available to join our team video conference call meeting every Tuesday at 10 PM (EST)

SCHOOL CREDIT WILL BE OFFERED

This is a NON-PAID Opportunity

Must be self-motivated with good organizational skills, strong attention to detail, and excellent follow-through.

For Interns/Volunteers, this is a NON-PAID INTERNSHIP/VOLUNTEER. School Credit is welcome but not mandatory.



Recommendation Letter, Job Reference, and Appreciation Letter (Based on Job Performance) from the company Founder & Chief Production Marketing Consultant.

View Our Youtube Channel for PNYCFW Show Videos, Promotional Video Commercials & Designer Interviews: www.youtube.com/user/eventlinks

Show Website: www.Plitzs.com/nycfashionweek

Company Website: www.Plitzs.com Phone numbers: Office 646.257.4207

Email: Staff@Plitzs.com

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and operates under its registered Trademark.
At PLITZS™ Fashion Marketing "Diversity, Affordability and Creativity is our Number One Priority"

Sincerley,

Wayne Shields

Founder and Chief Production Marketing Consultant PLITZS Fashion Marketing Office Ph: 646.257.4207

Mobile/WhatsApp Ph: 347.776.4485 Email: Staff@Plitzs.com

Web: www.Plitzs.com
At PLITZS Fashion Marketing

Diversity, Affordability, and

Creativity is our Number One Priority

New York, NY

PLEASE ATTACH UNOFFICIAL TRANSCRIPT

## NYCCT Student Copy Undergraduate Record

Name: Yess Student ID: 2373	ica He Wu							
Student ID: 23/3	55040			Course	Description		Earn	Grd
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Birthdate: Student Address:	01/27 9030 55th Avenue				ZERO Tex	tbook Cost		
Student Address:	Elmhurst, NY 11373-4561			Instructor:	Suela Aals			
Print Date:	01/03/2023			MKT 1210	Marketing Rese	arch	3.00	В
Tilli Date.	01/03/2023			Contact Hours:	3.00			
				Instructor:	John Dixo	n		
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Req Designation:	Required Core - English Co	omposition		Instructor:	Devon Jac			-
Contact Hours:	4.00			CHEM 1000	Principles of Ch		4.00	
Instructor:	Daniel Kraines	2.00		Req Designation:		Core - Life and Phy	sical Science	s
MAT 1190	Quantitative Reasoning		A-	Contact Hours:	6.00			
Req Designation:	Required Core - Mathemati	ical&Quantitati	veReasoning	Instructor:	Barbara C		3.00	Α-
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Instructor:	Timothy Reinig			Req Designation:		ore - Individual and		C
MKT 1102	Principles of Selling	3.00	B-	Contact Hours:	3.00	ore - marviduar and	a society	
Contact Hours:	3.00	5.00	D-	Instructor:	Tina Kao			
Instructor:	Antony Selvadurai			msu uctor.	Tilla Kao			
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# NYCCT Student Copy Undergraduate Record

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Student ID: 2373	9046 Description		Earn	Grd	Course	Description		Earn	Grd
Req Designation:	Flexible Core - 0	Craativa Ever		Gra	Instructor:	Alyssa Ado	amaitia.	Earn	Gra
Contact Hours:	3.00	Creative Expre	ESSIOII		mstructor.	Alyssa Au	Jiliaius		
Course Attributes:	Writing Intensiv	/e						Attempt	Earn
Instructor:	Lauren Graves				Term Gl	PA: 3.392	Term Total:	13.00	13.00
ARTH 1204	XX Century Dress &	Culture	3.00	A					
Req Designation:	Flexible Core - 0		ession				Fall Term		
Contact Hours:	3.00					iness and Technolo			
Instructor:	Alexis Romano				Academic Standing	Effective 01/06/202	22: Good Academi	c Standing	
BUS 2339	Financial Managemen	nt	3.00	A					
Contact Hours:	4.00				Course	Description		Earn	Grd
Course Attributes:	Writing Intensiv				ARTH 1112	Introduction to F		3.00	A
Instructor:	Louis Rondinella	a			Req Designation:		ore - Creative Exp	ression	
CST 1100	Intro Computer Sys		0.00	WU	Contact Hours:	3.00			
Contact Hours:	4.00				Course Attributes:	ZERO Tex			
Course Attributes:	Introduction to C		rmation Syst	& Tech	Instructor:	Susan Karr	net		
T	Writing Intensiv				BIO 1100	Human Biology		3.00	
Instructor:	Delores Archiba Alexandre Barbi				Req Designation:		ore - Life and Phy	sical Science	S
	Alexandre Barol	ier			Contact Hours:	3.00	1.0		
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Term G	PA: 3.000 To	erm Total:	12.00	9.00	Instructor:	Debbie Pri		2.00	
					BUF 3100 Contact Hours:	Trend and Social 3.00	Media	3.00	A-
	2020 Fall T				Course Attributes:	Writing Int	oncivo		
	siness and Technology of				Instructor:	Robert Wo	ode		
Academic Standing	Effective 12/24/2020: G	ood Academic	Standing		HIS 1103	The Modern Wo		3.00	B-
					Req Designation:		ore - World Cultur		
Course	Description		Earn	Grd	Contact Hours:	3.00	ore world curtar		bbacb
BUS 2341	Financial Forecasting		3.00	A	Course Attributes:		tbook Cost		
Contact Hours:	4.00		2.00		Instructor:	Stephanie l			
Instructor:	Louis Rondinella	a							
LNG 1100	Language, Culture, So	ociety	3.00	A-	Term Honor:	Dean's l	List		
Req Designation:	Flexible Core - V	World Culture	s & Global I	ssues				Attempt	Earn
Contact Hours:	3.00				Term Gl	PA: 3.600	Term Total:	12.00	12.00
Instructor:	Hoi Yee Lo				Term G	A. 5.000	Term Total.	12.00	12.00
MKT 1214	Advertising								
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Contact Hours:	3.00		3.00	A	Busi		oring Term gy of Fashion Mai	or	
Instructor:	3.00 Reginald King					iness and Technolo	gy of Fashion Maj		
Instructor: PHIL 2101	3.00 Reginald King Introduction to Philose		3.00		Busi Academic Standing	iness and Technolo	gy of Fashion Maj		
Instructor: PHIL 2101 Req Designation:	3.00 Reginald King Introduction to Philoso Flexible Core - I		3.00		Academic Standing	iness and Technolog Effective 06/07/202	gy of Fashion Maj	c Standing	G-1
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### NYCCT Student Copy Undergraduate Record

Name: Yessica He Wu Student ID: 23739046 Academic Standing Effective 01/02/2023: Good Academic Standing

Course ARTH 3311		ription	Graphic Decice	Earn 3.00	<u>Grd</u> A
Req Designation:	The History of Graphic Design Flexible Core - Creative Expre				А
Contact Hours:		3.00	Core - Creative Expi	ession	
Instructor:		Dara Kie	ica.		
BUF 3300	Inter	national R		3.00	Α
Contact Hours:	men	3.00	ctaning	3.00	А
Instructor:			domaitis		
GOV 1101	Ame	rican Gov		3.00	В
Req Designation:	7 11110		Core - US Experienc		_
Contact Hours:		3.00	Core Co Experienc	e in as Biver	Jily
Course Attributes:			extbook Cost		
Instructor:			s Parides		
MKT 1212	Cons	umer Beh		3.00	Α
Contact Hours:		3.00		2.00	
Instructor:		John Del	lo Russo		
				A 44 4	F
T CD		2.750	m . m . 1	Attempt	
Term GP.			Term Total:	12.00	12.00
		2022			
Ducie	aecc on		<b>Spring Term</b> logy of Fashion Maj		
Dusii	iess an	u reciiio	logy of Fasilion Maj	01	
Course	Desc	ription		Earn	Grd
BUF 4900	Intern	nship		0.00	
Contact Hours:		8.00			
Instructor:		Alyssa A	domaitis		
				Attempt	Earn
Term GP.	Α.	0.000	Term Total:	3.00	0.00
				3.00	0.00

### Degrees Awarded

Degree:	Associate in Science

Associate in Science 06/01/2021 3.137 Business and Technology Fashion Confer Date: Degree GPA: Plan:

	Cu	mulative Totals		
			Attempt	Earn
Cum GPA:	3.299	Cum Total:	128.00	122.00
Transfer Cum GPA:	0.000	Transfer Total:	0.00	0.00
Comb Cum GPA:	3.299	Comb Total:	128.00	122.00

# Non-Course Milestones

New York State Ability-to-Benefit (ATB) Proficient Status: Completed
Date Attempted: 06/14/2021 Completed -

End of NYCCT Student Copy Undergraduate Record

# CUNY Internship Agreement during Fall 2021Spring 2022/Covid-19 emergency in effect with some return to In-person learning

In signing this Agreement, I acknowledge that I understand that my participation in an in-person internship will involve risks and hazards not found in remote study at the College. In ordinary times, these risks can range from a) minor injuries and illness such as bruises, and strains, to b) major injuries and illness such as broken limbs, loss of sight, neck or back injuries, heart attacks, and concussions, to c) catastrophic injuries, including paralysis and death, and also include risks of damage to or theft of personal property, and risks involved in traveling to and within, and returning from, internship sites. I understand that COVID-19 presents unique health risks, especially to those with underlying conditions, and that there may be other risks not known or reasonably foreseeable. I have sought and obtained information and advice that I feel are necessary and appropriate.

I VOLUNTARILY ACCEPT AND ASSUME ALL OF THE RISKS IN PARTICIPATING IN THE INTERNSHIP and my participation in an internship with internship partner described below is voluntary.

Internship Partner		
Yessica He Wu Student Name		
	_	