

LU XUE

INTERNSHIP COMD4900

The logo for Faculty Commons features a stylized grid of blue and yellow squares and dots to the left of the text.

Faculty Commons

- A Center for Teaching, Learning, Scholarship
- Service coordinates all professional development
- Grants and assessment activities of faculty at New York City College of Technology

DUTIES

- Communication with the clients
- Discuss the problems
- Share the ideas with them
- Create digital project

CITY TECH WRITER



 NEW YORK CITY
COLLEGE OF TECHNOLOGY

call for submission
City Tech Writer Volume 13

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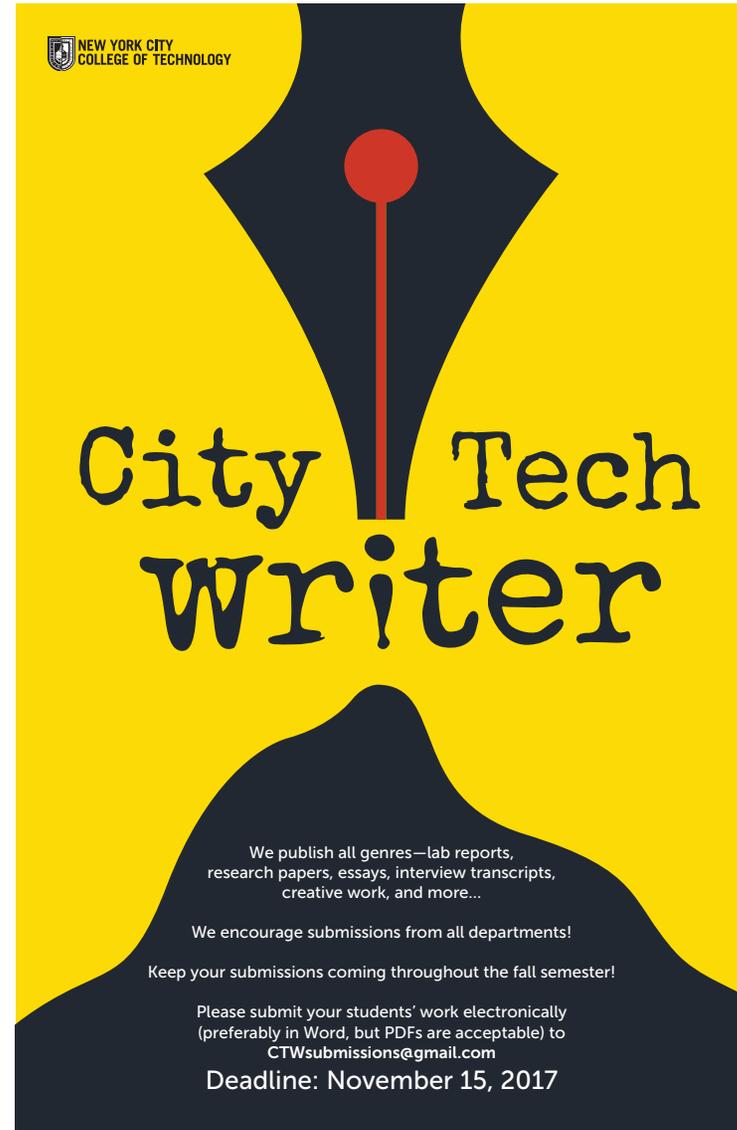
We publish all genres—lab reports, research papers, essays, interview transcripts, creative work, and more...

We encourage submissions from **all departments!**

Keep your submissions coming throughout the **fall semester!**

Please submit your students' work electronically (preferably in Word, but PDFs are acceptable) to CTWsubmissions@gmail.com

Deadline: November 15, 2017



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Writer**

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BLACKBOARD WORKSHOPS

Instructional Technology Workshops & Seminars



FALL 2017

Attention Faculty Members

Are you using social media, such as blogs and wikis, Blackboard, or a faculty Web site to enrich your curriculum? Have you provided your students the opportunity to create their best work in classes you teach and showcase this work in an ePortfolio? Would you like to teach partially online courses where you seamlessly blend face-to-face class meetings with online sessions? Then you'll want to take an ITEC workshop or seminar.

Hybrid Blackboard Workshop ONLINE August 14, Monday – Friday, October 6	Prezi for Online Presentations Location G-604 September 7, Thursday 10:00am – 11:00am September 27, Wednesday 3:00pm – 4:00pm	ePortfolios Location G-604 September 28, Thursday 11:00am – 12:00pm October 24, Tuesday 5:00pm – 6:00pm	Introduction to Jing Location G-604 September 19, Tuesday 3:00pm – 4:00pm October 26, Tuesday 1:00pm – 2:00pm	MS Office Excel 2016 Basic Location G-604 August 31, Thursday 12:00pm – 1:00pm October 26, Thursday 5:00pm – 6:00pm
Blackboard Blog and Wiki Location G-604 September 28, Thursday 1:00pm – 2:00pm October 17, Tuesday 5:00pm – 6:00pm	Instructional Videos Made Simple Location G-604 October 3, Tuesday 1:00pm – 2:00pm November 2, Thursday 5:00pm – 6:00pm December 8, Monday 3:00pm – 4:00pm	Websupport1 Location G-604 September 12, Tuesday 2:00pm – 3:00pm October 12, Thursday 5:00pm – 6:00pm	Blackboard Fundamentals Location G-604 August 21, Monday 1:00pm – 2:30pm August 22, Tuesday 11:00am – 12:30pm August 24, Thursday 1:00pm – 2:30pm August 28, Monday 11:00am – 12:30pm August 31, Thursday 1:00pm – 2:30pm September 19, Tuesday 5:00pm – 6:30pm October 4, Wednesday 3:00pm – 4:30pm	Grade Center Location G-604 August 28, Monday 2:00pm – 3:30pm September 7, Thursday 1:00pm – 2:30pm September 26, Tuesday 5:00pm – 6:30pm October 18, Wednesday 11:00am – 12:30pm November 30, Thursday 5:00pm – 6:30pm

To register, please email: itec@citytech.cuny.edu
 For more information: <http://websupport1.citytech.cuny.edu/workshops.html>

Instructional Technology Workshops & Seminars



FALL 2017

Fall Workshops Page 2

Turnitin for OpenLab and other online platforms Location G-604 September 7, Thursday 5:00pm – 6:00pm September 27, Wednesday 2:00pm – 3:00pm	MS Office Word 2016 Advanced Location G-604 October 19, Thursday 5:00pm – 6:00pm November 22, Wednesday 1:00pm – 2:00pm	MS Office Excel 2016 Advanced Location G-604 September 6, Wednesday 5:00pm – 6:30pm November 16, Thursday 11:00am – 12:30pm	MS Office Word 2016 Basic Location G-604 September 12, Tuesday 12:00pm – 1:00pm October 18, Wednesday 5:00pm – 6:00pm	MS Office PowerPoint 2016 Location G-604 September 7, Thursday 12:00pm – 1:00pm November 7, Tuesday 4:00pm – 5:00pm
MS Office Excel 2016 (Customized for eFolders) Location G-604 August 29, Tuesday 11:30am – 1:00pm September 13, Wednesday 5:00pm – 6:30pm December 7, Thursday 1:00pm – 2:30pm	Blackboard Collaborate Ultra Location G-604 September 6, Wednesday 10:00am – 11:00am September 28, Thursday 5:00pm – 6:00pm October 5, Thursday 1:00pm – 2:00pm	To register, please email: itec@citytech.cuny.edu For more information: http://websupport1.citytech.cuny.edu/workshops.html		

WAC SERIES

Faculty Commons
A Center for Teaching, Learning, Scholarship and Service



Effective Assignment Design

Developing effective reading and writing assignments helps students retain and critically think about course content. This workshop will cover a number of assignment design strategies that emphasize active learning through student writing. Faculty are encouraged to bring an assignment prompt they would like to revise.

Open to all City Tech faculty and staff.

Date: Tuesday, September 19, 2017
Time: 1:00 PM - 2:15 PM
Room: Namm 403



RSVP to facultycommons@citytech.cuny.edu
<https://openlab.citytech.cuny.edu/writingacrossthecurriculum>

NEW YORK CITY COLLEGE OF TECHNOLOGY

WHERE CAN TECHNOLOGY TAKE YOU?

CUNY
The City University of New York

Faculty Commons
A Center for Teaching, Learning, Scholarship and Service



Minimal Marking/Effective Grading

Date: Tuesday, November 28, 2017
Time: 4:00 PM - 5:15 PM
Room: Namm 406

This workshop offers strategies for minimizing time spent on grading while maximizing the effectiveness of written comments. These strategies not only ease an instructor's workload but also lead to more comprehensive student learning. We cover a variety of minimal marking techniques that will allow faculty to focus on overall improvements in student writing.

Open to all City Tech faculty and staff.



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Avoiding Plagiarism

Date: Wednesday, October 18, 2017
Time: 4:00 PM - 5:15 PM
Room: Namm 819

As instructors, we often don't think about plagiarism until after it happens. This workshop will provide tools to help instructors discuss academic integrity in their classes, design plagiarism-resistant assignments, and utilize campus resources to address the roots of plagiarism.

Open to all City Tech faculty and staff.



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WAC
WRITING ACROSS THE CURRICULUM

FALL 2017 FACULTY WORKSHOPS

RSVP to facultycommons@citytech.cuny.edu

Effective Assignment Design
Tues. Sept. 19 1-2:15pm N403

Avoiding Plagiarism
Wed. Oct. 18 4-5:15pm N819

Minimal Marking/Effective Grading
Tues. Nov. 28 4-5:15pm N406

For more information:
<http://openlab.citytech.cuny.edu/writingacrossthecurriculum>

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WAC SERIES



Interested in getting certified to teach writing intensive (WI) courses from the comfort of your home?

Please join the WAC team on Nov. 14th for our digital initiative launch party to find out more about how to complete the certification process online, the benefits of being certified, and to meet the WAC fellows and program coordinators who will help you along the way.

DATE: Tuesday, November 14, 2017

TIME: 5 PM - 8 PM

VENUE: 61 Local, 61 Bergen St, Brooklyn, N.Y

<http://61local.com>

For more information: <https://openlab.citytech.cuny.edu/groups/wac-digital-initiatives-writing-intensive-certification/>



WAC Fall 2017 Workshops

[Click here for more information and RSVP](#)



Writing Intensive Course Instructor Certification Workshops (Online or Face-to-Face Options)



Interested in getting certified to teach writing intensive (WI) courses from the comfort of your home?

Faculty participating in WAC's online (or in person) certification process can expect to:

- Learn how to craft a WI syllabus
- Design and assess effective writing assignments using WAC best practices
- Coach students on how to avoid plagiarism
- Practice active learning pedagogies

Throughout the certification process, a WAC fellow partner will provide information and support.

To get started, email WAC co-coordinators:
Marianna Bonanome (mbonanome@citytech.cuny.edu)
George Guida (gguida@citytech.cuny.edu)

For more information: <https://openlab.citytech.cuny.edu/wacdigitalinitiativewritingintensivecertification/>



Examples of logomark:



CITY TECH GENERAL EDUCATION

NOTES

General Education Committee Scope of Work: Its role is to frame the goals and desired outcomes of General Education and coordinate all of the Gen Ed work going on at the college under one umbrella. Faculty department liaisons are members of working groups that support, coordinate, represent, and demonstrate Gen Ed learning goals/outcomes and promote its integration within each discipline.

First Year Experience Committee Scope of Work: Faculty liaisons work at the department and college-wide levels with Student Affairs to enhance the new student orientation process—working together from the moment students are accepted into the college through their first year experience. Focused questions drive the work: How does a student become a learner? What curricular/co-curricular support and opportunities engage students? Why focus efforts on the first year experience? Who benefits?

SAVE THE DATE

February 23, 2018
Who Are Today's Urban Learners - Part 2
Wayne Powell, Brooklyn College



The First Year Experience and
General Education Committees
present

▶ WHO ARE TODAY'S URBAN LEARNERS?

Friday, November 10, 2017
Atrium 632
10:00 AM - 11:30 AM

BEARING WITNESS

"Not everything that is faced can be changed,
but nothing can be changed until it is faced."

— James Baldwin

BEARING WITNESS

Call for Entries
Third Juried Art Exhibition
at City Tech Faculty Commons
Curated by Sandra Cheng and Anita Giraldo

Exhibition Guidelines

- 2D or 3D original artworks in all media, including spoken word, type, image projects and multimedia works.
- All work must be framed and ready for exhibition by December 2017.
- Send maximum of 3 jpgs, pdfs, or links to websites, with dimensions and a brief statement to
Prof. Sandra Cheng at scheng@citytech.cuny.edu.

For more information visit:
<http://fc.short.cm/3rdAnnualFacultyArtExhibition>
Or Scan QR code below



Deadline: October 31, 2017

Posting Approval Unit:
[New 01, 2017]
Student Affairs

OPENING RECEPTION

BEARING WITNESS

You are invited to the
Third Annual Juried
Faculty Commons Art Exhibition at City Tech
Curated by Sandra Cheng and Anita Giraldo

February 1, 2018 | 4:00 - 6:00 PM | Namm 227

Refreshments will be served

WHAT I LEARNED?

- How to communicate with the clients
- How to writing a current email
- Improved My English
- Learning new skills
- Teamwork

CHALLENGE

- Time management
- Make sure everything is right