



**Wilfredo Gonzalez**  
300 Jay Street  
Brooklyn, NY 11201

**Thomas Jensen**  
*Assistant Chief of Fire Prevention*  
9 Metrotech Center  
Brooklyn, NY 11201

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Dear Thomas Jensen:

Technological advances occur on a daily basis and it is our duty to stay up-to-date on the advances that deal with our career field. Fire prevention and fire safety are two significant factors that save future lives. One of the ways we can stay on point with these educational service is by going to conventions and learning about new methods and latest creative resolutions.

## OBJECTIVE

To implement a mandatory annual education fire-fighting convention/innovation trip. Where in return we can get a full report of new strategies and technology that will benefit the FDNY. Write a comprehensive report that compares and contrast the pros and cons of an improvement technique that benefits the FDNY.

## RESPONSIBILITIES

These convention trips demands significant involvement by the personnel experiences and background with fire safety and prevention. Ultimate success is highly dependent on the effort in your reports. To help achieve a smooth and successful implementation, it will be your responsibility to:

1. Convince with you report that a trial run in necessary to demonstrates the effectiveness of the strategy or innovation.
2. Compile a complete list of all vender and inventory by address, phone number, vender item.



## BENEFITS

Safety is the highest concern at the end of the day we just all want to make it home. Going to these conventions will show us new these new innovations in our career field.

### Examples

- Drones
- Tools with Swappable heads

## COSTS AND FEES

Cost are estimated and summarized on the attached expense report. It is detailed with travel, housing, events, and per deim. This includes a detail schedule list of workshops that deem fit and conventions.

## CLOSING

The department can benefit from this opportunity immensely by keeping current with today's fire prevention knowledge and technological and strategic improvements we can not only save life, preventive fire, but have a greater percentage to go home safely.

Sincerely,

Wilfredo Gonzalez