

In this workshop we will discuss advanced search strategies and resources that you can use to find the information you need for your research projects.

* **Activate your City Tech ID** at the Circulation Desk in the library *every* semester, so that you can use library computers, printers, and scanners, use library databases and eBooks from off-campus, and check out books from any CUNY library. ([Visit our website for questions about off-campus access](http://library.citytech.cuny.edu/instruction/how/offCampus.php))

*On the Internet:*

* [**Google:**](http://www.google.com) Do your search. Under **Settings,** select **Advanced search** to narrow your focus to more relevant sources. Search on a specific domain, for example, .gov for government websites or .edu for higher education websites.
* Search [**Google Scholar**](https://scholar.google.com/)tofind more academic, scholarly sources. Select the menu on the top right corner of the screen, select Settings, and then select **Library Links.** Search for New York City College of Technology to connect Google Scholar to library databases. Check off the boxes and save your choices.
* Not sure whether you’ve found a credible, reliable source? Use the library’s RECAP guide (cityte.ch/recap) to **evaluate it** for **RELEVANCE, EXPERTISE, CURRENCY, ACCURACY, AND PURPOSE**.

In the Library:

* To find articles in the library databases, visit the library's website: [**https://library.citytech.cuny.edu**](https://library.citytech.cuny.edu). Library databases cover many topics. To see a list of databases by subject or department, go to **Start Your Research** > **Find Articles** and browse the Find by Subject list or the A-Z list: [**http://cityte.ch/db**](http://cityte.ch/db)**.** If researching from off-campus, be ready to authenticate with the library barcode from your activated college ID when prompted.
* Many databases allow you to limit your search to **peer-reviewed articles**, which is a good idea if you’re looking for scholarly research.
* If the article is not available in any of our library databases, you can request it through

**Interlibrary Loan. Sign up for an** [interlibrary loan account](http://cityte.ch/m1) on the library’s website.

* Remember that you can borrow books from any CUNY library. Select the **Find** search tab. The default is **Print and eBooks.** Run your search. If you need to expand your search to include books outside of City Tech, select **All CUNY** at the top of the list of results. If you’d like to have a book from another CUNY library delivered to you at City Tech, click **Request** below the book’s title and log in with the library barcode from your City Tech ID. Be sure to record the **call number** of the book you're interested in so you can find it on the library shelves. Use the **subject headings** listed on the detailed information for a book to find more sources.
* Yes, you can download and read many of our eBooks on your mobile device! Visit our website for instructions on [**Downloading EBooks**](http://library.citytech.cuny.edu/instruction/how/eBooks.php).

Citations and Writing:

* Use a citation manager to **keep track of your library and internet sources**. Once you create an account with these tools, you can also use them to export a works cited or reference list (in the style of your choice) when you’re finished with your project.
	+ Popular citation managers are [**Zotero**](https://www.zotero.org/), [**RefWorks**](http://cityte.ch/rfw)**,** and [**ZoteroBib**](https://zbib.org/)--try them out and use the one that works best for you. Zotero and RefWorks have add-ons for in-text citations. Zoterobib creates citations in your web browser.
* Find more information about [**citation and writing**](http://cityte.ch/citation) on the library website.

The library has many resources to help you in your research for your honors projects or other coursework. For help finding information in the library, **ask a librarian** at the Reference Desk, or visit Ask a Librarian ([**cityte.ch/askus**](https://library.citytech.cuny.edu/help/ask/index.php)) to get help via chat, available 24-7.

Remember that you can make a one-on-one research appointment with a librarian, too!