

## FASHION INTERNSHIP APPLICATION

A separate application must be completed for each internship you intend to do.

**THE APPLICATION IS DUE AS SOON AS THE INTERNSHIP IS PLANNED AND REQUIRED FOR PERMISSION TO ENROLL.**

The Fashion Internship is a course that provides you with the opportunity for work in established professional settings to gain experience in a specific area of study. The purpose of the Internship is to provide you with the opportunity to apply information learned in the classroom to a business setting. During this experience you will become acquainted with the business's policies, procedures and methods of operation.

The Internship may include positions such as but not limited to:

Textiles -	Production/Sourcing Printed Textile Design Computer aided design/patternmaking	Stylist (design) Apparel Design	Illustration Theatre Costume Design
Fashion Merchandising-	Visual Merchandising Showroom Representative Journalism	Accessories Stylist (magazine) Buying	Public Relations E-commerce/Direct MKT Product development

**3 credit hour option:** To participate in the 3 credit hour internship you may be working in either a full or part-time capacity with a company or business that provides a product or service related to product design or fashion merchandising. During the semester you are to complete a **minimum of 200 clock hours** supervised work plus written assignments including weekly reports.

**6 credit hour option:** To participate in the 6 credit hour internship you must be working full time (fashion merchandising this should be at a

management level, supervisory position, or step above entry level) with a company or business that provides a product or service related to apparel design or fashion merchandising. During the semester you are to **complete 15 weeks** of supervised work plus written assignments including weekly reports.

Complete and return this form with the internship agreement form to Dr. Alyssa Dana Adomaitis at one of the following.

1. The New York City College Of Technology, CUNY  
300 Jay, Namm 1025 or

- 2. Business Office – Dr. Adomaitis’ Mail BOX (please place in an envelope with ATT: Dr. Adomaitis) or in case of an emergency
- 3. e-mail (aadamaitis@citytech.cuny.edu)
- 4. **Submit via SAFEASSIGN in ONE PDF document**

Confirm by sending an e-mail to Dr. adomaitis submitting to one of the above places

**Permission to enroll in the internship will NOT be granted until the position has been confirmed. Submission of the signed Internship Agreement form (available from Dr. Adomaitis) or verification of the position is required.**

Name \_\_\_\_\_ **Tyshae Greene**  
 CITYTECH ID# — **23627726**

This application is for: **y**  
**Apparel Design internship**

**Fashion Merchandising Internship**

<p>The internships are offered fall, spring and summer semesters.          Indicate the semester you are applying to do your internship</p> <p><b>Fall Semester</b>  <b>y Spring Semester (2023 )</b>  <b>Summer Semester</b></p>	<p>You may choose to complete a 3 or 6 credit internship (see description for requirements of each). Indicate your credit hour choice</p> <p><b>y 3 credit hours</b></p>
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School Address — **300 Jay st, Brooklyn, NY 11201**

Phone ( ) **718 260 5500**

Home/perm Address — **[REDACTED]**

Phone ( ) — **[REDACTED]**

Class Standing **Y Senior**

Anticipated Date of Graduation — **May 2023**

Overall GPA (may be found on your unofficial transcript) — **3.2**

<p align="center"><b><u>PRODUCT DESIGN INTERNSHIP</u></b></p> <p>The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p><u>Major GPA:</u> _____ (from the UNTRASPT)</p>	<p align="center"><b><u>FASHION MERCHANDISING INTERNSHIP</u></b></p> <p>The prerequisites are listed below. Indicate courses completed and identify those enrolled:</p> <p>BUF 3100..... currently</p> <p>SBS 3201 .....</p> <p>Module Courses.....</p> <p>BUF 4700.....</p> <p align="right">enrolled</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p align="right"><u>3.2</u> (from the</p> <p><u>Major GPA:</u> <u>UNTRASPT)</u></p>

**Intended Internship Information. Provide as much information as possible. If your plans change – please provide the new information in writing as soon as possible. The change may effect the approval of your internship and may cause a delay in enrolling for the course:**

Company name — Ripple Match  
 Supervisor Name (if known) — Simbi E.

Location/address — 5 W 19<sup>TH</sup> ST. NEW YORK, 10011

**Position description (provide as much detail about what you will be doing on the job as you can). If you have previously worked for this company – identify how the internship will be different than previous work experience.**

- Work directly with the leaders of our Campus Operations Team to help design and spearhead our student expansion strategy at your university by getting students to sign up.

- Use various in-depth business development, marketing, and consumer behavior strategies to grow our presence on campus.
- Make an impact on your campus by helping students complete job applications.
- Interns work around 5-7 hours per week. Given this is a remote internship, interns can fit those 5-7 hours into their schedule where it's convenient for them.
- Top performing interns across the country will be considered for our Program Manager Team which helps hire future cohorts of interns across all our campuses.

**Please attached a letter on company letterhead to this application along with a business card of your supervisor.**

RIPPLEMATCH INC.

5 W 19thST. NEW YORK, 10011

January 14th, 2023

RIPPLEMATCH INC. (the “Company”) is pleased to offer you an internship on the following terms:

1. **Position.** Your title will be Intern, and you will report to one of the Company’s Campus Operations Managers. By signing this letter agreement, you confirm to the Company that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company. **You will be officially onboarded into your position during the Spring 2023 semester.**
2. **Cash Compensation.** The Company will pay on a per activated signup basis, payable in accordance with the Company’s intern payroll schedule. As a reminder, an activated sign up is someone who completely signs up and completes at least one job application within 30 days of signing up. **This compensation will be subject to adjustment pursuant to the Company’s intern compensation policies, which includes legitimacy of sign ups.** In addition, you will be eligible to be considered for periodic incentive bonuses. The bonuses (if any) will be awarded based on criteria established by the Company’s Campus Operations Managers and approved by the Company’s Director of Candidate Operations. The determinations of the Director of Candidate Operations with respect to your bonuses will be final and binding.
3. **Employment Relationship.** Your internship with the Company will be “at will,” meaning that either you or the Company may terminate your internship at any time and for any reason, with or without cause. Duties and responsibilities within the role should be executed ethically, which means all of your work should be completed honestly and accurately. Any contrary representations that may have been made to you are superseded by this letter agreement. This is the full and complete agreement between you and the Company on this term.

4. **Non-Disclosure Agreement.** Like all Company employees and interns, you will be required, as a condition of your internship with the Company, to agree to not disclose any Confidential Information obtained through your employment with the Company. "Confidential Information" can be described as and includes: invention description(s), technical and business information relating to proprietary ideas and inventions, ideas, patentable ideas, trade secrets, drawings and/or illustrations, patent searches, existing and/or contemplated products and services, research and development, production, costs, profit and margin information, finances and financial projections, customers, clients, marketing, and current or future business plans and models, regardless of whether such information is designated as "Confidential Information" at the time of its disclosure.

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We hope that you will accept our offer to intern with the Company. You may indicate your agreement with these terms and accept this offer by signing and dating both the enclosed original of this letter agreement and returning it to me.

If you have any questions, please email me at [julia.scudiero@ripplematch.com](mailto:julia.scudiero@ripplematch.com) Very truly yours,

RIPPLEMATCH INC.

By: Julia Scudiero

Title: Campus Operations Manager

I have read and accept this internship offer: Signature of Intern: [Tyshae Greene \(Jan 14, 2023 14:15 EST\)](#)

Dated: **Jan 14, 2023 Jan 14, 2023**

PLEASE ATTACH COMPANY INTERNSHIP LETTER ABOVE

[REDACTED]

[REDACTED]

N [REDACTED]

Name: Tyshae Greene  
Student ID [REDACTED]

**CUNY Internship Agreement during Fall 2021Spring 2022/Covid-19 emergency in effect with some return to In-person learning**

In signing this Agreement, I acknowledge that I understand that my participation in an in-person internship will involve risks and hazards not found in remote study at the College. In ordinary times, these risks can range from a) minor injuries and illness such as bruises, and strains, to b) major injuries and illness such as broken limbs, loss of sight, neck or back injuries, heart attacks, and concussions, to c) catastrophic injuries, including paralysis and death, and also include risks of damage to or theft of personal property, and risks involved in traveling to and within, and returning from, internship sites. I understand that COVID-19 presents unique health risks, especially to those with underlying conditions, and that there may be other risks not known or reasonably foreseeable. I have sought and obtained information and advice that I feel are necessary and appropriate.

I VOLUNTARILY ACCEPT AND ASSUME ALL OF THE RISKS IN PARTICIPATING IN THE INTERNSHIP and my participation in an internship with internship partner described below is voluntary.

Internship Partner

\_\_\_\_\_ Tyshae Greene \_\_\_\_\_

Student Name

\_\_\_\_\_ Tyshae Greene 1/23/2023 \_\_\_\_\_

Student Signature and Date