

Culmination Meetings with Technical Advisor

I, **Tiffany Vargas** understand that it is required for me to meet with my technical advisor at least three times throughout the semester to discuss my culmination project. Each meeting should be at least 30 min. unless the technical advisor determines that a shorter meeting is adequate. I also understand that after each meeting, I must present this form to the instructor of the course and also upload it on my ePortfolio. I will be penalized in the course if I do not fulfill these tasks.

Date

Signature of Culmination Student

Meeting Records

Beginning Time	End Time	Date	Signature of Technical Advisor
02:00 PM	02:30 PM	10/06/2023	<i>Ryoya Terao</i>
<p>We met virtually before Tiffany's trip to Syracuse to film the band this coming week. This will be the beginning of her production, and we discussed what footage may be good. In terms of sound recording of instruments such as drums (not electric), she needs to experiment how to set up the mics. Her written list of filming equipment needs more details for mics and lights. I look forward to seeing the footage when she returns.</p>			

Beginning Time	End Time	Date	Signature of Technical Advisor
		12/04 - 11/2023	<i>Ryoya Terao</i>
<p>Content of Meeting: Tiffany sent me her film in-progress via WeTransfer, 3 - 4 versions over the course of a week. I watched and commented on them via e-mail. Then, she updated her cut. She made some very good progress. I wish there were more time for her to spend on the editing, but she did what she could do within the limited time frame. Those sessions are equal to more than 3 meetings.</p>			

Beginning Time	End Time	Date	Signature of Technical Advisor
<p>Content of Meeting:</p>			

