

Venue Checklist

Access

- Available at least 8 hours prior to audience arrival
- Allows 4 hours for load-out

Transportation

- Parking permit or space nearby that can fit (1) Grand Caravan, for duration of artist's visit

Dressing Rooms

- (2) Dressing rooms
 - Private, lockable, good ventilation
 - Mirror
 - (1) Chair
 - hangers, hooks
 - iron and ironing board
- Each dressing room must have private bathroom with toilet, shower, sink, running hot and cold water

OR

- Private bathroom in close proximity to stage and dressing rooms with toilet, shower, sink, running hot and cold water

A bathroom shared with the audience is not acceptable.

Hospitality

- Upon arrival, a light snack for 3 people (see rider for specifications)
- 2 ½ hours prior to performance, a full meal (see rider for specifications)

Concessions

- Venue provides tables and staff to sell concessions (videos, books).

Audience Seating

- Audience seats close to stage, without open space
- 100-200 seats, feels intimate

Staging

- At least 20'x20'
- (1) Backdrop 16' long and 12' tall will be dead hung upstage

Props

- Sand bags or stage weights provided for (4) 4x8 flats with jacks
- (4) straight back, stack type chairs on stage
- (1) table, eating height

Electrical Power

- (6) separate dedicated 20 amp, 110 Volt AC circuits
- (1) of those 6 circuits dedicated to stage, not attached to house PA or lighting system
- If necessary, electrician to be provided to hook up power.

Audio

- FOH position
 - Same floor level as stage
 - 8 feet in length
 - Parallel to stage, full view of stage
 - More than 30 feet from stage
 - Less than 80 feet from stage
- Console Requirements
 - 24 channels with 4-band EQ per channel
 - 6 Aux busses simultaneously accessible
 - 4 submasters
 - 4 pre-fader, pre-eq sends
 - 6 Compressors, 2 Digital reverbs, 1 high quality Digital Delay
 - minimum of 4 monitor mixes, 1/3 octave EQ on each mix
 - mains: Professional level 2 or 4 speaker system
 - Talent-provided laptop requires an input to console and an electrical outlet.

Lighting

- Proficient lighting engineer provided
- Equipment **minimums**
 - 12-16 PAR can style fixtures, with assorted gels
 - 8 focusable fixtures (Source 4's, Fresnels, etc)
 - Rear or upstage truss with 16-24 instruments
 - 4 specials over stage, two specials from front of house
 - At least (1) quality hazer, water-based.
 - 4-8 moving lights are preferred
 - System capable of providing a full-stage wash
 - Quality console