

Tais Chicaiza

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WORK EXPERIENCE

Multifunctional Retail Associates

Mango

Manhattan, NY

November 2023- Present

- Recommended products based on customer preferences.
- Stock, replenish and organize inventory with accuracy and efficiency.
- Maintaining an orderly appearance throughout the sales floor.
- Introducing promotions and opportunities to customers to increase purchase amounts.

Summer Intern

NYC Mayor's Public Engagement Unit

Brooklyn, NY

July-September 2023

- Direct phone calls using targeted data to reach New Yorkers proactively and offer them information about benefits and services.
- Conduct weekly messaging campaigns to increase the scale of outreach to clients by offering them a targeted response/ one-on-one assistance.
- Informing interested individuals and groups about government benefits through canvassing.
- Tabling at elected officials' office, income, libraries, and community events

Teacher Assistant

Academy for Excellence in leadership

Brooklyn, NY

September 2017-June 2019

- Supported students with their academic assignments using logic and mediation skills.
- Reinforce lessons presented by teachers by reviewing materials with students.
- Enforce school and class rules to help teach student proper behaviour.
- Help teachers switch recording keeping such as tracking attendance calculating grades.
- Assist teachers prepare for lessons by getting materials ready and setting up equipment such as computers.
- Promoted calm, disciplined classroom and setting for successful learning.

EDUCATION

New York City College of Technology

Bachelors in Applied Science (Concentration: Communication Design)

Expected Graduation: Spring 2025

LANGUAGE, SKILLS, ACCOMPLISHMENTS

- Design oriented (Adobe Photoshop, Adobe Lightroom Classic, Adobe Illustrator, Adobe InDesign), Google knowledgeable, Expert video editing skills (Adobe Premiere Pro) knowledge in Microsoft (Word, Excel, PowerPoint).
- Fluent in English, Spanish.
- **All the World in New York City at DNA Learning Center at Citytech: Awarded for Best Photography**