

FASHION INTERNSHIP APPLICATION

A separate application must be completed for each internship you intend to do.

THE APPLICATION IS DUE AS SOON AS THE INTERNSHIP IS PLANNED AND REQUIRED FOR PERMISSION TO ENROLL.

The Fashion Internship is a course that provides you with the opportunity for work in established professional settings to gain experience in a specific area of study. The purpose of the Internship is to provide you with the opportunity to apply information learned in the classroom to a business setting. During this experience you will become acquainted with the business's policies, procedures and methods of operation.

The Internship may include positions such as but not limited to:

Textiles - Computer aided design/patternmaking	Production/Sourcing Printed Textile Design	Stylist (design) Apparel Design	Illustration Theatre Costume Design
Fashion Merchandising-	Visual Merchandising Showroom Representative Journalism	Accessories Stylist (magazine) Buying	Public Relations E-commerce/Direct MKT Product development

3 credit hour option: To participate in the 3 credit hour internship you may be working in either a full or part-time capacity with a company or business that provides a product or service related to product design or fashion merchandising. During the semester you are to complete a **minimum of 200 clock hours** supervised work plus written assignments including weekly reports.

6 credit hour option: To participate in the 6 credit hour internship you must be working full time (fashion merchandising this should be at a management level, supervisory position, or step above entry level) with a company or business that provides a product or service related to apparel design or fashion merchandising. During the semester you are to **complete 15 weeks** of supervised work plus written assignments including weekly reports.

COMPLETE AND RETURN THIS FORM WITH THE INTERNSHIP AGREEMENT FORM TO
DR. ALYSSA DANA ADOMAITIS AT ONE OF THE FOLLOWING.

1. THE NEW YORK CITY COLLEGE OF TECHNOLOGY, CUNY
300 JAY, NAMB 1025 OR
2. BUSINESS OFFICE – DR. ADOMAITIS' MAIL BOX (PLEASE PLACE IN AN ENVELOPE WITH
ATT: DR. ADOMAITIS) OR IN CASE OF AN EMERGENCY
3. E-MAIL (aadomaitis@citytech.cuny.edu)
4. Submit via SAFEASSIGN in ONE PDF document

CONFIRM BY SENDING AN E-MAIL TO DR. ADOMAITIS SUBMITTING TO ONE OF THE ABOVE
PLACES

Permission to enroll in the internship will **NOT** be granted until the position has been confirmed. Submission of the signed Internship Agreement form (available from Dr. Adomaitis) or verification of the position is required.

Name Tanner Jules Gordon-Smith

CITYTECH ID# 23661288

This application is for: **Let's Put Our Kids First Apparel Design internship Fashion**

Merchandising Internship

<p>The internships are offered fall, spring and summer semesters. Indicate the semester you are applying to do your internship</p> <p>Fall <input type="checkbox"/> Semester <input checked="" type="checkbox"/> Spring Semester (20 23) <input type="checkbox"/> Summer Semester</p>	<p>You may choose to complete a 3 or 6 credit internship (see description for requirements of each). Indicate your credit hour choice</p> <p><input checked="" type="checkbox"/> 3 credit hours</p>
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School Address 300 Jay St, Brooklyn, NY 11201

Phone (718)-260-5500

Home/perm

Phone

Class Standing Senior

Anticipated Date of Graduation June 2nd, 2023

Overall GPA (may be found on your unofficial transcript) 2.965

<p style="text-align: center;"><u>PRODUCT DESIGN INTERNSHIP</u></p> <p>The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:</p> <p style="text-align: center;">.....</p> <p style="text-align: center;">.....</p> <p style="text-align: center;">.....</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p>Major GPA: _____ (from the UNTRASPT)</p>	<p style="text-align: center;"><u>FASHION MERCHANDISING INTERNSHIP</u></p> <p>The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:</p> <p style="text-align: center;">BUF 3100.....</p> <p>COMPLETED</p> <p style="text-align: center;">SBS 3201.....</p> <p>COMPLETED</p> <p style="text-align: center;">Module Courses.....</p> <p>COMPLETED</p> <p style="text-align: center;">BUF 4700.....</p> <p>COMPLETED</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p>Major GPA: 3.26 _____ (from the UNTRASPT)_</p>

Intended Internship Information. Provide as much information as possible. If your plans change – please provide the new information in writing as soon as possible. The change may effect the approval of your internship and may cause a delay in enrolling for the course:

Company name Lets Put Our Kids First

Supervisor Name (if known)

Location/address

Position description (provide as much detail about what you will be doing on the job as you can). If you have previously worked for this company – identify how the internship will be different than previous work experience.

“Let’s Put Our Kids First” is a team of highly trained BCBA's, Behavior Technicians, and therapists who have vowed to help students with autism. “Let’s Put Our Kids First” is looking specially for undergraduate students pursuing a degree in the fashion field to help lead a new program. The program is meant to help not only adhere to their sensory development but also help them learn more about textiles, fabrics, clothing, and fashion. During the duration of this program, several different aspects of fashion will be taught such as textile design, apparel design, illustrations and much more. Fashion and fashion design encompass a wide range of aspects and there are many tasks that the students will be required to do. As part of the job, I will be required to:

1. Sort and organize materials/textiles for students to touch and feel
2. Help teach students about different shapes or patterns to incorporate into future designs and illustrations.
3. Pinning fabric pieces together or attaching them with fabric glue.
4. Take photos of clothing and create simple graphics.
5. Participate in meetings and brainstorming different ideas to further expand the program.
6. Create a design team by sharing ideas and providing feedback.
7. Researching trends or gathering inspiration for new designs by looking at fashion houses, magazines, websites, and social media
8. Create artwork or crafts using fabric scraps or other materials.
9. Guide students when working on art/illustrations to be incorporated into future possible designs

In addition to these tasks, I will also be required to teach a basic understanding of:

- Textile design: This involves creating and selecting the fabrics that can be used in a garment or accessory.
- Color theory: Future Fashion designers must consider how different colors will look together and how they will appeal to the target market.
- Silhouette: The overall shape and form of a garment, including its structure and drape.
- Proportion: The size of different design elements in relation to each other, such as the size of a collar in relation to the size of the sleeves.
- Line: The visual path created by the edge of a garment or the direction in which a garment hangs.
- Texture: The surface characteristics of a fabric, including its feel and appearance.
- Style: The distinctive appearance of a garment, which can be influenced by cultural and social factors.
- Functionality: The practicality of a garment and how it can be worn in different situations.

In the future my goal is to design children’s clothing and this internship would be a great first step.

Please attached a letter on company letterhead to this application along with a business card of your supervisor.

Supervisor Business Card:



LETS PUT OUR KIDS FIRST

2621 PROMENADE PARKWAY STE 105, MIDLOTHIAN, VIRGINIA 23113

(804) 592-6877

INFO@LETSPUTOURKIDSFIRST.COM



Dear Tanner Jules Gordon-Smith,

We are pleased to offer you the opportunity to lead our fashion program for students. Your interest to teach students about different elements of fashion and design aligns with our goals of providing educational and creative experiences for children.

We are confident that your passion for fashion and your enthusiasm for working with kids make you the perfect candidate to help lead this program. We believe that your skills and experience will help make this program a success and provide a valuable learning experience for the children who participate.

The objectives of this program are as follows:

1. To introduce students to the world of fashion and help them develop an understanding of the various elements that go into creating a successful fashion design.
2. To teach students about different textiles and fabrics and how they can be used in fashion design.
3. To help students understand color theory and how to use color effectively in their designs.
4. To teach students about different lines and how they can be used to create visually interesting fashion designs.
5. To help students understand the importance of texture in fashion design and how it can be used to add depth and interest to their designs.
6. To teach students about different styles and how to incorporate them into their own designs.
7. To help students understand the importance of functionality in fashion design and how to create garments that are both stylish and practical.
8. To introduce students to the concept of fashion forecasting and help them understand how designers predict and plan for future trends.
9. To provide students with an opportunity to express their creativity and develop their own fashion design skills.

I believe this program has the potential to be a fun and an educational experience for the students, and I would be thrilled to have the opportunity to bring you to the organization. Thank you for your interest in working with our organization. We are excited to have you on board and look forward to discussing it further with you.

Sincerely,
Let's Put Our Kids First

PLEASE ATTACH COMPANY INTERNSHIP LETTER ABOVE

PLEASE ATTACH UNOFFICIAL TRANSCRIPT

SIGN the last page and date/

CUNY Internship Agreement during Fall 2021/Spring 2022/Covid-19 emergency in effect with some return to In-person learning

In signing this Agreement, I acknowledge that I understand that my participation in an in-person internship will involve risks and hazards not found in remote study at the College. In ordinary times, these risks can range from a) minor injuries and illness such as bruises, and strains, to b) major injuries and illness such as broken limbs, loss of sight, neck or back injuries, heart attacks, and concussions, to c) catastrophic injuries, including paralysis and death, and also include risks of damage to or theft of personal property, and risks involved in traveling to and within, and returning from, internship sites. I understand that COVID-19 presents unique health risks, especially to those with underlying conditions, and that there may be other risks not known or reasonably foreseeable. I have sought and obtained information and advice that I feel are necessary and appropriate.

I VOLUNTARILY ACCEPT AND ASSUME ALL OF THE RISKS IN PARTICIPATING IN THE INTERNSHIP and my participation in an internship with internship partner described below is voluntary.

Lets Put Out Kids First

Internship Partner

Tanner Jules Gordon-Smith
Student Name

Tanner Jules Gordon-Smith

1/2/23

Student Signature and Date