


Culmination Meetings with Technical Advisor


I, Sandy Thevenin understand that it is required for me to meet with my technical advisor at least three times throughout the semester to discuss my culmination project. Each meeting should be at least 30 min. unless the technical advisor determines that a shorter meeting is adequate. I also understand that after each meeting, I must present this form to the instructor of the course and also upload it on the BB Wiki. I will be penalized in the course if I do not fulfill these tasks.


2/4/2016
Date


Signature of Culmination Student

Meeting Records

Beginning Time	End Time	Date	Signature of Technical Advisor
<u>11:00</u>	<u>11:30</u>	<u>2/1/2016</u>	
Content of Meeting: <u>Describe my tasks as stage manager</u>			

Beginning Time	End Time	Date	Signature of Technical Advisor
<u>1:30</u>	<u>1:55</u>	<u>2/15/16</u>	
Content of Meeting: <u>Planning & Event Management</u>			

Beginning Time	End Time	Date	Signature of Technical Advisor
<u>11</u>	<u>NO IN</u>	<u>May 4</u>	
Content of Meeting: <u>presentation & poster content</u>			