**Stacey Anderson**

**148 Saint Pauls Place Apt#1A**

**Staceyanderson43@yahoo.com**

**Brooklyn New York 11226**

**1(347)335-7505**

**Objective:** To find a position where I can utilize my ability to contribute to the growth of the organization.

**Employment History:**

12/2000-Present

**New York Foundling, New York**

Seton Daycare

 Group Leader

* Ensure a stable, safe and secure hygienic environment for infants.
* Plan and Implement daily routines and learning activities.
* Develop positive relationships with parents.
* Conduct annual conference with by parents.
* Supervises assistant teacher and Foster grandmother.
* Write quarterly goals and plans for children.
* Conduct weekly team meeting with assistant teacher.
* Attend monthly team leaders meeting with peers and directors.

10/97 12/00 **New York Foundling, New York**

 **Child Care Worker**

* Supervised pregnant teenagers and provides counseling as needed.
* Assisted clients with activities of daily living.
* Accompanied residents on various medical appointments and recreational activities.
* Attended monthly meetings with staff ,supervisor and directors
* Recorded information and incidents in daily logs
* Intervened and resolve conflicts between residents
* Took referrals from agency and admit clients to the facility

6/96-/97 **Aides of Home Care Services, Queens, NY**

 **Home Health Aide**

* Assisted patient with personal hygienic matters. Accompanied patients to and from medical appointments. Performed therapy when directed or recommended by clients physician

2/95-12/96 **Jewish Guild for the Blind, New York, NY**

**Internship/Recreational**

* Assisted the visually impaired registrants with recreational activities which allowed them to use their additional senses to adapt to the environment and enhances their social, physical, mental and emotional health.
* Accompanied clients to medical appointments and conducted group sessions.

 9/94-12/95 **Borough of Manhattan Community College Early Childhood**

 **Assistant Teacher**

* Monitored pre-school aged children with various learning activities.
* Participated in recreational activities and games with children. In addition I assisted teachers with lesson plans.
* Conferred with parents concerning the development of their children.

**Education:**

9/93-12/96 **Borough of Manhattan Community College**

 **Degree: A.A.S- May 1996**

 **New York City College of Technology**

 **Major: Human Services- June 2013**

7/11-11/11 **Allen School**

 **Certified Nursing Assistant**

**Skills:**

* Microsoft word
* PowerPoint
* CPR certified
* First Aid certified
* Child abuse /maltreatment trained

**References:** Available upon request.