

# Sana Shoaib

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## Dental Hygienist

I am a professional with strong interpersonal and organizational skills recognized for building rapport with diverse population. A Dedicated professional delivering optimal care and providing high-caliber patient counseling.

## Professional Experience

### Dental Hygiene Assistant

Court Street Dental | June 2022 -  
August 2022

- Reviewed patient charts upon arrival and prepared procedure room based on unique customer needs.
- Arranged and organized dental equipment and instrumentation according to guidelines established by ADA.
- Prepared procedure rooms and tray setups for hygienists and doctors before starting dental procedures.
- Monitored and updated hygiene schedules by rescheduling appointments and scheduling new appointments.
- Captured patients' dental radiographs and provided to dentist for interpretation and diagnosis.
- Assist the hygienist during whitening treatments.
- Complied with OSHA and corporate safety policies and standards.
- Maintained accurate medical and dental records by documenting important patient data in Dentrix software.
- Assisted doctors and hygienists during sealants, root canals, cavity fillings and wisdom teeth extractions.

### Biology Teacher

International School, Riyadh. |  
April 2013 - August 2015

- Prepared individualized lesson plans and educational materials to structure biology curriculum to needs of each student.
- Provided guidance and mentoring to students regarding academic, social and emotional issues.
- Established and maintained professional relationships with students, staff, parents and community members.

## Education

### Dental Hygiene, AAS

New York City College of Technology at Brooklyn, NY | 2021 - 2023

### Bachelors of Science

University of Punjab at Pakistan |  
2018

## Key Skills

- Highly proficient in many areas of modern dental practice including digital radiography, intraoral camera, soft tissue management and applying prevention method such as fluoride and sealants.
- Whitening procedures including Zoom and fabrication of whitening trays.
- Competent in Arestin placement
- Dentrix & Dentrimax software for appointment scheduling.
- Nutritional counseling.
- Multi-tasking.
- Teamwork.

## Accomplishments

- Dean's List (2021, 2022).
- Honor Roll (2021, 2022).
- Honors Scholar Program Award (2021).
- JFEW Scholarship recipient (2021).
- Nominated for The National Society of Leadership & Success (2021).
- Member of The National Society of Collegiate Scholars (2022).
- Capital Campaign Fund Scholarship recipient (2022).

## Certifications

2023	Nitrous Oxide Analgesia certification
2023	Local Anesthesia
2021	Basic Life Support
2023	Mandated Reporter
2022	CITI-IRB

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## Languages

Proficient in Urdu, Hindi and Punjabi.