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| **ENG 1101****Essay #1****Instructions for Revision** |

Typed Revision

This revision is not required. However, I will consider raising your grade if you do revise. The revision is due in one week.

TO REVISE:

1. Type the essay in double-spaced 12 pt. font. Commonly used fonts are: Times New Roman and Arial.
2. We haven’t discussed formatting, but you must include:
* Title of your essay
* Page numbers
* The original draft you wrote in class.
* My comments.
1. You don’t need a Works Cited page, but reference texts clearly in the essay.
2. Review and reconsider the overall essay structure
* Where is the thesis statement?
* Where are the supporting arguments and topic sentences?
* Is there a clear, introductory paragraph?
* Is there a clear concluding paragraph?
* Are there sections of the essay you can make better or clearer by developing the content?
* Are there sections of the essay that could use cutting or tightening the content?
1. Do you need transitional words and sentences to show the reader your thought process? (Transition words and phrases are on the back of this sheet.)
2. Use your word processing program’s spell and grammar checks to proofread for grammar errors.
3. Turn the revision in with the original draft stapled to it.

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| **Essay Writing Skills****TRANSITIONAL WORDS****AND PHRASES** |

Transitional words and phrases are placed at key points in your work to lead your reader from point to point, from paragraph to paragraph, and from the beginning to the end of your writing.

**To introduce your thesis statement**:

* A few ways to introduce your thesis include: In my opinion……, I believe….., I agree that……., I argue…….., I will prove here……..,
* Do not use: My thesis is…..

**To begin a body paragraph:**

* To begin with (first argument); equally important (true, valid); in addition; next; furthermore; beyond that; what is more; finally (last argument); lastly(last paragraph)

**To emphasize a point within a paragraph**:

* In fact; more importantly; most important of all; most of all; the main/problem/issue is; without question; much more; also; moreover; above all; indeed;

**To compare**:

* Also; as well; both; in the same way; likewise; similarly

**To introduce specific details within a paragraph:**

* For example; as an example; for instance; a case in point; specifically; more specifically; such as; in fact; in particular

**To summarize the main idea within a paragraph (concluding sentences)**

* hence; therefore; thus; consequently; and so; for this reason;

**To transition to your refutation of the opposing view (contrast):**

* While it is true that; although this may be true; although; even though; despite this; on the other hand; however; be that as it may; nevertheless; yet

**To summarize the ideas with a complete essay (concluding paragraphs)**

 In closing; in conclusion; in brief; in short; to sum up; all in all; on the whole