

Sandra Nicolas

Richmond Hill, Queens

Sandra.nicolas894@gmail.com

347-264-9394

Dear Hiring Manager,

I am writing to express my strong interest in the internship opportunity with Da Spot NYC Boutique. With a solid foundation in operations and a passion for the fashion industry, I believe my diverse experiences have equipped me with valuable skills that align with the dynamic demands of the fashion world. As an Operations Assistant at the International Organization for Migration (IOM) I have honed my organizational skills by undertaking off-light management activities. As an Operations Manager at Advanced Care Staffing, I managed client relationships and oversaw client account revenues, demonstrating my ability to maintain excellent rapport with key personnel. My experience as an Associate at the Amazon Fulfillment Center equipped me with problem-solving skills, an eye for detail, and the ability to train and supervise associates. These skills, coupled with my proficiency in using Excel for efficient problem tracking, make me well-equipped to handle the dynamic challenges that the fashion industry presents. Furthermore, my entrepreneurial spirit is reflected in my roles as the Founder of All Things S&R and Co-Founder/Marketer at JAMS Events. These ventures have equipped me with skills in reselling quality garments, promoting sustainability, and planning theme celebrations—further showcasing my creativity and ability to think outside the box. As a language enthusiast fluent in Haitian Creole and possessing technical proficiency in Microsoft Office Suite, Apploi, Avionte, Adobe, and Jazz HR, I am confident in my ability to adapt to the fast-paced and ever-evolving fashion industry landscape. I am excited about bringing my unique skill set, passion for fashion, and dedication to sustainability to your team. I am eager to contribute my diverse experiences and would welcome the opportunity to sharpen my knowledge of styling, visual merchandising, brand imaging, and more. Thank you for considering my application. I look forward to the possibility of contributing to Da Spot NYC Boutique and learning from industry leaders.

Sincerely,

Sandra