

PROFESSIONAL DEVELOPMENT CRITIQUES 1: TD Bank: Advice on Technical Resume
Writing & Interviewing

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1. What was the purpose of this professional development seminar? What is the title? Who was offering the workshop and why? What made this person an expert?

The purpose of the professional development seminar was to provide CUNY students with guidance on refining their resumes and interview skills. The title of the workshop was "Advice on Technical Resume Writing & Interviewing," and it was offered by TD Bank's Senior Technical Recruiter, Shayla Alamino. According to Shayla Alamino's LinkedIn profile, she is considered an expert in this field due to her three years of experience in recruitment. She first started her recruitment career at Google and then moved to TD Bank as a Senior Technical Recruiter, likely gaining extensive experience in reviewing resumes and conducting interviews for technical positions.

2. What did one learn at this workshop? Be detailed and descriptive.

Participants at this workshop learned several key strategies for refining their resumes and improving their interview skills. They were guided through the process of creating a compelling resume that effectively showcases their skills and experiences. This included tips on formatting, such as using chronological order or functional formats, keeping the resume to one page, and using PDF format only. Additionally, participants were advised to include essential sections like name and contact information, education history (with emphasis on including graduation dates and GPA if 3.0 and above), professional experience (highlighting relevant projects and using action verbs), and additional sections like achievements/certifications, professional websites or blogs, and research projects. The workshop also provided insights into the importance of accuracy and consistency in resume content, as well as the significance of presenting oneself positively. Furthermore, participants gained valuable insights into mastering interviews, including tips on setting the scene and minimizing distractions, being mindful of body language, making connections with interviewers, understanding organizational structure, conducting salary research, and preparing for technical interviews by assessing problem-solving skills and communication abilities.

3. Would you (one) recommend this PD workshop to your peers at New York City College of Technology, CUNY? Why or why not?

Yes, one would recommend this professional development workshop to their peers at New York City College of Technology, CUNY. The workshop offered comprehensive guidance on essential aspects of resume writing and interview preparation, which are crucial skills for students transitioning into the workforce. The detailed instructions provided in the workshop, ranging from resume formatting to interview strategies, would undoubtedly benefit students seeking to enhance their employability and secure job opportunities. Additionally, the workshop's focus on technical resume writing and interviewing aligns well with the skill sets

required in today's competitive job market, making it particularly relevant and valuable for students pursuing technical roles or positions in various industries.

4. Did you (one) feel prepared through coursework and classes to be at this PD workshop? Why or Why not? Explain in detail.

As a student at New York City College of Technology, CUNY, one believes that the coursework and classes have provided a foundation for attending this professional development workshop. While the workshop offered specific guidance on technical resume writing and interview techniques, the theoretical knowledge and practical skills acquired through coursework have prepared one to engage effectively with the workshop content. For example, coursework in communication, problem-solving, and technical skills has equipped one with the necessary competencies to understand and implement the strategies discussed in the workshop. Additionally, classes focusing on professionalism, career development, and industry-specific knowledge have instilled in one the importance of presenting oneself professionally and preparing for job interviews. Therefore, one feel adequately prepared to leverage the insights gained from the workshop to further refine my resume and enhance my interview skills for future career opportunities.

