Sanjida Afrin

7105 35th Avenue

Jackson Heights, NY 11372

December 12, 2012

Mr. John Doe

Nurse Manager (Emergency Department)

XYZ Hospital

New York, NY 11111

Dear Mr. Doe:

It was wonderful having the opportunity to speak with you and learn more regarding the nursing position during the interview. I am very interested in the staff nurse position in the XYZ hospital. This is the exact position which I feel uniquely qualifies for and I am sure that I will be a positive contributor to your team.

I appreciate your time and information that you shared with me. I have always wanted to work in your facility as it is one of the best hospitals in the city. This will be a magnificent opportunity for me to work in that unit and I will be a part of this hospital.

I am looking forward to hear from you. If you require any additional information, please feel free to contact me on (347)-656-5174.

Sincerely,

Sanjida Afrin