

# Sade Kornagay

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74 Cassidy Place, Staten Island NY 10301  
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## OBJECTIVE:

Obtain a position as a Harm Reduction Counselor

## QUALIFICATIONS:

- High energy level and ability to thrive in a fast pace environment
- Able to work independently and as part of a team
- Reliable, dependable and trust worthy
- Strong organizational skills and high level of attention to detail
- Excellent interpersonal and communication skills
- Knowledge of Microsoft Word, Excel, PowerPoint

## EDUCATION & SPECIAL TRAINING:

### New York City College of Technology

Brooklyn, NY

B.S. in Human Services

Concentration: Children Services

Expected Graduation 6/2014

### Kingsborough Community College, CUNY

Brooklyn, NY

A.S. in Community Health 8/2011

Concentration: Alcohol & Substance Abuse

*Customer Service Training Certificate, KBCC 10/2010*

## WORK EXPERIENCE:

### Harbor Terrace

Staten Island, NY

*Medication Aide*

05/2010-Present

- Administers medication to residents
- Files scripts and refills medication
- Manages controlled substances and signs relevant documentation

### Wendy's

Staten Island, NY

*Cashier*

10/2004- 05/2010

- Provided customer service
- Balanced Drawer and maintained a clean and orderly checkout
- Assisted customers to the table with trays
- Cleaned dining room as needed

### Richmond home Needs

Staten Island, NY

*Personal Care Aide*

2/2008- 03/2009

- Ran small errands to the supermarket, pharmacy and local places
- Assisted client with daily shower and prepared meals
- Assisted client to and on doctor appointments
- Laundry and light cleaning

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## **Urban League**

*Secretary/ Outreach Worker*

- Provided outreach services within the community for the underserved communities in Staten Island
- Organized and advertised events in the north shore communities such as health care fairs and youth fairs
- Printed materials and fundraising

**Staten Island, NY**

06/2008 -08/2009

## **OTHER RELEVANT EXPERIENCE:**

### **Kingsborough Non-Smoking Campaign & Health Care Work Shop**

*Service- Learning Volunteer*

- Conducted second hand smoke hazard education and outreach
- Developed second hand smoke educational flyer
- Harm reduction intervention & Health Expo
- Conducted Small Health Workshop

**Brooklyn, NY**

09/2010-12/2010

### **Richmond Home Needs Inc.**

*Certified Personal Care Aide*

- Certified to work with infants, children, adults and the mentally ill/Disabled

**Staten Island, NY**

March 2008

**REFERENCE AVAILABLE UPON REQUEST**