

## HOURS OF OPERATION

- How many hours for setup? 2 days
- How many hours for break down? 4
- By what time does the event need to end? 10:00PM
- When is the earliest we can set up? 8:00AM
- Can vendors drop items off the day before the event? Yes

## CAPACITY and SPATIAL CONSIDERATIONS

- How many people does your venue seat? 1,372
- How wide are the aisles? Approx. 4'
- Stage Dimensions. Left to right 84'6" upstage to down stage 47'6"
- Fly height 20'
- Wing space Stage Right 16' x 50' Stage Left 20' x 50'

## FACILITY AMENITIES

- Is there an exclusive vendor list? Yes
- Are tables and chairs included? Yes
- Is there guest parking? Is guest parking free? Yes, Yes

## FACILITY ALLOWANCES

- Can I have candles, balloons, sparklers? Balloons Yes
- Can we bring our own liquor? No
- Can I have a food truck on the premise? How about INSIDE the facility? No

## ADDITIONAL OFFERINGS and COST

- Daily rental cost \$8,500.00 - \$10,000.00
- Weekly rental cost N/A
- Deposit cost \$500
- Insurance required? Yes
- How much of the venue deposit is required and when? 20% of the total contract and due 30 days prior to the event