

EVENT SCHEDULE PLANNER 2018

PROJECT/EVENT	DEATH OF A SALESMAN PLAY
ORGANIZER	RODNEY YARBROUGH

The Show will be held at the Milton G. Bassin PAC located at York College 94-45
Guy R. Brewer Blvd Jamaica, NY 11451

PROJECT PHASE	STARTING	TIME	ENDING	PROJECT PHASE	STARTING	TIME	ENDING
HIRE DESIGNERS AND PRODUCTION STAFF	3/1/18	9:00am - 5:00pm	3/2/18	EQUIPMENT LOAD IN	5/1/18	8:00am - 10:00am	5/1/18
MEETING WITH DESIGNERS AND PRODUCTION STAFF	3/3/18	12:00pm - 4:00pm	3/5/18	SOUND AND LIGHTS	5/1/18	10:00am - 10:00pm	5/1/18
AUDITIONS	3/17/18	12:00pm - 3:00pm	3/24/18	LOAD PROPS AND WORDROBE	5/1/18	5:00pm - 10:00pm	5/1/18
SCENIC AND COSTUME DEADLINES	3/12/18	1:00pm - 5:00pm	4/12/18	CUE TO CUE	5/2/18	10:00am - 12:00am	5/2/18
MEETING WITH THE MILTON G, BASSIN PAC	3/31/18	10:00am - 11:00am	3/31/18	STUMBLE THROUGH	5/2/18	12:00pm - 2:00pm	5/2/18
BUDGET ESTIMATES DUE	4/2/18	1:00pm - 2:00pm	4/7/18	DESIGNERS RUN THROUGH	5/2/18	2:00pm - 6:00pm	5/2/18
SOUND AND LIGHTING ESTIMATES DUE	4/10/18	1:00pm - 2:00pm	4/17/18	DRESS REHEARSAL	5/2/18	8:00pm - 10:00am	5/3/18
REHEARSALS	4/3/18	10:00am - 6:00pm	4/30/18	START OF SHOW	5/3/18	12:00pm - 2:30pm 7:00pm - 9:30pm	5/4/18
LIGHT, VIDEO AND SOUND PLOTS DUE	4/20/18	1:00pm - 2:00pm	4/27/18	LAST RUN DATE	5/4/18	12:00pm - 2:30pm 7:00pm - 9:30pm	5/4/18
				STRIKE	5/4/18	10:00p - 2:00am	5/5/18

MAY							JUNE							JULY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				