

**NEW YORK CITY COLLEGE OF TECHNOLOGY
OF THE CITY UNIVERSITY OF NEW YORK**

POST OBSERVATION CONFERENCE MEMORANDUM

Date of Discussion _____ 3/16/17 _____

Observation date __ 3/9/17 _____

Candidate's Name _____ Rebecca Devers _____

Department _____ English _____

Representatives Present _____

Course & Section __ ENG 1101 Section D377 _____

Name of Observer: Caroline Hellman

Name of Observee: __ Rebecca Devers _____

Date Observation Filed 3/16/17 _____ with Chairperson Bannett
P&B member or other assigned by chairperson

(Attach additional pages if necessary.)

Signed _____
Title

I understand that my signature means only that I have read this memorandum and that I may attach any comments I wish.

Staff Member's Signature _____

5. PRESENTATION OF MATERIAL (level and clarity of presentation; appropriate use of learning aids; clarity, volume and pace of speech; relevance, variety, and clarity of questions; choice of modality of instruction; use of instructional technology as appropriate)
(X)Excellent ()Very Good ()Satisfactory()Unsatisfactory

Prof. Devers combined class discussion with group work. In a challenging space (a computer room), Prof. Devers was audible and clear at all times. She used computer projection for the text, which was useful.

6. STUDENT-INSTRUCTOR INTERACTION (appropriate recognition of student contributions; establishment of rapport with students)
(X)Excellent ()Very Good ()Satisfactory()Unsatisfactory

Prof. Devers has established wonderful rapport with the students. The professor was available after class to address students' questions regarding reading and writing assignments. The majority of the students in the room actively participated in class discussion and clearly felt comfortable doing so.

7. OVERALL EVALUATION (categories 1 through 6)
(X)Excellent ()Very Good ()Satisfactory()Unsatisfactory

Prof. Devers is a seasoned and confident instructor. The depth of her experience is evident in her classroom.

8. SPECIFIC RECOMMENDATIONS FOR IMPROVEMENT (Use additional pages if necessary.)

None.

I have read and have been given a copy of the above report, and so signify by my signature below. I understand that I may attach additional comments to this document.

signature of observee date

signature of observer date

9/01