

NEW YORK CITY COLLEGE OF TECHNOLOGY
OF THE CITY UNIVERSITY OF NEW YORK

POST OBSERVATION CONFERENCE MEMORANDUM

Date of Discussion 11/7/2012

Observation date 10/18/2012

Candidate's Name Rebecca Devers

Department English

Representative Present Juanita But

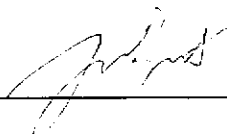
Course & Section ENG1101 Juanita But
Name of Observer

Name of Observee Rebecca Devers

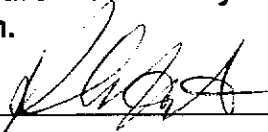
Date Observation Filed 11/8/2012 with Chairperson Nina Bannett

P&B member or other assigned by chairperson

(Attach additional pages if necessary.)

Signed  Asst. Professor
Title

I understand that my signature means only that I have read this memorandum and that I may attach any comments I wish.

Staff Member's Signature  11/8/12
date

NEW YORK CITY COLLEGE OF TECHNOLOGY CLASS OBSERVATION REPORT OF THE CITY UNIVERSITY OF NEW YORK

Name Rebecca Devers Rank Assistant Professor () Untenured

Department English Course/Section ENG1101/5404

Date of Observation 10/18//2012 Room N 802

Lesson Topic & Brief Summary: Thesis statements; Annotated bibliography

Please complete each item. This report will be returned unless each category contains supporting comments. Use additional pages if necessary.

1. CLASSROOM MANAGEMENT (prompt start, efficient attendance check):

() Satisfactory () Unsatisfactory

The class began on time and attendance was taken. Professor Devers also reminded students of the upcoming library workshop and explained the objective of the research project.

2. PROFESSIONAL TRAITS (Professional appearance and demeanor; clarity, volume, and pace of speech; establishment of rapport with students)

() Satisfactory () Unsatisfactory

Professor Devers presented class material in a clear and professional manner. She seemed to have established a very good rapport with her students.

3. SUBJECT MASTERY (accuracy of presented material, use of appropriate terminology, competence in use of equipment)

() Excellent () Very Good () Satisfactory () Unsatisfactory

The class involved the research process and writing effective thesis statements. Professor Devers gave students clear instructions and took time to help them understand key concepts and terminologies. She commented on each response with thorough explanation. The board and the handouts were used effectively to facilitate the presentation of class material.

4. ORGANIZATION AND DEVELOPMENT OF MATERIAL (clear statement of objectives; logical sequence; budgeting of time; review, summary, and outside assignments as appropriate)

() Excellent () Very good () Satisfactory () Unsatisfactory

The first part of the lesson focused on the research process. In preparation for the library workshop, Professor Devers asked students to complete a homework research assignment in which they have to choose a research topic, pose a research question, provide a list of possible sources, and compile an annotated bibliography, with correct MLA citation. Professor Devers guided the students step by step through the research process with the help of a comprehensive and well-designed assignment packet.

In the second part of the lesson, Professor Devers helped students identify elements of an effective thesis statement and asked the class to establish their own definition. In a group setting, students used a worksheet to evaluate each other's tentative thesis statement of a given topic. Students were then asked to revise their theses based on the feedback from their peers. To conclude the lesson, Professor Devers asked students to post their revised thesis statements, which were anonymous, on the wall. Students could then go around reading and judging one another's work according to the definition of an effective thesis they had established. The sequences were extremely well-organized.

5. PRESENTATION OF MATERIAL (level and clarity of presentation, appropriate use of learning aids)

Excellent Very Good Satisfactory Unsatisfactory

The class was focused and dynamic. Professor Devers effectively helped students understand the lesson and engaged them in class activities. The board and handouts were used effectively to facilitate presentation and learning of key elements.

6. STUDENT-INSTRUCTOR INTERACTION (relevance, variety, and clarity of questions; appropriate recognition of student contributions)

Excellent Very Good Satisfactory Unsatisfactory

Professor Devers appropriately commented on each response with thorough explanation and acknowledged students' contributions. Students were comfortable to participate in class.

7. OVERALL EVALUATION (categories 1 through 6)

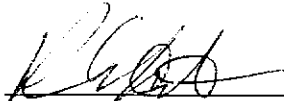
Excellent Very Good Satisfactory Unsatisfactory

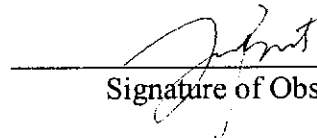
This was a good class. The instructor was professional and her students were attentive.

8. SPECIFIC RECOMMENDATIONS FOR IMPROVEMENT (use additional pages if necessary)

None

I have read and have been given a copy of the above report, and so signify by my signature below. I understand that I may attach additional comments to this document.


++Signature of Observee 11/8/12 Date


Signature of Observer 11/8/12 Date