



**WEEKLY WRITING JOURNAL: Week of October 15<sup>th</sup> to 21<sup>st</sup>, 2018**

During the sixth week of this internship I felt very overwhelmed. I had to continue the task that I was given from the previous week which consisted of reading the blue prints to determine the square footage number and apartment numbers in the building. My internship supervisor made me aware that this would be the major project of my internship as it would take me some time to calculate everything, as well as, make sure there are no mistakes made. I have begun by calculating each one-bedroom apartment and labeling it with a different color marker, then writing down each square footage number for each one-bedroom apartment. Math is not my best subject, so I wanted to make sure I wouldn't make a mistake. I continued the same pattern of calculation with two-bedroom, three-bedroom, four-bedroom, duplex and penthouse apartments. I was labeling each unit with different color markers on the blue prints, so it is easier for me later to add and calculate everything.

I believe I checked for mistakes about four times and each time I found something wrong, this made me very frustrated. I did happen to be somewhat happy that I was able to catch my mistake before my supervisor did, so this was satisfying in a way. After I did check the fifth time I didn't find a mistake, finally. I showed my progress to my supervisor. After her revision she asked me to put all of my work in the excel spread sheet in Microsoft System. The calculations took me a long time to do, so she asked that I begin this task next week. I felt this week was quite long and tiring from seeing a lot of numbers which I am normally not used to seeing. I learned

that technical writers not only write but sometime may have to calculate or simply take notes for their supervisors.