**HUS 2305 COURSE ASSIGNMENT SCHEDULE**

Students are expected to read the assigned chapter **BEFORE** class, and apply the concepts to class discussions, work clients and written assignments (logs and homework questions).

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| **DATE** | **LOGS, NEUKRUG CHAPTERS & ASSIGNMENTS** |
| **Aug. 25** | **Introductions, Overview of Course, Syllabi, Course Assignments/Expectations, OpenLab and TURNITIN****Introduction to APPENDIX. “B”, Human Services Code of Ethics** |
| **Sept. 1** | **H. W. - READ, APPENDIX. “B”, Human Services Code of Ethics, Exercise Box 10.1** “**What Is Your Story” - OpenLab**    **Supervisor/Intern Agreement**  |
| **Sept. 8** | **H. W. - READ, Chapter 1, Characteristics of the Effective Helper** **Log # 1, Exercise 1.8 (Week of 9/1 - 9/7)**  |
| **Sept. 15** | **H. W. - READ, Chapter 1, Characteristics of the Effective Helper (Cont’d.)** **Log # 2, Exercise 1.9 (Week of 9/8 - 9/14)**  **ASSIGNMENT # 2 DUE - ”The Community and Its Resources”** |
| **Sept. 22** | **H.W. - READ, Chapter 2, Effective Helping** **Log #3, Exercise 2.3 (Week of 9/15 - 9/21)**  **Assessment Exercise**  |
| **Sept. 29** | **H. W. - READ, Chapter 2, Effective Helping (Cont’d.)** **Log # 4, Exercise 2.5 (Week of 9/22 - 9/28)**  **Assessment Exercise**  |
| **Oct. 6** | **NO CLASS (MONDAY SCHEDULE)** |
| **Oct. 13** | **H. W. - READ, Chapter 3, Stages of the Helping Relationship**  **Log # 5 Exercises 3.2 and 3.4 (Weeks of 9/29 - 10/12)**  **Assessment Exercise**  **ASSIGNMENT #1 “Summary of Agency Facts”** **August/September Time Sheet(s) and Monthly Contact Sheets (45 Hrs.)** |
| **Oct. 20** | **H. W. - READ, Chapter 3, Stages of the Helping Relationship (Cont’d.)** **Mid- Semester Supervisor Evaluation Form** **Assessment Exercise**  |
| **Oct. 27**  | **H. W. - READ, Chapter 4, Foundational Skills** **In-class Mid-Semester Course Instructor Evaluation** **Log #6, Exercise 4.2 (Weeks of 10/13 -10/26) - 10/26)** |
| **Nov. 3** | **H. W. - READ, Chapter 4, Foundational Skills (Cont’d.)** **Assessment Exercise**  **October Time Sheet and Monthly Contact Sheet (27 Hrs.)**  |
| **Nov. 10** | **H. W. - READ, Chapter 5, Commonly Used Skills**  **L0g 7, Exercises 5.4, 5.5 (Weeks of 10/27 - 11/9)** |
| **Nov. 17** | **H. W. - READ, Chapter 5, Commonly Used Skills (Cont’d.)**  **ASSIGNMENT # 3A *OR* # 3B**  |
| **Nov. 24** | **THANKSGIVING DAY** |
| **Dec. 1** | **H. W. - READ, Chapter 6, Information Gathering Exercise 6.4, 6.5** **L0g 8, Exercises 6.4, 6.5 (Weeks of 11/10 – 11/23)**  **November Time Sheet and Monthly Contact Sheet (36 Hrs.)** |
| **Dec. 8** | **H. W. - READ, Handout (TBD)** **Chapter 6, Information Gathering (Cont’d.)**  **ASSIGNMENT #4 - TRANSFER SUMMARY (Week of 11/24 – 12/8)**  |
| **Dec. 15** | **H. W. - Summary of Course and Wrap-Up** **Final Evaluations (Student and Supervisor)** **December Time Sheet and Monthly Contact Sheet (18 Hrs.)** |

**FINAL GRADE FOR LOGS WILL BE THE AVERAGE OF 5 LOGS WITH THE HIGHEST GRADES.**