

FASHION INTERNSHIP APPLICATION

A separate application must be completed for each internship you intend to do.

THE APPLICATION IS DUE AS SOON AS THE INTERNSHIP IS PLANNED AND REQUIRED FOR PERMISSION TO ENROLL.

The Fashion Internship is a course that provides you with the opportunity for work in established professional settings to gain experience in a specific area of study. The purpose of the Internship is to provide you with the opportunity to apply information learned in the classroom to a business setting. During this experience you will become acquainted with the business's policies, procedures and methods of operation.

The Internship may include positions such as but not limited to:

Textiles -	Production/Sourcing Printed Textile Design Computer aided design/patternmaking	Stylist (design) Apparel Design	Illustration Theatre Costume Design
Fashion Merchandising-	Visual Merchandising Showroom Representative Journalism	Accessories Stylist (magazine) Buying	Public Relations E-commerce/Direct MKT Product development

3 credit hour option: To participate in the 3 credit hour internship you may be working in either a full or part-time capacity with a company or business that provides a product or service related to product design or fashion merchandising. During the semester you are to complete a **minimum of 200 clock hours** supervised work plus written assignments including weekly reports.

6 credit hour option: To participate in the 6 credit hour internship you must be working full time (fashion merchandising this should be at a management level, supervisory position, or step above entry level) with a company or business that provides a product or service related to apparel design or fashion merchandising. During the semester you are to **complete 15 weeks** of supervised work plus written assignments including weekly reports.

COMPLETE AND RETURN THIS FORM WITH THE INTERNSHIP AGREEMENT FORM

TO DR. ALYSSA DANA ADOMAITIS AT ONE OF THE FOLLOWING.

- 1. THE NEW YORK CITY COLLEGE OF TECHNOLOGY, CUNY
300 JAY, NAMM 1025 OR**
- 2. BUSINESS OFFICE — DR. ADOMAITIS' MAIL BOX (PLEASE PLACE IN AN ENVELOPE WITH ATT: DR. ADOMAITIS) OR IN CASE OF AN EMERGENCY**
- 3. E-MAIL (aadomaitis@citytech.cuny.edu)**

CONFIRM BY SENDING AN E-MAIL TO DR. ADOMAITIS SUBMITTING TO ONE OF THE ABOVE PLACES

Permission to enroll in the internship will **NOT** be granted until the position has been confirmed. Submission of the signed Internship Agreement form (available from Dr. Adomaitis) or verification of the position is required.

Name: Nargiza Rahmatilloeva

CITYTECH ID# 23892495

This application is for:

Apparel Design internship

Fashion Merchandising Internship

<p>The internships are offered fall, spring and summer semesters. Indicate the semester you are applying to do your internship</p>	<p>You may choose to complete a 3 or 6 credit internship (see description for requirements of each). Indicate your credit hour choice</p>
<p>Fall Semester</p>	
<p>S p r i n g Semester (2022)</p>	<p>3 credit hours</p>
<p>S u m m e r Semester</p>	<p>6 credit hours</p>

School Address: 300 Jay St, Brooklyn, NY 11201, United States

Phone 718-260-5500

Home/perm Address: 1230 Avenue Y, Apt B21

Phone (347)836-2555

Class Standing: Senior

Anticipated Date of Graduation 12/30/2022

Overall GPA (may be found on your unofficial transcript): 3.2

<p align="center"><u>PRODUCT DESIGN INTERNSHIP</u></p> <p>The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:</p> <p align="center">.....</p> <p align="center">.....</p> <p align="center">.....</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p>Major GPA: _____ (from the UNTRASPT)</p>	<p align="center"><u>FASHION MERCHANDISING INTERNSHIP</u></p> <p>The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:</p> <p align="center">BUF 3100– Taken</p> <p align="center">SBS 3201 - Taken</p> <p align="center">Module Courses: BUF 3300- Enrolled</p> <p align="center">BUF 4700- Taken</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p>Major GPA: <u>3.2</u> (from the UNTRASPT)</p>

Intended Internship Information. Provide as much information as possible. If your plans change – please provide the new information in writing as soon as possible. The change may effect the approval of your internship and may cause a delay in enrolling for the course:

Company name: Premium Style

Supervisor Name (if known) :

Location/address: 2021 Avenue U, Brooklyn NY 11229

Position description (provide as much detail about what you will be doing on the job as you can). If you have previously worked for this company – identify how the internship will be different than previous work experience.

At Premium style I will have multiple positions. I will be working for visual merchandising, and stylist(design). As a visual merchandising on a daily basis, I will be in charge of creating and designing displays that maximize impact. I will relocate equipment, design signage, arrange lighting, and collaborate with suppliers, all while keeping tight relationships at higher retail levels, such as negotiating rates or discussing marketing strategies. As an stylist(design) I will be researching current fashion trends and determining what consumers will like. I will keep up to date with emerging fashion trends as well as general trends relating to fabrics, colours and shapes. I will also be collaborating with

the design team to develop ideas for new products based on research data.

Please attached a letter on company letterhead to this application along with a business card of your supervisor.

Company Letterhead

August 21, 2022
Ms. Nargiza Rahmatilloeva
Brooklyn, NY 11229

Dear Nargiza,

We are very pleased to offer you the position of intern this fall 2022 with Premium Style Inc. Please find the following confirmation of the specifics of your internship:

Position Title: Intern
Date: September 1, 2022
End Date: December 14, 2022
Number of Work Hours Per Week: 17 hours
Salary/Stipend: \$1,000 Stipend

Reporting Relationship/ Supervisor: You will be reporting to Parvina Tohirova, Managing Director of Premium Style, Inc. Mrs. Parvina may be contacted by phone (646-339-1608) or by email (mahina1525@gmail.com).

Internship Responsibilities: Your day- to- day responsibilities will include the following:

- Develop merchandising resources, planning and building displays that maximize impact on a day-to-day basis.
- Attend weekly working group staff meetings.
- Collaborate with the design team to develop ideas for new products based on research data.

Office location: You will be working in our store at 2021 Avenue U, Brooklyn NY 11229.

Should you have any questions regarding the specifics of your internship, please contact me by phone (862-273-2491).

Sincerely,

Khurshed Kurbanov
Premium Style Inc.



PLEASE ATTACH COMPANY INTERNSHIP LETTER ABOVE



New York City College of Technology Prod Environment

Legend

<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> Complete except for classes in-progress	TR/CR Transfer Class	IP In Progress
<input type="checkbox"/> Not Complete	<input type="checkbox"/> Nearly complete - see advisor	@ Any course number	

Student View AO74oc75 as of 08/22/2022 at 18:41

Preferred Name			
Legal Name	Rahmatilloeva, Nargiza	Academic Status	(GST) Good A
ID	23892495	Student Group	(GROUPS)DIPL (SI)
Transfer Credits		Cumulative GPA	3.165

Degree Progress

Requirements	99%
Credits	98%

<input type="checkbox"/>	Degree in Bachelor of Science	Academic Year:	2021-2021
			Undergrad
		CUM GPA:	3.165
		Credits Required:	120
		Credits Applied:	118

- Credits In Residency Requirement
- Advance Liberal Arts and Science Requirement
- Total Credits Requirement Reason: 120 credits are required. You currently have 118 credits.
- Overall Liberal Arts and Science Requirement Reason: 60 Liberal Arts and Science credits are required, you currently have 57 credits.
- Writing Intensive Requirement

- GPA Requirement Met
- CUNY Skills Requirements
- General Education: Pathways Requirements
- Major Requirements

<input checked="" type="checkbox"/>	CUNY Skills Assessment & Placement	Catalog Year:	2021-2021
			Undergrad
<input checked="" type="checkbox"/>	Math Proficient	Math Proficient	Y FALL 2022
<input checked="" type="checkbox"/>	Reading Proficient	Read Proficient	Y FALL 2022
<input checked="" type="checkbox"/>	Writing Proficient	Write Proficient	Y FALL 2022
<input checked="" type="checkbox"/>	MATH PLACEMENT NOT REQUIRED		
<input checked="" type="checkbox"/>	English Composition Completed - Reading Remediation Not Needed		
<input checked="" type="checkbox"/>	English Composition Completed - Writing Remediation Not Needed		

<input checked="" type="checkbox"/>	General Education: Pathways	Catalog Year:	2021-2021
			Undergrad
		Credits Required:	42
		Credits Applied:	42
<input checked="" type="checkbox"/>	REQUIRED COMMON CORE		
<input checked="" type="checkbox"/>	English Composition		

✓	English Composition I	ENG 1101	English Composition I	A-	3	FALL 2019
✓	English Composition II	ENG 1121	English Composition II	A	3	SPRING 2020
✓	Mathematical and Quantitative Reasoning	MAT 1100	Quantitative Reasoning	C+	3	SPRING 2020
✓	Life and Physical Sciences - CHEM1000 Preferred	BIO 1100	Human Biology	B	3	FALL 2020
✓	FLEXIBLE COMMON CORE					
✓	World Cultures and Global Issues	ARTH 1110	Islamic Art	B	3	FALL 2020
✓	U.S. Experience in Its Diversity	ECON 1101	Macroeconomics	B+	3	SPRING 2020
✓	Creative Expression	ARTH 1204	XX Century Dress & Culture	C	3	FALL 2020
✓	Individual and Society	PSY 1101	Introduction to Psychology	A	3	FALL 2020
✓	Scientific World	GEOG 1101	Elements of Physical Geography	C	3	SPRING 2021
✓	ONE ADDITION COURSE					
✓	Additional Flexible Common Core	HIS 1109	The Modern World Since 1900	A-	3	SPRING 2022
✓	COLLEGE OPTION					

General Education Pathways - College Option		Catalog Year:	201-201	Credits Required:	73	
		CPA:	3.250	Credits Applied:	73	
✓	Speech and Oral Communication	COM 2401	International Communication	A-	3	SPRING 2021
✓	Interdisciplinary Course	ARTH 2101D	Healing the Body	A-	3	SPRING 2022
✓	Additional Liberal Arts	GOV 1101	American Government	B+	3	SUMMER 2022
		SOC 1104	Race and Ethnic Relations	B	3	SUMMER 2022

Major in Business & Tech Fashion - BS		Catalog Year:	201-201	Credits Required:	73
		CPA:	3.250	Credits Applied:	73

A grade of 'C' or better is required in EACH COURSE designated with the prefix BUF, BUS, or MKT.

✓	PROGRAM REQUIRED LIB ARTS COURSES					
✓	Survey of Art History	ARTH 1103	Intro to the History of Art	C	3	SUMMER 2021
✓	20th Century Dress and Culture	ARTH 1204	XX Century Dress & Culture	C	3	FALL 2020
✓	Macroeconomics	ECON 1101	Macroeconomics	B+	3	SPRING 2020
✓	Gender, Dress, and Society	SBS 3201	Gender, Dress and Society	B	3	FALL 2021
✓	Anthropology/Psychology/Sociology	SOC 1101	Elements of Sociology	B	3	FALL 2021
✓	GENERAL BUSINESS COURSES					
✓	Marketing Research	MKT 1210	Marketing Research	D+	3	SPRING 2020
✓	Foundations of Market and Sales	MKT 1103	Foundations of Marketing	A	3	FALL 2019
✓	Advertising	MKT 1214	Advertising	B	3	SPRING 2020

✓	Financial Management	BUIS 2338	Financial Management	A	3	SUMMER 2020
✓	Principles or Elements of Acct.	ACC 1101	Principles of Accounting I	B	4	SPRING 2021
✓	INTRODUCTORY LEVEL FASHION COURSES					
✓	Introduction to the Fashion Industry (FALL ONLY)	BUF 1101	Intro to the Fashion Industry	A-	3	FALL 2019
✓	Visual Merchandising	BUF 2203	Visual Merchandising	B	3	FALL 2020
✓	Textiles (SPRING ONLY)	BUF 2248	Textiles	B+	3	SPRING 2021
✓	Merchandising Planning and Buying(FALL ONLY)	BUF 2255	Merch Planning & Buying	B	3	SPRING 2021
✓	Product Development in the Fashion Industry	BUF 2400	Product Development in Fashion	B+	3	SUMMER 2020
✓	JUNIOR FOUNDATION COURSES					
✓	Trend Forecasting and Social Media	BUF 3100	Trend and Social Media	A	3	FALL 2021
✓	Business Law	BUIS 1122	Business Law	B	3	FALL 2021
✓	Financial Forecasting	BUIS 2341	Financial Forecasting	A	3	FALL 2021
✓	Entrepreneurship or Direct & Interactive Marketing	MKT 2300	Direct & Inter Mkt	B	3	SUMMER 2022
SPECIALIZATION MODULES						
Complete 1 of the 4 modules						
		BUF 3300	International Retailing	IP	(3)	FALL 2022
Module 2: Global Fashion		BUF 3310	Contemp Design and Lux Markets	A	3	SPRING 2022
		BUF 4300	Global Sourcing & Int'l Ret Trade	B-	3	SPRING 2022
		HIS 1103	The Modern World Since 1900	A-	3	SPRING 2022
CULMINATING EXPERIENCE						
✓	Contemporary Issues in the Fashion Industry	BUF 4700	Contemporary Issues in Fashion	A-	3	SPRING 2022
	Internship	BUF 4900	Internship	IP	(3)	FALL 2022
✓	Business Discipline Elective	MKT 2327	Entrepreneurship	B+	3	SPRING 2021

Elective classes allowed ; 8 Credits allowed

			Credits Applied: 8	Classes Applied: 4
GOV 2401	US Constitutional Law	IP	(3)	FALL 2022
MAT 660	Elementary Algebra	S	0	FALL 2019
SOC 2403	Law and Society	IP	(3)	FALL 2022
WKSHP 1001	ASAP Workshop	IP	(0)	SPRING 2020

Insufficient

			Credits Applied: 0	Classes Applied: 2
BUF 3300	International Retailing	F	0	SUMMER 2022
PHIL 2101	Introduction to Philosophy	W	0	SPRING 2022

In-progress

			Credits Applied: 12	Classes Applied: 5
BUF 3300	International Retailing	IP	(3)	FALL 2022
BUF 4900	Internship	IP	(3)	FALL 2022
GOV 2401	US Constitutional Law	IP	(3)	FALL 2022
SOC 2403	Law and Society	IP	(3)	FALL 2022
WKSHP 1001	ASAP Workshop	IP	(0)	SPRING 2020

Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Your academic advisor or the Registrar's Office may be contacted for assistance in interpreting this report. This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office regarding this degree audit report, your official degree/certificate completion status, or to obtain a copy of your academic transcript.