Noelia Gimenez
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EDUCATION

09/2012-05/2016 New York City College of Technology, CUNY, Brooklyn, NY
Bachelor of Technology in Hospitality Management
Dean's List

WORK EXPERIENCE

08/2011-Present *Child Care Provider* New York, NY

- Maintain a healthy and safe environment for the children
- Assist children with individual problems on homework and projects

10/2009-05/2010 L'Absinthe Restaurant New York, NY
Bartender/server

- Greeted guests and made them feel comfortable
- Knowledgeable on menu items and described them appropriately to guests
- Take beverage and food orders
- Deliver beverages and food in a timely manner

10/2006-01/2009 Zitomer Pharmacy and Department Store. New York, NY
Stock and Placement Associate

- Assisted the sales management department
- Created eye-catching displays for merchandise
- Organized training sessions for new products

ACTIVITIES AND ACHIEVEMENTS

- Front Office Manager certificate of the American Hotel and Lodging Educational Institute
- CPR certified
- Certified Food Handler: ServSafe

Volunteered at the International Hotel/Motel & Restaurant Show

SPECIALIZED SKILLS

- Languages: Fluent in Spanish
- Proficient in Word, PowerPoint, OpenTable and POS Software