

Book Project

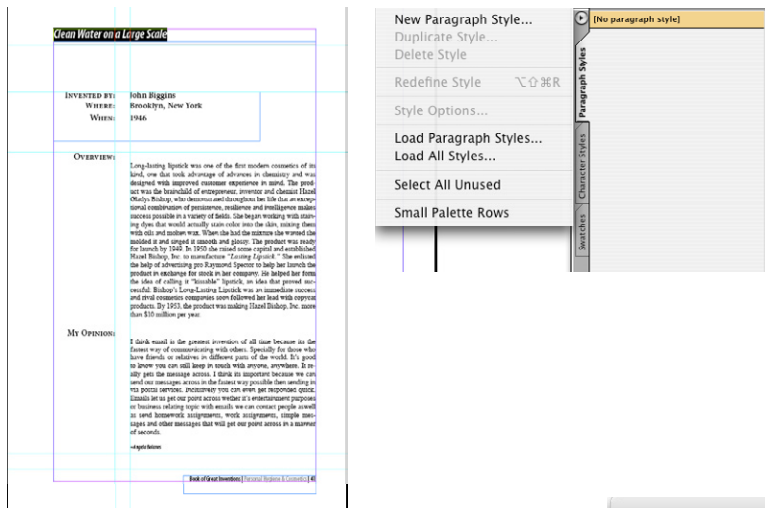
How to create Style Sheets?

Once your sample pages are completed, you are ready to create style sheets. There are 2 kinds of style sheets: **Paragraph** and **Character**

Paragraph: This kind of style sheet includes not only the way the character looks, but it also related to tabs, tracking, kerning, spaces surrounding text

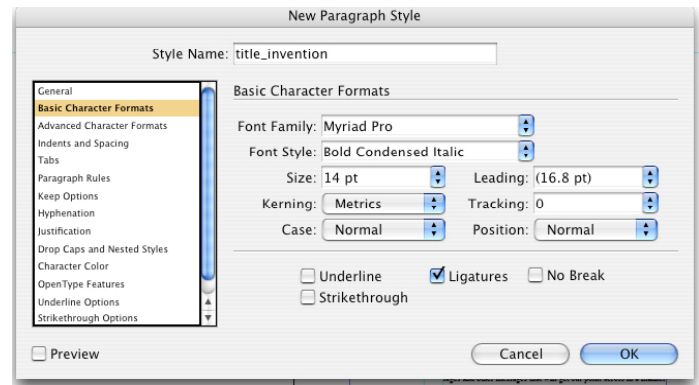
Character: Mainly the way type looks

The easiest way to create style sheets is by highlighting specific areas of your sample pages. Once highlighted got to the PARAGRAPH STYLE palette, go to the little triangle on the top



and select "NEW PARAGRAPH STYLE"-- Give a name to your style (Example Title) Because the title is highlighted, all information regarding that style is embedded within the style sheet info.

Say OK, the do the same for each element of your design.



You will only use the CHARACTER style sheet if the style you want to create refers only to the look of the text (font and size). For example italics in text.

Create all STYLE SHEETS on SAMPLE PAGE- Once that is completed then you can LOAD them into any document (on the little triangle on the top of the style sheet box- go to LOAD STYLES- Select your sample page document with the styles- hit OPEN