April 27, 2014

To: Dr. Mohammad Razani, Chair
From: Mark Luczak
Subject: Proposal for increasing productivity in the learning centers on campus

With over 16,000 students in the 27 associate and 25 bachelor degree programs in New York City College of Technology (NYCCT). Helping the students achieve being productive outside of the classrooms is a necessary component in NYCCT. The learning center on campus are opportunities for the student productivity. But with the many students enrolled the learning centers are crowded certain times of the day. During these times students are printing out work and causing massive congestion causing crowded learning centers. Making the it difficult for students to work as hard as they can. What I propose is to give the employees of the learning center new skills to maintain the printers highest efficiency. I will explain how maintaining the current printers we have currently in the learning centers will help improve student productivity and is the best method of increasing productivity.

The two learning centers in NYCCT there are many students using the resources available. Printing papers, computers filled with the necessary programs used in the job market and tutors with a large knowledge on the subjects they offer to students. From my experience working in the Vorhees learning center a common question asked was the printer and their condition. This occurred a few times a week only when a crowd of students have developed while waiting to receive their work. From my knowledge the printer works fine and is in good condition. What I've noticed the printer slows done a bit each day during the week until the ink is changed and is slightly cleaned. I believe with a little maintenance we can help eliminate the crowd in the learning centers. Giving more time back to the students and making the learning center more productive.

"New York City College of Technology - About Us - City Tech Today."

New York City College of Technology - About Us - City Tech Today. N.p., n.d. Web. 27 Apr. 2014. <http://www.citytech.cuny.edu/aboutus/college_profile.shtml>.