

Date Request Received January 18, 2024

FASHION INTERNSHIP APPLICATION

A separate application must be completed for each internship you intend to do.

THE APPLICATION IS DUE AS SOON AS THE INTERNSHIP IS PLANNED AND REQUIRED FOR PERMISSION TO ENROLL.

The Fashion Internship is a course that provides you with the opportunity for work in established professional settings to gain experience in a specific area of study. The purpose of the Internship is to provide you with the opportunity to apply information learned in the classroom to a business setting. During this experience you will become acquainted with the business's policies, procedures and methods of operation.

The Internship may include positions such as but not limited to:

Textiles -	Production/Sourcing Printed Textile Design Computer aided design/patternmaking	Stylist (design) Apparel Design	Illustration Theatre Costume Design
Fashion Merchandising-	Visual Merchandising Showroom Representative Journalism	Accessories Stylist (magazine) Buying	Public Relations E-commerce/Direct MKT Product development

3 credit hour option: To participate in the 3 credit hour internship you may be working in either a full or part-time capacity with a company or business that provides a product or service related to product design or fashion merchandising. During the semester you are to complete **a minimum of 200 clock hours** supervised work plus written assignments including weekly reports.

6 credit hour option: To participate in the 6 credit hour internship you must be working full time (fashion merchandising this should be at a management level, supervisory position, or step above entry level) with a company or business that provides a product or service related to apparel design or fashion merchandising. During the semester you are to **complete 15 weeks** of supervised work plus written assignments including weekly reports.

COMPLETE AND RETURN THIS FORM WITH THE INTERNSHIP AGREEMENT FORM

TO DR. ALYSSA DANA ADOMAITIS AT ONE OF THE FOLLOWING.

1. THE NEW YORK CITY COLLEGE OF TECHNOLOGY, CUNY
300 JAY, NAMM 1025 OR
2. BUSINESS OFFICE - DR. ADOMAITIS' MAIL BOX (PLEASE PLACE IN AN ENVELOPE WITH ATT: DR. ADOMAITIS) OR IN CASE OF AN EMERGENCY
3. E-MAIL (aadomaitis@citytech.cuny.edu)
4. Submit via SAFEASSIGN in ONE PDF document

CONFIRM BY SENDING AN E-MAIL TO DR. ADOMAITIS SUBMITTING TO ONE OF THE ABOVE PLACES

Permission to enroll in the internship will **NOT** be granted until the position has been confirmed. Submission of the signed Internship Agreement form (available from Dr. Adomaitis) or verification of the position is required.

Name Marilyn Chiu

CITYTECH ID#
23934433

This application is for:

Apparel Design
internship

Fashion Merchandising
Internship

<p>The internships are offered fall, spring and summer semesters. Indicate the semester you are applying to do your internship</p> <p><input type="checkbox"/> Fall Semester</p> <p><input type="checkbox"/> Spring Semester (2024)</p> <p><input type="checkbox"/> Summer Semester</p>	<p>You may choose to complete a 3 or 6 credit internship (see description for requirements of each). Indicate your credit hour choice</p> <p><input type="checkbox"/> 3 credit hours</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

School Address 300 Jay St, Brooklyn, NY 11201

Phone (718) 260-5500

Home/perm Address 376 58TH ST Apt. 3F Brooklyn, NY 11220

Phone
(917) 328-1329

Class Standing **Senior**
2024

Anticipated Date of Graduation May 28,

Overall GPA (may be found on your unofficial transcript) 3.717

<p align="center"><u>PRODUCT DESIGN INTERNSHIP</u></p> <p>The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p>Major GPA: _____ (from the UNTRASPT)</p>	<p align="center"><u>FASHION MERCHANDISING INTERNSHIP</u></p> <p>The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:</p> <p>BUF 3100..... Completed</p> <p>SBS 3201 Completed</p> <p>Module Courses.....BUF 4300</p> <p>BUF 4700..... Currently enrolled</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p>Major GPA: <u>3.717</u> (from the UNTRASPT)</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Intended Internship Information. Provide as much information as possible. If your plans change – please provide the new information in writing as soon as possible. The change may effect the approval of your internship and may cause a delay in enrolling for the course:

Company name Snow Milk

Supervisor Name (if known) David Gerberer

Location/address 227 Manhattan Avenue, Brooklyn, New York 11206, United States

Position description (provide as much detail about what you will be doing on the job as you can). If you have previously worked for this company – identify how the internship will be different than previous work experience.

As a production intern, I will be responsible for a variety of tasks such as attaching correct price tags on

clothes, weeding vinyl, cropping logos and numbers, organizing clothes and putting them in the correct destination, printing on garments, and cleaning the studio by sweeping, wiping down surface areas, putting scraps that are no longer needed in the trash bin, and putting equipment in their original space.

Please attached a letter on company letterhead to this application along with a business card of your supervisor.



Snow Milk
227 Manhattan Avenue
Brooklyn, NY 11211
917-502-6537
info@realsnowmilk.com
www.realsnowmilk.com

12/21/2023

Dear Marilyn Chiu,

We are very pleased to offer you the position of Production Intern with Snow Milk.
Please find the following confirmation of the specifics of your internship:

Position Title: Production Intern

Start Date: January 29, 2024

End Date: May 22, 2024

Days of the Week: Monday, Tuesday, and Wednesday

Hours of the Day: 10:00 AM to 5:00 PM

Total # Hours Per Week: Up To You

Location - In Person at 227 Manhattan Ave Brooklyn NY 11211

Salary/Stipend: For academic credit only

Supervisor: You will be reporting to David Geberer, Owner of Snow Milk.

He can be contacted at 917 502 6537

David may be contacted by phone 917-502-6537 or by email doobie@realsnowmilk.com.

Internship Responsibilities:

You will be responsible for assisting Printer in printing the clothing.

You will be responsible for tagging the clothing with correct prices.

You will be responsible for weeding vinyl and cutting out the logo and numbers.

You will be responsible for cleaning the studio and making sure it is not messy.

You will be responsible for hanging clothing in correct size order in the show room.

Should you have any questions, please do not hesitate to contact me at 917-502-6537.

Sincerely,

David Geberer
Owner, Snow Milk

DUKE SIMS

MUSICIAN, ENGINEER, PRODUCER
SONGWRITER, MUSIC VIDEOS, GRAPHIC ARTIST
T SHIRT PRINTING

917 502 6537

@DOOBIEDUKESIMS
DUKE@DOOBIEDUKESIMS.COM



DUKE

PLEASE ATTACH COMPANY INTERNSHIP LETTER ABOVE

PLEASE ATTACH UNOFFICIAL TRANSCRIPT

NYCCT Student Copy Undergraduate Record

Name: Marilyn Chiu
Student ID: 23934433

Birthdate: 08/02
Student Address: 376 58th Street Apt 3F
Brooklyn, NY 11220-6802
Print Date: 01/11/2024

Other Institutions Attended:

----- **Beginning of Undergraduate Record** -----
2020 Fall Term
Business and Technology of Fashion Major
Academic Standing Effective 12/24/2020: Good Academic Standing

Course	Description	Earn	Grd
BUF 1101	Intro to the Fashion Industry	3.00	CR
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Jessica Appelstein		
COM 1330	Public Speaking	3.00	A
Req Designation:	Flexible Core - Individual and Society		
Contact Hours:	3.00		
Instructor:	Rondee Gaines		
ENG 1101	English Composition I	3.00	A
Req Designation:	Required Core - English Composition		
Contact Hours:	4.00		
Course Attributes:	English Composition		
	English Composition		
Instructor:	Sameeah Muhammad		
MAT 1190	Quantitative Reasoning	3.00	B-
Req Designation:	Required Core - Mathematical&QuantitativeReasoning		
Contact Hours:	3.00		
Instructor:	Amit Philips		
MKT 1103	Foundations of Marketing	3.00	B-
Contact Hours:	3.00		
Instructor:	Roger Gonzalez		

Term GPA:	3.350	Term Total:	Attempt	Earn
			15.00	15.00

----- **2021 Spring Term** -----
Business and Technology of Fashion Major
Academic Standing Effective 05/29/2021: Good Academic Standing

Course	Description	Earn	Grd
ARTH 1104	Art of the United States	3.00	B+
Req Designation:	Flexible Core - US Experience in its Diversity		
Contact Hours:	3.00		
Instructor:	Owen Crawford		
ARTH 1204	XX Century Dress & Culture	3.00	A
Req Designation:	Flexible Core - Creative Expression		
Contact Hours:	3.00		
Course Attributes:	Low Textbook Cost		
Instructor:	Ines Corujo Martin		
CHEM 1000	Principles of Chemistry I	4.00	B
Req Designation:	Required Core - Life and Physical Sciences		
Contact Hours:	6.00		
Instructor:	Umme Siddiqui		
ENG 1121	English Composition II	3.00	A
Req Designation:	Required Core - English Composition		
Contact Hours:	3.00		
Course Attributes:	ZERO Textbook Cost		

Course	Description	Earn	Grd	
Instructor:	Camille Goodison			
MKT 1210	Marketing Research	3.00	A	
Contact Hours:	3.00			
Instructor:	John Dixon			
Term Honor:	Dean's List			
Term GPA:	3.618	Term Total:	Attempt	Earn
			16.00	16.00

----- **2021 Fall Term** -----
Business and Technology of Fashion Major
Academic Standing Effective 01/06/2022: Good Academic Standing

Course	Description	Earn	Grd
ARTH 1103	Intro to the History of Art	3.00	A
Req Designation:	Flexible Core - World Cultures & Global Issues		
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Kirsten Gill		
BUS 2339	Financial Management	3.00	A
Contact Hours:	4.00		
Course Attributes:	Writing Intensive		
Instructor:	Lucas Bernard		
CST 1000	Foundations of Computing	3.00	A
Req Designation:	Flexible Core - Scientific World		
Contact Hours:	3.00		
Instructor:	Marilyn Morrison		
MKT 1214	Advertising	3.00	A
Contact Hours:	3.00		
Instructor:	Reginald King		

Term GPA:	4.000	Term Total:	Attempt	Earn
			12.00	12.00

----- **2022 Spring Term** -----
Business and Technology of Fashion Major
Academic Standing Effective 06/07/2022: Good Academic Standing

Course	Description	Earn	Grd
ACC 1162	Elements of Accounting	3.00	A
Contact Hours:	3.00		
Instructor:	Joseph Derima		
BUF 2400	Product Development in Fashion	3.00	A
Contact Hours:	3.00		
Instructor:	Devon Jackson		
BUS 1122	Business Law	3.00	A
Contact Hours:	3.00		
Instructor:	Roy Iraggi		
MKT 2327	Entrepreneurship	3.00	A
Contact Hours:	3.00		
Instructor:	John Dello Russo		

Term GPA:	4.000	Term Total:	Attempt	Earn
			12.00	12.00

----- **2022 Fall Term** -----
Business and Technology of Fashion Major
Academic Standing Effective 01/02/2023: Good Academic Standing

NYCCT Student Copy Undergraduate Record

Name: Marilyn Chiu
Student ID: 23934433

Course	Description	Earn	Grd
ARTH 1100	Hist & Apprec Photo	3.00	A
Req Designation:	Flexible Core - Creative Expression		
Contact Hours:	3.00		
Instructor:	Michael McAuliffe		
BUF 2203	Visual Merchandising	3.00	A
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Robert Woods		
BUF 3100	Trend and Social Media	3.00	A
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Robert Woods		
BUS 2341	Financial Forecasting	3.00	A
Contact Hours:	4.00		
Instructor:	Anne Zissu		
ECON 1101	Macroeconomics	3.00	A
Req Designation:	Flexible Core - US Experience in its Diversity		
Contact Hours:	3.00		
Course Attributes:	ZERO Textbook Cost		
Instructor:	Christie Agioutanti		
Term GPA:	4.000	Term Total:	15.00
		Attempt	Earn
		15.00	15.00

2023 Spring Term

Business and Technology of Fashion Major

Academic Standing Effective 06/02/2023: Good Academic Standing

Course	Description	Earn	Grd
ARTH 1112	Introduction to Film	3.00	C+
Req Designation:	Flexible Core - Creative Expression		
Contact Hours:	3.00		
Course Attributes:	Low Textbook Cost		
Instructor:	Maya Suess		
ARTH 2101ID	Healing the Body	3.00	A
Req Designation:	Flexible Core - Individual and Society		
Contact Hours:	3.00		
Course Attributes:	Interdisciplinary ePermit Not Allowed for this course		
Instructor:	Aida Egues Sandra Cheng		
BUF 2246	Introduction to Textiles	3.00	A
Contact Hours:	4.00		
Instructor:	Nazanin Munroe		
HIS 1103	The Modern World Since 1900	3.00	B+
Req Designation:	Flexible Core - World Cultures & Global Issues		
Contact Hours:	3.00		
Course Attributes:	ZERO Textbook Cost Writing Intensive		
Instructor:	Stephanie Boyle		
SBS 3201	Gender, Dress and Society	3.00	A
Contact Hours:	3.00		
Instructor:	Alyssa Adomaitis		

Term Honor: Dean's List

Term GPA:	3.520	Term Total:	15.00
		Attempt	Earn
		15.00	15.00

2023 Summer Term

Business and Technology of Fashion Major

Course	Description	Earn	Grd
BUF 2255	Merch Planning & Buying	3.00	B+
Contact Hours:	3.00		

Course	Description	Earn	Grd
Instructor:	Alyssa Adomaitis		
BUF 3300	International Retailing	3.00	B+
Contact Hours:	3.00		
Instructor:	Alyssa Adomaitis		
Term GPA:	3.300	Term Total:	6.00
		Attempt	Earn
		6.00	6.00

2023 Fall Term

Business and Technology of Fashion Major

Academic Standing Effective 01/05/2024: Good Academic Standing

Course	Description	Earn	Grd
ANTH 1101	Introductory Anthropology	3.00	A
Req Designation:	Flexible Core - World Cultures & Global Issues		
Contact Hours:	3.00		
Course Attributes:	ZERO Textbook Cost		
Instructor:	Marta Pitts-Raina		
BUF 3310	Contemp Design and Lux Markets	3.00	A
Contact Hours:	3.00		
Instructor:	Kendel Bolton		
BUS 2425	Business Management	3.00	B
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Roy Iraggi		
GOV 1101	American Government	3.00	A
Req Designation:	Flexible Core - US Experience in its Diversity		
Contact Hours:	3.00		
Course Attributes:	ZERO Textbook Cost		
Instructor:	Marco Castillo		

Term GPA:	3.750	Term Total:	12.00
		Attempt	Earn
		12.00	12.00

2024 Spring Term

Business and Technology of Fashion Major

Course	Description	Earn	Grd
BUF 4300	Global Scrcing & Intl Ret Trade	0.00	
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Alyssa Adomaitis		
BUF 4700	Contemporary Issues In Fashion	0.00	
Contact Hours:	3.00		
Instructor:	Denise Sutton		
BUF 4900	Internship	0.00	
Contact Hours:	8.00		
Instructor:	Alyssa Adomaitis		
ENG 2250	Intro to Asian Amer Lit & Cult	0.00	
Req Designation:	Flexible Core - US Experience in its Diversity		
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Juanita But		

Term GPA:	0.000	Term Total:	12.00
		Attempt	Earn
		12.00	0.00

Degrees Awarded

Degree: Associate in Science With Honors
Confer Date: 06/01/2022
Degree GPA: 3.732
Plan: Business and Technology Fashion

NYCCT Student Copy Undergraduate Record

Name: Marilyn Chiu
 Student ID: 23934433

----- Cumulative Totals -----			
		<u>Attempt</u>	<u>Earn</u>
Cum GPA:	3.717	Cum Total:	115.00 103.00
Transfer Cum GPA:	0.000	Transfer Total:	6.00 6.00
Comb Cum GPA:	3.717	Comb Total:	121.00 109.00

Transfer Credits

Transfer Credit from Kingsborough Community College
 Applied Toward Undergraduate Program

Incoming Course			
THA 5000	Introduction to Theatre Arts	3.00	A
Transferred to Term 2020 Summer Term as			
THE 2180	Introduction to the Theatre	3.00	CR
Incoming Course			
BSS 100	Indiv His/Her World	3.00	B+
Transferred to Term 2020 Summer Term as			
SOC 1101	Elements of Sociology	3.00	CR

End of NYCCT Student Copy Undergraduate Record

SIGN the last page and date/

CUNY Internship Agreement during Fall 2021Spring 2022/Covid-19 emergency in effect with some return to In-person learning

In signing this Agreement, I acknowledge that I understand that my participation in an in-person internship will involve risks and hazards not found in remote study at the College. In ordinary times, these risks can range from a) minor injuries and illness such as bruises, and strains, to b) major injuries and illness such as broken limbs, loss of sight, neck or back injuries, heart attacks, and concussions, to c) catastrophic injuries, including paralysis and death, and also include risks of damage to or theft of personal property, and risks involved in traveling to and within, and returning from, internship sites. I understand that COVID-19 presents unique health risks, especially to those with underlying conditions, and that there may be other risks not known or reasonably foreseeable. I have sought and obtained information and advice that I feel are necessary and appropriate.

I VOLUNTARILY ACCEPT AND ASSUME ALL OF THE RISKS IN PARTICIPATING IN THE INTERNSHIP and my participation in an internship with internship partner described below is voluntary.

Internship Partner

____Marilyn Chiu_____
Student Name

____Marilyn Chiu January 18, 2024_____
Student Signature and Date