**Millicent Appiah\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 27 Shoreview Drive #3, Yonkers, N.Y 10470

347-440-2109. appiahmillicent32@yahoo.com

May 8, 2013

Millicent Appiah

27 Shoreview Drive #3,

Yonkers, N.Y 10470

Dear Mr/Miss

This correspondence is in reference to the position of registered nurse, posted or advertised on your website April 27th 2013.

My experience and education have provided me with excellent knowledge of acute patient care, family relations, staff development and other relevant skills required of an effective team member.

The following are highlights of my experience and accomplishments:

* Knowledge in patient care in
* Knowledge in administration that includes admissions, assessments, treatment and education for a wide range of patients
* Therapeutic communication to reduce stress and positively affect human response
* Strong leadership and critical thinking skills used in delegating assignments

I strongly believe that my education, clinical experience and skills provide with the necessary qualifications to be successful in the position. My initiative and exception organizational skills, combined with my ability to work well under pressure will enable me to make a substantial contribution to your organization. I trust that a challenging environment such as yours will provide an excellent opportunity to enhance my skills while contributing to the healthcare community, patients and families.

I hope to be hearing from you soon so that we may mutually arrange a convenient time to further discuss my qualification and the position. Please feel free to contact me anytime at 347-440-2109

Sincerely

Appiah Millicent.O