

# MAKENNA PRINCE

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October 14, 2021

To Whom It May Concern,

I am writing to express my interest in the Assistant Buyer at Tommy Hilfiger. I am confident that my skills and studies in Merch Planning & Buying, Product Development in Fashion, Visual Merchandising, and Marketing Research make me the perfect candidate for this role. In those courses I was expected to participate in group projects which helped improve my team working skills.

At Vartest Laboratories INC. I was responsible for assisting clients who wanted in getting their textiles tested, received and shipped packages and create reports containing test results to inform clients on how the textiles performed. I have also help manage a large project by organizing the samples to help everyone on the project work seamlessly. I was able to help the team reach the clients deadline in a timely fashion. With the experience I gained working as an Intern at Vartest Laboratories INC. I am positive that my skills will contribute to the continued success of Tommy Hilfiger. I am eager to learn more and apply what I have already learned to this position.

I am proficient in Microsoft Office and their overall tools. I have made numerous excel spread sheets and I'm capable of creating formulas and merging cells. Throughout my college career I have used Microsoft Word and PowerPoint to write reports, and presentations. Using the Microsoft tools, I can auto generate a table of content and organize my work with invisible shapes and tables.

With my interest in fashion design, I have gathered an enormous amount of knowledge on textiles. I can identify bias cuts, woven fabrics, knit fabrics and fabric face. I have sewn different types of fabric which helps me to be able to identify the different types such as tweed and tulle. I have also dabbled in draping and pattern making. This knowledge will help when assisting the buyers on the types of materials and styles to use.

Having family located in Grenada and Canada, I frequently travel to both countries, especially Canada due to distance. I have been to both Toronto and Montreal multiple times. I even attended school in Toronto and Grenada which has given me a different perspective on life and my overall values. My diverse education and upbringing can be valuable in adding new ideas to Tommy Hilfiger.

After reading my cover letter I hope that you will take me into consideration. I am a team player and ready to work with your team. Please see my attached resume which highlights my qualification that relate to this job listing. I look forward to possibly scheduling a time for us to further discuss how I can be an asset to your team. Thank you for your time and consideration towards my application.

Sincerely,

*Makenna Prince*

Makenna Prince

Business And Technology of Fashion - BS

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