

## PREPARING A WRITTEN REPORT FOR YOUR CASE

- The thesis of the paper indicates how the student thinks the **main** ethical dilemma(s) in the case should be resolved (i.e., not simply how the nurse, doctor, etc, should act). The thesis should meet the criteria we discussed in class (it should be a **truth claim** that is **appropriately specific** and **concise**; it should also be **normative**, since your paper is an ethics paper about how to resolve an ethical dilemma).
- The paper should be written as a standard academic paper. In addition to a clear thesis that meets the above criteria, the paper should also include an introduction, a body that defends the thesis, and a conclusion.
- The body of the paper should be composed of evidence and argumentation clearly supporting the thesis. The best papers will demonstrate understanding about why someone might object to their thesis, and will respond convincingly to these objections.
- The written report should meaningfully incorporate and cite at least **5 academic journal article sources** suitably matched to that student's role (these may be the same 5 sources discussed in the annotated bibliography, but in some cases students may want to incorporate different or more sources than those in their annotated bibliography). You need only to research the case from the perspective of someone in your chosen role. Your role does not directly affect the thesis of your paper, only the research that you have done to prepare for the paper.
- In-text citations consist in just two items: the last name of the author(s), and the year of publication. For example: (MacDougall, 2019). Citations should usually occur at the end of the first sentence incorporating ideas from the work that is being cited. Write so as to clearly indicate which ideas are yours, and which are from other sources.
- **All (and only) articles actually cited in the body of the paper should be listed in a "Works Cited" page** at the end of the report. This page should follow standard conventions. The references in the "Works Cited" page should be formatted according to the [Chicago Author-Date Style](#), just as they were for the annotated bibliography. Please make sure that sources are in alphabetical order. **Do not include notes from the annotated bibliography in the Works Cited page.**
- The paper should be at least 4 full pages in length (that is, it should be **at least 1000 words**, not including the Works Cited page), and written in a standard academic format (*i.e.* double-spaced, 12.0 TNR font, etc). It should be written in standard English grammar and style. **Please remember to include your name, group number, and role in the header.** All reports should be uploaded to [turnitin.com](https://www.turnitin.com) (see instructions on Blackboard for this).

The nurse, philosopher, and physician should hand in their papers on the due date for the paper.

## EDITOR ROLE: SPECIAL INSTRUCTIONS

The Editor's written report should follow the same general guidelines as those of others, see above. (It must cite at least 5 academic sources, must be the same length as the other papers, must have a thesis that addresses the main ethical issue, etc.)

However, the **editor's written report is different in one major way**: it should present the group's major recommendations for the main issues in the case, and should summarize the best arguments and research in support of this recommendation (regardless of which group member came up with these recommendations, and regardless of whether the editor personally agrees with the group's conclusion).

When using the work of groupmates:

- **DO NOT use large quotations from other group members in the written report.** Just as with other sources, you should always summarize others' thoughts in your own words, unless the source's original wording is important in some way (in which case you may use the other person's words, but you **MUST** use quotation marks).
- When you use a group member's arguments or ideas, please explicitly denote this ("According to our nurse, ..." etc). You do not need to add these to the "Works Cited" page, I know who these people are and where to find their reports.
- The editor is a group member, and can and should mention his/her own arguments and research, in addition to the most relevant findings of the rest of the group. The editor's focus should be on the best arguments the group came up with, regardless of which group member was responsible for these

The editor's report should give special attention to the contribution of each discipline, and how interdisciplinary cooperation assisted the group in reaching a conclusion. **The editor's report is not due until midnight on the day of the student's group presentation.**