

NEW YORK CITY COLLEGE OF TECHNOLOGY
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Prof. Charles Scott and Prof. Norma Lee Chartoff

ENTERTAINMENT TECHNOLOGY -- FINAL INTERNSHIP EVALUATION

Semester: Fall 2017 Date: Oct 4th, 2017

Name of Student Lana Roff

Course/Section#: ENT 4900 - 33943

Organization: The Gateway: Performing Arts Center of Suffolk County

Address: 215 South Country Road

State: New York Zip: 11713

Name of Internship LX Apprentice

Supervisor Brian Loesch Title: Production Manager

Email: brian@thegateway.org

Telephone: () 516-909-5314

To Supervisor and Student: Fieldwork is an essential part of the requirements of the internship for the Entertainment Technology Department. The internship supervisor is responsible for evaluating the performance of students in the internship. The evaluation should be a joint process and filled out after a conference between the internship supervisor and the student. The evaluation should be returned to the New York City College of Technology- Entertainment Technology Department no later than the third week of December or May, so that the student can be assigned a final grade and receive appropriate credit for the Internship. - Thank you for your cooperation.

1. **Internship Assignment:** Describe the intern's assignment. Include the function of the job area to which the intern was assigned and the specific service provided by the intern.

Apprentice
Lighting Technician: Serve as follow spot operator,
Childrens show board operator, programmer, and
asst Designer; and electrician during change
overs and show runs.

2. **Supervision:** What form of supervision was given to the student?

Weekly conferences

Bi-weekly internship meetings, etc.

Other (please explain) Every day work calls

What was the student's attitude toward, and reaction to, supervision?

Excellent Very Good Satisfactory Poor

3. **Intern's Work Skills:** Evaluate the student's participation in the Internship as evidenced by the following:

a. Intern's attendance and preparation for internship:

Excellent Very Good Satisfactory Poor

b. Intern's response to the organization's requirements (record keeping, attendance at meetings, supervision etc.):

Excellent Very Good Satisfactory Poor

c. Intern's interest in and ability to understand the organization's function:

Excellent Very Good Satisfactory Poor

d. Intern's use of time:

Excellent Very Good Satisfactory Poor

e. Intern's relationship to staff:

Excellent Very Good Satisfactory Poor

f. Intern's relationship to customers, clients:

Excellent Very Good Satisfactory Poor

