**Luis A Ortega**

**2859 Dewey Ave Bronx, NY 10465**

**(718)790-2726**

**luisortegax@gmail.com**

**Objective:** To use my skills and abilities in the best possible way for achieving the company's goals

**Education:**

Discovery High School Bronx, NY

Attended 2004-2008

High School Diploma

**Experience:**

June 2006 to Present

Lorena Deli and Grocery

Front Counter Attendant/ Cashier

Bronx, NY

Worked as cash register clerk.

Give response to inquiries by telephone and by written.

Responsible for shelf stocking.

Maintained working environment clean and safe.

Sort and store all merchandise.

Provided excellent customer service.

**Customer Service:**

Provide an excellent customer service by developing reputation.

Give a full attention to customers greeting them in a friendly manner.

Solved customer's problem.

Help to increase sales in higher profit of natural food department by advising customers on bulk alternatives to name brand items.

Served as a product expert on sophisticated items by directing customers about ethnic foods, ingredients and unusual gourmet items.

Managed front end of the store as a head clerk.

**Skills:**

Ability to maintain working environment clean and safe.

Excellent communication and writing skills.

Able to sort, organize and store all merchandise.

Ability to lift 50 lbs.

Knowledge of typing with speed of 40 wpm.

Good reputation with customers with helpful, knowledgeable and component professional.

References: Available upon request.