

CLASS PLANNER

CLASS MEETING SUMMARY:

Class Meeting	Date	Class Activity
1	2016-06-02	Course Introduction + Site Introduction
2	2016-06-06	1900 New York + Grand Central Terminal + Research
3	2016-06-07	Walking 1900s New York: Grand Central + Library
4	2016-06-08	Walking 1900s New York: New York Public Library
5	2016-06-09	Walking 1900s New York: Grand Central Terminal
6	2016-06-13	Research Methodology: Newspapers
7	2016-06-14	Research Methodology: Databases
8	2016-06-15	Walking 1900s New York: Grand Central Terminal
9	2016-06-16	Mid-Term Exam/Presentation
10	2016-06-20	Archive Site Visit: Transit Museum
11	2016-06-21	Archive Site Visit: NYPL
12	2016-06-22	Final Project Development: Themes + Outline
13	2016-06-23	Final Project Development: Podcast Development + Annotated Bibliography
14	2016-06-27	Final Project Development: Podcast Production
15	2016-06-28	Final Project Development: Podcast Production
16	2016-06-29	Presentations of Final Project

Notes:

All assignments must be submitted through the course OpenLab site. Please be sure to select the correct category for each post. Comments and feedback will be available through the OpenLab site as private comments.

Large files must be reduced to under 10mb to be uploaded. Use the "Reduce File Size" feature of Adobe Acrobat Pro or similar software.

The rubric for all assignments will be made available on the OpenLab site to help you understand the grading process for each assignment.

During the semester, please make an appointment to sit with one of the faculty to talk one on one about your progress in the course.

Graded Deliverables:

Class Participation:

Readings, Reflections, Summaries, Class Discussion

Site Report #1 New York Public Library

Site Report #2 Grand Central Terminal

Mid-Term Presentation:

Documentation

Discoveries

Keywords and Definitions

Outline

Annotated Bibliography

Podcast

CLASS MEETING DETAILS AND NOTES:

1 Course Introduction + Site Introduction

2016-06-02

- i. JAM + SP
- ii. Introduction to the Course:
 - Primary Learning Objective: Research Methodology
 - Making Careful Observations
 - Outputs: Site Reports, Mid-Term Presentation, Outline, Annotated Bibliography, Podcast
- iii. Site Overview
- iv. Site Report Template
- v. Sketching to Develop Observational Skills
- vi. Reading:
 - https://en.wikipedia.org/wiki/Grand_Central_Terminal
 - 100 Word Reflection on Reading to be Posted to OpenLab Course Site

2 1900 New York + Grand Central Terminal + Research

2016-06-06

- i. JAM + NA
- ii. 1900s New York Context
- iii. Library Hunt: Grand Central Terminal
- iv. Homework:
 - Survey book found during Library Hunt
 - Summarize the book's content, author, publication date and how it is useful for learning about Grand Central Terminal.

3 Walking 1900s New York: Grand Central + Library **2016-06-07**

- i. JAM
- ii. Sketchbooks + Cameras Required
- iii. On-Site: Complete 2 sketches at each site.
- iv. Homework: Scan sketches and compile photographs for use in site reports.

4 Walking 1900s New York: New York Public Library **2016-06-08**

- i. JAM + NA
- ii. Sketchbooks + Cameras Required
- iii. On-Site: Complete 2 sketches at library.
- iv. Homework: Scan sketches and compile photographs for use in site reports.

5 Walking 1900s New York: Grand Central Terminal **2016-06-09**

- i. JAM + SP
- ii. Sketchbooks + Cameras Required
- iii. On-Site: Complete 2 sketches at Grand Central.
- iv. Homework: Scan sketches and compile photographs for use in site reports.

6 Research Methodology: Newspapers **2016-06-13**

- i. NA
- ii. Research Methods
- iii. Analytical summary

7 Research Methodology: Databases **2016-06-14**

- i. NA
- ii. Site Reports #1 and #2 Due. Uploaded to OpenLab Course Site.
- iii. Research Methods
- iv. Citations

8 Walking 1900s New York: Grand Central Terminal **2016-06-15**

- i. JAM + SP
- ii. Sketchbooks + Cameras Required

9 Mid-Term Exam/Presentation **2016-06-16**

- i. JAM + SP
- ii. Mid-Term Exam/Presentation:
 - i. Documentation of NY Public Library and Grand Central Terminal
 - ii. Discoveries
 - iii. Keywords and Definitions

10 Archive Site Visit: Transit Museum **2016-06-20**

- i. JAM + SP + NA
- ii. Transit Museum Archive Visit
- iii. Research Lab

11 Archive Site Visit: NYPL **2016-06-21**

- i. JAM + SP
- ii. Sketchbooks + Cameras Required

12 Final Project Development: Themes + Outline **2016-06-22**

- i. JAM + SP
- ii. Team Formation for Project Layers
- iii. Homework: Team Organization Chart + Proposal for Deliverables and Assigned Tasks for Each Team Member. Organization Chart to include reliable contact info for all team members and method for sharing information (ie. dropbox / google drive...)

13 Final Project Development: Podcast Development + Annotated Bibliography **2016-06-23**

- i. NA + JAM
- ii. Podcast Assignment introduction
- iii. Annotated Bibliography Development

14 Final Project Development: Podcast Production **2016-06-27**

- i. NA + JAM + SP
- ii. Podcast Production
- iii. Annotated Bibliography Development

15 Final Project Development: Podcast Production **2016-06-28**

- i. JAM + SP
- ii. Podcast Production
- iii. Annotated Bibliography Development

16 Presentations of Final Project **2016-06-29**

- i. JAM + SP + NA
- ii. Final Presentation: Podcast+ Outline + Annotated Bibliography