

MAT1275CO Offline Syllabus/Grading Policy

Spring 2023 (01/25/2023 – 5/23/2023)

MAT1275CO College Algebra and Trigonometry

Section: D131

Classroom: N705

Online Classroom and Office:

<https://us02web.zoom.us/j/95099471147?pwd=SGJvMXRQYmp3Tld6NkVTQ1U4aW40UT09>

Class Hours: Monday / Wednesday / Friday 12:00pm – 1:40pm

Office Hours: Monday 10:30am – 11:30 am / Thursday 2:00pm – 3:00pm

Textbook: [Intermediate Algebra \(adapted by Carley & Masuda\)](#), Author: L. Marecek, A. Mathis et al
[Algebra and Trigonometry \(6th Edition\)](#), Author: Jay Abramson et al

OpenLab Site: <https://openlab.citytech.cuny.edu/leemat1275cospring2023/>

OpenLab Group: <https://openlab.citytech.cuny.edu/groups/mat1275co-college-algebra-and-trigonometry-spring-2023/>

Instructor: Mr. Victor Lee

E-Mail: vilee@citytech.cuny.edu

Office: **N825**

Grading Policy

<u>Grade Range</u>	<u>Letter</u>	<u>Grade Range</u>	<u>Letter</u>
93-100	A	77-79.9	C+
90-92.9	A-	70-76.9	C
87-89.9	B+	60-69.9	D
83-86.9	B	-59.9	F
80-82.9	B-		

Technology Requirements

- You must have a **Texas Instruments TI-84 graphing calculator**. If you do not have one, you may pick one up at the library, but it must be returned by the next business day.
- **Internet access**. If you do not have Internet access or a device that can attain access, please follow this link [here](#).
- **City Tech Email Address** as well as your **CUNYFirst Login** credentials.
 - **DropBox** - <https://dropbox.cuny.edu>
 - Login using your CUNYFirst Login Credentials
 - Cloud file storage for assignments, tests
 - Generate PDF files for assignments.
 - Assignments will be submitted in a personal folder that I share with you.

Important Dates

- January 25: First class session
- February 12 – 13: No classes
- February 20: College closed
- February 21: Monday schedule
- **March 23: Midterm Grades**
- April 5 – 13: No classes
- May 12 – 13: Reading Days
- **May 22: Final Exam**
- **May 26: Final Grades**

Withdrawal Dates

- January 24: 100% Refund
- January 31: 75% Refund
- February 7: 50% Refund
- February 14: 25% Refund
- **May 16: Last Day to withdraw with a “W” Grade**

Assessment Policy

<u>Method of Assessment</u>	<u>Percentage of Final Grade</u>	<u>Time Given</u>
WeBWorK	25	3 classes

- Site: <https://mathww.citytech.cuny.edu/webwork2/MAT1275CO-S23-Lee-D131/>
- All WeBWorK assignments will be due three classes after they have been initially assigned.
- No extensions will be given unless instructor sees completed work for each question done on paper.

<u>Method of Assessment</u>	<u>Percentage of Final Grade</u>	<u>Time Given</u>
Test 1, 2, 3	15, 15, 15	100 minutes
Final Exam	30	100 minutes

- You may have at least a **scientific calculator** (but not greater than **TI-84 series graphing calculator**) on the day of the test.
- On test days, you will not receive a test form unless you submit your cellular phone and/or smartwatches.
- **There will be NO MAKEUP exams.** Any exam you miss or do not submit will count as a 0 toward your final grade.
- Calculators will be reset at the beginning of exams. If something is amiss, the instructor may consider erasing all data on your calculator during the exam.
- **Only methods discussed in class will be graded on your test papers.**
- Any violation of the **Academic Integrity Policy** on a test or exam will result in an automatic 0 and a Faculty Action Report sent to you and the Academic Integrity Committee. Penalties that may be assessed include a 0 as an assessment grade or an automatic failure of the course.
- No extra time will be given to latecomers.
- **Once one student leaves during an examination, no latecomers will be allowed to take the exam.**
- **All students are REQUIRED to take the FINAL EXAM.**
- **Students must pass the final exam with at least a score of 60 to pass this course.** The student's class average before the final exam may dictate that their passing score on the exam needs to be higher than a 60.

Attendance Policy / Class Participation

- Attendance in the classroom is mandatory.
- City Tech Policy mandates that students can have no more than 10% absences without penalty. In this section, that means you are allotted **5 ABSENCES**. After that, I will request that you withdraw from the course. If you stay, the penalty is having your final grade reduced by a partial-letter grade.
(e.g., from B to B-)
- Please turn off all electronics while in class. If you absolutely **MUST** take the call, leave the classroom immediately.
- Please keep OpenLab and/or forum responses civil and respectful if we are using them this semester.
- If you are recognized as making a positive contribution to class discussion, your final grade may be raised a partial-letter grade (e.g., from C to C+). Note, this will only apply if you are passing with at least a C grade.

The instructor reserves the right to amend to the syllabus in any that he deems academically advisable. Amendments will be announced in class and on OpenLab.