

*MAT1275CO Syllabus/Grading Policy*

Fall 2021 (08/25/2021 – 12/21/2021)  
MAT1275 College Algebra and Trigonometry  
Section: OL64

Instructor: Mr. Victor Lee  
E-Mail: [vilee@citytech.cuny.edu](mailto:vilee@citytech.cuny.edu)

**Online Classroom and Office:**

<https://us02web.zoom.us/j/96587261244?pwd=dnUxb2pWeDAvY05ZMEUzckc0dmc4dz09>

**Class Hours:** Mon/Wed 4:00pm to 5:40pm, Thu 4:05pm to 5:45pm

**Office Hours:** Mon/Wed 3:00 pm to 4:00 pm, Mon 7:30pm to 8:30pm

**Textbooks:**

- Intermediate Algebra 2e, by Marecek and Honeycutt Mathis, et al.  
OpenStax: <https://openstax.org/details/books/intermediate-algebra-2e>
- Algebra and Trigonometry by Abramson, et al.  
OpenStax: <https://openstax.org/details/books/algebra-and-trigonometry>

**Grading Policy**

<u>Grade Range</u>	<u>Letter</u>	<u>Grade Range</u>	<u>Letter</u>
93-100	A	77-79.9	C+
90-92.9	A-	70-76.9	C
87-89.9	B+	60-69.9	D
83-86.9	B	-59.9	F
80-82.9	B-		

**Technological Requirements**

Our class is an online course, and as such it is required that you have **Internet access**. If you do not have Internet access or a device that can attain access, please follow this link [here](#). It is imperative that you also have access to a **working microphone and video camera**, as it is imperative to provide the instructor and the class feedback in a timely manner. You will also need to be able to access your **City Tech Email Address** as well as your **CUNYFirst Login** credentials.

**Important Dates**

- August 25: First class session
- September 3-8: No class
- **September 14: VOE**
- September 15-16: No class
- October 11: College closed
- **October 28: Midterm Grades**
- November 25-28: College closed
- **December 20: Final Exam**
- **December 27: Final Grades**

**Withdrawal Dates**

- August 24: 100% Refund
- August 31: 75% Refund
- September 6: 50% Refund
- September 14: 25% Refund
- **December 13: Last Day to withdraw with a “W” Grade**

OpenLab Site: <https://openlab.citytech.cuny.edu/leemat1275cofall2021/>

OpenLab Group: <https://openlab.citytech.cuny.edu/groups/mat1275co-college-algebra-and-trigonometry-fall-2021/>

## Assessment Policy

<u>Method of Assessment</u>	<u>Percentage of Final Grade</u>	<u>Time Given</u>
WeBWorK	15	7 days

- Site: <http://mathww.citytech.cuny.edu/webwork2/MAT1275CO-F21-Lee-OL64/>
- All WeBWorK assignments will be due 7 days after assignment, or the next class after a week. No extensions will be given.

<u>Method of Assessment</u>	<u>Percentage of Final Grade</u>	<u>Time Given</u>
Assignments/Modules	10	1 week

- All module assignments will be assigned the day of the lesson and will be collected by the beginning of the next class via DropBox.
- PhotoID card must still be on top of the first page of DropBox submission.

<u>Method of Assessment</u>	<u>Percentage of Final Grade</u>	<u>Time Given</u>
Test 1, 2, 3	15, 15, 15	1-2 hour
Final Exam	30	2 hour

- Students' written solutions will be submitted via the **DropBox Request** that I create for you on **OpenLab** no later than **20 minutes after your test ends**.
- **Testing Policy**
  - **WeBWorK Submission 10%**
  - **Written Solutions 60%**
  - **Oral Defense 30% of your written grade.**
    - An oral exam will be administered separately from the exam beginning one day after a test. You must sign in for the oral exam on a sheet I will share with the class on **Google Sheets**.
- Each written submission of a test or quiz must be in the form of a [multi-page PDF file](#) (if your work needed multiple pages) with your **school ID** on top of the first page.
- **There will be NO MAKEUP exams.** Any exam you miss or do not submit will count as a 0 toward your final grade.
- Usage of any calculator app on an exam will result in an automatic 0 and a Faculty Action Report sent to you and the Academic Integrity Committee. Penalties that may be assessed include a 0 as an assessment grade or an automatic failure of the course.
- **Students must pass the final exam with at least a score of 60 to pass this course.** The student's class average before the Final exam may dictate that their passing score on the exam needs to be higher than a 60.

## Attendance Policy / Class Participation

- City Tech Policy mandates that students can have no more than 10% absences without penalty. In this section, that means you are allotted **5 ABSENCES**. After that, I will request that you withdraw from the course. If you stay, the penalty is having your final grade reduced by a partial-letter grade.  
(e.g. B to B-)
- Attendance in the online classroom is mandatory.
  - Enter the Zoom Classroom using your full real name. Otherwise, I will not allow you past the waiting room.
  - If your presence is not detected despite being in the ZOOM classroom, then you are not in attendance.
  - I would prefer that your cameras be turned on, but your microphone should be on as often as possible.
  - The instructor reserves the right to remove any room attendee for disrupting the class in a manner detrimental to overall learning. For the remainder of the class session, the removed attendee will not be allowed back into the class.
- Please keep OpenLab and/or forum responses civil and respectful if we are using them this semester.
- Ask questions. Give your answer/conjecture regularly.
- Have a calculator- **scientific** or **Texas Instruments TI-83/84** calculator.
- If you are recognized as making a positive contribution to class discussion, your final grade may be raised a partial-letter grade (e.g. from C to C+). Note, this will only apply if you are passing with at least a C grade.

**The instructor reserves the right to amend to the syllabus in any that he deems academically advisable. Amendments will be announced in class and on OpenLab.**