

**MAT1272 Offline Syllabus/Grading Policy**

**Summer 2023** (07/10/2023 – 08/10/2023)  
**MAT1275CO College Algebra and Trigonometry**  
**Section:** E042  
**Classroom:** N701  
**Online Classroom and Office:**

**Instructor:** Mr. Victor Lee  
**E-Mail:** [vilee@citytech.cuny.edu](mailto:vilee@citytech.cuny.edu)  
**Office:** **N825**

<https://us02web.zoom.us/j/86786507309?pwd=Q1BhdzExTkFwdVQwVGVkbmVZbDNmUT09>

**Class Hours:** Tuesday/Wednesday/Thursday 6:00pm – 8:30pm

**Office Hours:** Tuesday/Wednesday/Thursday 5:00pm – 6:00pm

**Textbook:** *Introductory Statistics (10th Edition)* by Prem S. Mann (**Free w/ WileyPlus purchase**)

**OpenLab Site:** <https://openlab.citytech.cuny.edu/leemat1272summer2023/>

**OpenLab Group:** <https://openlab.citytech.cuny.edu/groups/mat1272-statistics-summer-2022/>

**Grading Policy**

| <u><b>Grade Range</b></u> | <u><b>Letter</b></u> | <u><b>Grade Range</b></u> | <u><b>Letter</b></u> |
|---------------------------|----------------------|---------------------------|----------------------|
| 93-100                    | A                    | 77-79.9                   | C+                   |
| 90-92.9                   | A-                   | 70-76.9                   | C                    |
| 87-89.9                   | B+                   | 60-69.9                   | D                    |
| 83-86.9                   | B                    | -59.9                     | F                    |
| 80-82.9                   | B-                   |                           |                      |

**Technology Requirements**

- You must have a **Texas Instruments TI-84 graphing calculator**. If you do not have one, you may pick one up at the library, but it must be returned by the next business day.
- **Internet access**. If you do not have Internet access or a device that can attain access, please follow this link [here](#).
- **City Tech Email Address** as well as your **CUNYFirst Login** credentials.
  - **DropBox** - <https://dropbox.cuny.edu>
    - Login using your CUNYFirst Login Credentials
    - Cloud file storage for assignments, tests
    - Generate PDF files for assignments.
    - Assignments will be submitted in a personal folder that I share with you.

**Important Dates**

- July 11: First class session
- July 18: Test 1
- July 26: Test 2
- August 3: Test 3
- **August 10: Final Exam**
- **August 12: Final Grades**

**Withdrawal Dates**

- July 11: 100% Refund
- July 12: 50% Refund
- July 13: 25% Refund
- **August 7: Last Day to withdraw with a “W” Grade**

## Assessment Policy

| <u>Method of Assessment</u> | <u>Percentage of Final Grade</u> | <u>Time Given</u> |
|-----------------------------|----------------------------------|-------------------|
| WileyPlus                   | 25                               | 3 classes         |

- **Site:** <http://www.wileyplus.com/go/login>
- **Section:** B54927
- Purchase of **WileyPlus is MANDATORY** for the course.
- All WileyPlus assignments will be due one week after assignment. All late work will be worth 50% credit afterward.
- No extensions will be granted.
- Completion of at least 90% of all WileyPlus assignments will automatically be changed to 100% in the final grade.

| <u>Method of Assessment</u> | <u>Percentage of Final Grade</u> | <u>Time Given</u> |
|-----------------------------|----------------------------------|-------------------|
| Test 1, 2, 3                | 15 each                          | 60 minutes        |
| Final Exam                  | 30                               | 75 minutes        |

- You must have a **TI-84 series graphing calculator** on the day of the test.
- On test days, you will not receive a test form unless you submit your cellular phone and/or smartwatches.
- **There will be NO MAKEUP exams.** Any exam you miss or do not submit will count as a 0 toward your final grade.
- Your lowest test grade will be replaced with your Final Exam grade or your highest test grade (whichever is higher).
- Calculators will be reset at the beginning of exams. If something is amiss, the instructor may consider erasing all data on your calculator during the exam.
- **Only methods discussed in class will be graded on your test papers.**
- Any violation of the **Academic Integrity Policy** on a test or exam will result in an automatic 0 and a Faculty Action Report sent to you and the Academic Integrity Committee. Penalties that may be assessed include a 0 as an assessment grade or an automatic failure of the course.
  - An Academic Integrity Policy violation will also result in your lowest grade not being replaced for the semester.
- No extra time will be given to latecomers.
- **Once one student leaves during an examination, no latecomers will be allowed to take the exam.**
- **All students are REQUIRED to take the FINAL EXAM.**
- **Students must pass the final exam with at least a score of 60 to pass this course.** The student's class average before the final exam may dictate that their passing score on the exam needs to be higher than a 60.

### **Attendance Policy / Class Participation**

- Attendance in the classroom is mandatory.
- City Tech Policy mandates that students can have no more than 10% absences without penalty. In this section, that means you are allotted **2 ABSENCES**. After that, I will request that you withdraw from the course. If you stay, the penalty is having your final grade reduced by a partial-letter grade.  
(e.g., from B to B-)
- Please turn off all electronics while in class. If you absolutely **MUST** take the call, leave the classroom immediately.
- Please keep OpenLab and/or forum responses civil and respectful if we are using them this semester.
- If you are recognized as making a positive contribution to class discussion, your final grade may be raised a partial-letter grade (e.g., from C to C+). Note, this will only apply if you are passing with at least a C grade.

**The instructor reserves the right to amend to the syllabus in any that he deems academically advisable. Amendments will be announced in class and on OpenLab.**