**Luxin Chen**

1115 FDR Drive APT 5B New York, NY, 10009

Phone: 646-407-6176 Email: [luxin.chen@mail.citytech.cuny.edu](mailto:luxin.chen@mail.citytech.cuny.edu)

**Objective:**  To obtain a position which will enable me to utilize my skills and promote professional growth as a dental hygienist.

**Education**

**New York City College of Technology** **Brooklyn, NY**

**Dental Hygiene** Graduated May 2018

*Dean’s List (Spring 2016)*

**GPA: 3.5**

**Borough of Manhattan Community College Manhattan, NY**

**Associate in Arts** Graduated August 2015

*Dean’s List (Fall 2013-Spring 2014)*

**GPA:3.3**

**Experiences**

**Dental Assistant New York, NY**

Dynamic Smile Dental June 2017- present

* Prepare patients to undergo dental procedures, and assist dentist with sterilizing or disinfect instruments, setting up instrument trays, and preparing materials
* Expose intraoral dental diagnostic x-rays in accordance with all guidelines to ensure patient safety
* Provide postoperative instructions prescribed by dentist and instruct patients in oral hygiene and plaque control programs with a friendly and engaging demeanor
* Monitor dental supplies and equipment inventory and make orders

**CUNY Services Corp New York, NY**

Brooklyn Library Homework Tutor May 2016- May 2017

* Helped individual identify and pronounce English functional words/phrases
* Assisted elementary school students to accomplish daily homework in various majors
* Reviewed and recommended improvements to instructional materials.
* Helped struggling students improve their critical thinking and problem-solving skills.
* Gave praise and assurance to boost student's self-confidence and self-esteem

**General Human Outreach in the Community. Inc Queens, NY**

Community Habilitation Trainer May 2016- December 2016

* Taught individual how to state and prepare coin different amount
* Helped individual identify and pronounce English functional words/phrases
* Assisted individual to identify and obey the rules and signs when travel in the community
* Taught individual money skills when shopping
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* Taught individual money skills when shopping

**Lilac Nail salon Manhattan, NY**

Receptionist June 2014 - December 2015

Managed reception area including greeting clients, responded to telephone calls, and in-person requests for information

* Maintained the front desk area and reception area in a neat and organized fashion
* Effectively recorded all clients’ appointments and requests and reminded technicians of calendar expectation
* Responsible for accepting payment from clients and provided change and receipts

**Borough of Manhattan Community College Manhattan, NY**

Chemistry Laboratory Assistant September 2014-December 2014

* Federal Work Study program
* Recorded insufficient laboratory equipment to ensure adequate stock of material
* Prepared experience equipment, assisted in set up, calibration, and operated all laboratory equipment and instruments
* Cleaned and sterilized all laboratory equipment each class

**Dental Hygiene Skills**

* Cleaned and sterilized all laboratory equipment each class
* Extra- Oral and Intra-Oral examinations
* Oral cancer and blood pressure screenings
* Oral Hygiene instructions
* Pain management ( Local Anesthesia and Nitrous Oxide; Oraqix administration)
* Dental radiography ( Digital sensor, Phospho- plate, Panoramic and film)
* Scaling and root planning ( Hand and ultrasonic instrumentation)
* Pit and fissure sealants ( Rubber dam placement and cotton roll isolation)
* Dental impressions
* Pouring of dental models
* Air polishing with prophy jet
* Arestin placement
* Caries detection devices
* Periodontal dressing
* Suture removal
* Management of pediatric patients’ Dental and periodontal charting with Dentrix and Dentimax software

**Certifications/Awards**

* Fluently in Chinese (Mandarin) speaking, reading and writing
* CPR Certificated
* Proficient in Microsoft Office
* New York State Mandated Reporter Certificate