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May 25, 2014

Ms. Hanaah Frechette
Company Manager
Flamenco Vivo Carlota Santana
4 West 43rd Street, Suite 608
New York, NY 10036

Dear Ms Frechette:

I am sorry to inform that for July 10, 2014 I wont be able to volunteer for the internship position offered. Unfortunately for that time I will take a summer college class starting from July up until August of 2014. I understand however that the organization is in need of a volunteer to help start up another website for Flamenco Vivo. Even though I wont be able to volunteer at this internship I can have one of my classmates from school attend.

Currently she is done with school for her spring semester and she is really looking forward to expanding her design skills and getting an internship for the summer. If you wish to contact me to set up a date in which I bring my classmate in for an interview feel free to contact me and we can agree to an arrangement. I look forward to meeting with you.

Sincerely,
Luis Brito